

**Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES
SPECIAL MEETING MINUTES**

Wednesday, January 20, 2021 – 4:00 P.M.
Rescue District Office Board Room

In response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which temporarily suspends provisions of the Brown Act relating to public meetings.

The Public’s health and well-being are the top priority for the Board of Trustees of the Rescue Union School District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board was held via Zoom.

DISTRICT MISSION

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

ITEM	ITEM DESCRIPTION
CALL TO ORDER:	Board president called the meeting to order at 4:07 p.m.
ROLL CALL:	<ul style="list-style-type: none"> ✓ Nancy Brownell, President ✓ Michael Gordon, Vice President ✓ Suzanna George, Clerk ✓ Tagg Neal, Member ✓ Kim White, Member ✓ Cheryl Olson, Superintendent and Board Secretary ✓ Dave Scroggins, Assistant Superintendent of Curriculum and Instruction ✓ Sean Martin, Assistant Superintendent of Business Services
OPEN SESSION:	The meeting commenced in open session via Zoom.
Welcome	The Board president provided an introduction to Board meeting proceedings.
1. Adoption of Agenda (Consideration for Action)	<p>Trustee George moved to re-order the agenda, Item 2 will be presented prior to taking public comments allowing the community to hear the information and then proceed with comments/questions. Trustee White seconded and the motion passed 5-0.</p> <p>Roll Call Vote: Ayes: Trustee Gordon, White, Neal, George and Brownell.</p>
GENERAL	
2. California Department of Public Health School Reopening Directives (Supplement) (Consideration for Action) Superintendent	<p>The Board discussed and reviewed the updated California Department of Public Health School Reopening Guidance, and how it relates to the Phase 2 timeline for Rescue Union SD.</p> <p>Superintendent Olson shared how her heart aches for our families and our staff as we face challenge after challenge, having heard many, many stories of hardship, agony, frustration, and worries faced by our families and staff who are trying to juggle work, school, children, family, health, and life in general. Many of our staff and administration have children too, and are facing the same struggles. Our staff has worked very hard to provide in person learning opportunities as well as online learning opportunities, and</p>

our Unions continue working alongside district administration and the Board to have as much, face-to-face interaction with our students as possible. We are all working together in this regard.

Superintendent Olson stated that it is also important for our families to understand that our Board has no recourse and no authority to ignore the directives put forth by California Department of Public Health (CDPH) on January 14th. It is entirely out of our Board's hands. CDPH has been given executive authority to make emergency orders to protect the health and safety of the people and that is what they have done. We must function within those parameters and operate in alignment with these mandates. Mrs. Olson stated we also know that the intention of the Safe Schools for All was to support districts and help districts reopen, but unfortunately, most districts are still closed in complete distance learning. While this document will actually help those districts open to a hybrid status, we, on the other hand, have had the incredible ability and opportunity to be open for in person learning since August. These directives unintentionally hurt our opportunity to open more fully for now. The main issue for us is the 4-foot mandate. It is impossible to maintain 4 feet distance between every chair with a full classroom of students. Mrs. Olson reported that we literally measured classrooms to see if we could. Could this document change? YES. Do we know a timeframe for a revision? NO. She stated that there are numerous advocacy groups, working hard with Governor Newsom, legislators, State Board of Education (SBE), and CDPH, including our own county leaders and public health officer to revise the document so that the directives support all districts instead of just some.

Superintendent Olson went to say that we all have the same end goal, we all want our students back full time. Our Board desperately desires that as well as our administrators and staff. We know beyond a shadow of a doubt our families do too. But, we have to go about this in the right way, reaching out to the Governor, SBE, CDPH to help these agencies understand what our needs are and why we should be able to return to a more full time model.

At this point Superintendent Olson shared a brief presentation. She began by providing an overview of the key points regarding the new COVID -19 guidance affecting the opening of our schools.

- All TK-12 students must wear a face covering at all times unless exempted, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one
- Physical distancing in classrooms – “Under no circumstances should distance between students chairs be less than 4 feet.”
- Band and choir may only be held outdoors

This new guidance affects ALL schools, public, and private. Schools are also required to post a compliant COVID-19 Safety Plan by February 1st. Fortunately, since we have been open for hybrid, we have already worked through that plan (with unions, parents, and staff). It will just require us to make updates with these latest mandates.

Superintendent Olson went on to report on our response and recourse. She indicated we had heard a new document was coming out and that it would be more restrictive, but we had no idea the implications would be so severe. Upon receipt of the latest directives, we immediately visited classrooms to measure to see if we could remove all extra furniture, bookcases, computer storage, shelves, loose cabinets, and the teacher desks, this only provided room for 17 students. We also considered trying to hire a large number of additional teachers so that we could split up the classes and house them in the gym and multipurpose rooms in quadrants. We decided that would not be a good plan as students would be removed from their current teachers. In addition, we would have to hire a great number of teachers to do this, and we cannot even find teachers to hire for intervention. No one seems to be

applying for jobs right now especially the number we would need for such an endeavor.

Many advocacy groups are reaching out to Governor Newsom, CDPH, and SBE in support of districts currently navigating in-person instruction successfully, and how these directives are actually inhibiting our return to full time in-person instruction. This document is helping those districts who are still completely in distance learning, but it is hindering the districts that are already in a hybrid model and desiring to move to full time in-person learning. This is completely unintentional. The Safe Schools for All document was intended to support the opening of schools. It may take time, but legislature groups are meeting this week and next to discuss this and hopefully begin revising the directives so that they help all districts not just some.

Mrs. Olson shared the diagrams of the classroom layouts, with approximately 25' by 20' of usable space, allowing for about 17 students. Superintendent Olson concluded by saying that at the regularly scheduled board meeting on January 26, 2021, the Board of Trustees will discuss and subsequently approve a district calendar that will be in place for the duration of this extended time in Phase 1, our Hybrid model.

At this point in the meeting, Trustee Brownell called for public comments. *(Responses from the community are listed under the next section, public comments, as well as administrations answers to questions)*

Trustee George shared that for the EDH area their Assemblyman is Kevin Kiley, but for families on the other end of the district there is also Assemblyman Frank Bigelow as well as Senator Brian Dahle. She stated that in addition, Kim White is on the education committee for Assemblyman Kiley and that she is part of the legislative committee for CSBA. The Board does do a lot of work behind the scenes advocating for our schools and families.

Trustee Neal commented that he appreciated the courage it takes for everyone to state their opinions and it is important that the community know this is devastating to the Board, the district, to all of us. He stated there was originally a gray area that permitted RUSD to go back when we could and we did a great job, in a sense we were mavericks. However, there is a difference between being a maverick and going rogue. Our hands are completely tied and there are liability issues for the district. He stated our greatest hope is that this can be revised and although this was not intended to hinder districts who are already offering some form of in person instruction, this should be vetted quickly to move forward with the progress of local control. He stated that in looking at some creative ideas, chairs don't really support collaboration and perhaps tables with benches, and plexiglass, may be an option as the language specifically mentions chairs. Mr. Neal also expressed his disappointment regarding band. He concluded by saying this is very disheartening as a parent and a Board member.

Trustee Gordon stated he tends to use the coach approach, he hates to lose more than he likes to win. He indicated after last week's meeting he was very proud of the Board and the commitment to opening up our schools and regaining the 600 lost minutes of instruction. He said he felt we walked away from our previous meeting victorious. He shared he was just as frustrated as the community, as a teacher and a parent, to have that stripped away by the new mandate.

He went on to say like families in our district he too was thinking about how to get around these mandates. He did thank the administration, at this point, for compiling the information he requested at the last minute regarding the legal perspective of and ramifications of choosing not to abide by the mandates for the benefit our children. He went on to say by ignoring these mandates, we are subject to lawsuits, and we have the potential, should we

	<p>lose the lawsuits, to in fact fall into bankruptcy. Once in bankruptcy the district would be taken over by the state, in which the mandates will definitely be followed. Mr. Gordon said as much as he was considering that option, it made it clear the outcome would be far worse. He agreed with Trustee Neal regarding chairs for students and would be interested in exploring those types of options. He concluded by saying when it comes to pushing back there is the willingness to push back with minimal or great risk. He expressed his frustration and sadness and he will continue to fight to get our kids back in classrooms full time for educational, and physical and mental growth, we are all striving for them to achieve.</p> <p>Trustee White stated there are almost no words, she is devastated and feels like the rug has been pulled out from under us. We have spent hours, deciding amongst our Board and administration what is best for our families and kids, we have worked hard, it has taken a lot of information, and push and pull to determine we would return to full time on January 25. She commented that at the last meeting she mentioned the only way this direction could change, would be if a decision was made above us. She indicated that perhaps she jinxed the plan as that is exactly what happened. Ms. White stated she reviewed the information and the language is a mandate. Continuing forward could create liability issues for the district, it would be short lived and we could even lose the ability to provide our Hybrid model. She expressed her frustration with the state, as we are supposed to have local control. She stated she has been communicating with Kevin Kiley, Tom McClintock, James Gallagher and has also spoke to the CSU Chancellor's office. She concluded by saying she is not giving up and we will get our kids back to full time. We all need to continue to advocate and she is continuing to think of ways to do that.</p> <p>Trustee George added that through CSBA, Region 6, that includes Placer, Alpine, El Dorado and Mono counties, they are setting up Zoom meetings with legislators and pushing those out to the Governor as well and will continue to work on it from that angle</p> <p>Trustee Brownell agreed that the timing and expectation that the path we were on for opening was clearly defined as the collaboration has continued across our community for the last 10 months. The CDPH mandates are difficult for all of us in leadership roles, for staff, and for principals because we have so carefully tried to move forward on behalf of the goal of getting students back in school as soon and as much as possible. The disappointment we all feel obviously is reflected in many of the comments from the community. Both individually as board members and collectively with the organizations we belong to, we will continue to push on changing and refining the recommendations on mandates so we can make the local decisions that best meet the needs of our community. Trustee Brownell stated that given the timing of this, the Board felt compelled that there needed to be an opportunity for discussion of this item prior to our original plan to open up next week. She stated that the item is listed as consideration for action, and asked Superintendent Olson if indeed there was action required. Mrs. Olson responded, not at this time, the initial thought was that updated calendars would be presented for approval, however, those will be brought to the January 26, Regular Board meeting for consideration.</p>
<p>PUBLIC COMMENTS:</p>	<p>Public comment will be heard on agenda items. All other public comments can be made at the January 26, 2021 Regular Board Meeting.</p> <p><i>(Re-sequenced during adoption, and moved after Item 2.)</i></p> <p>Public Comments:</p>

	Jeff Barbieri Parent	Appreciated the great explanation and asked the Board – What recourse from the state would there be should the Board choose a different direction? Do we know what that is and is this a consideration?
	Haycox Parent	Regarding face coverings, do we have a definition? Mask or shield and does the directive address this, is there any wiggle room?
	Sean Bechta Parent	No good deed goes unpunished, particularly in CA. More class time in school the better, very disappointed. Willing to help with anything, if the district decides not to comply, would support that as well. For kids that have band as an elective, what happens during that class time if band is not permissible?
	Sean Gunther Parent	What happens if we decide not to comply with directives? Nowhere does it say mandate, so guidance or mandate? Indicated that he does not feel we have been following the guidelines so why will we follow them now. Also concerned about the time of the meeting (4:00 p.m.) parents are still working and unable to attend. Hiding the issues from many parents, trying not to hear what they have to say.
	Scott Herman Parent	Stuck with CA again making one size fits all decisions. Is the district taking a stand against this? He doesn't agree that science supports these measures. Asked for more explanation regarding the various groups who are reaching out, is the district being proactive?
	Ashely Douglas Parent	She asked if the Board has looked at having outside classrooms? Did something occur within the district that requires the stricter 4-foot mandate? Desks are currently closer than 4 feet and students are working in groups. We have not been doing this so why now? Shared that she feels her children are struggling and not getting the education that they need. The Board has the opportunity to allow these kids to go back to school and are not doing it. Concerned that the Board is cowering down, should be standing up to the state on behalf of children.
	Rebecca Gebo Parent	Thank you to the Board, for all you are doing. We are the role model for the county. Very disappointing with new guidelines, is there a way to align with other districts to push back? With enough push back they will need to reconsider.
	Kelly Bunch Parent	If all desks have shields and kids are wearing masks does the 4 foot rule still apply? Is there some other work around that still meets safety standards? Many friends in other counties, who look to us to push forward. We have been great leaders in getting other district to move forward. Encourages the Board to look outside the box, explore other options/solutions.
	Ben Glickman Parent	Echoed compliments to the Board, and the district as a whole through this pandemic. He stated he was taken aback by some of the comments and expressed simply ignoring state orders is not a viable option. If the

		district did proceed, there is a risk of losing all the positive associations the district has built over the years, including through this pandemic, and should there be an outbreak, the district might never recover. He encouraged the district to leverage resources, parents, and try to work within the system to find solutions. The solution is not to ignore the guidance; the solution is to try to find a way to change the guidance.
	Patrick O'Brian Parent	He stated how disappointing it is that there are opinions like that out there. So much burden has already been put on parents/children and now we assign more. Middle class families rely on public schools so parents can work, kids can get an education and develop socially. You are not there for us anymore. 100% behind the district if they ignore the mandates and mask wearing for younger children. Defy the guidance, open school fully and you know you will have the majority of parents support it.
	Sean Scollard Parent	Reiterated some of the comments regarding guidance. He does not see it as defying mandates, but rather interpreting it with the best interest of students in RUSD. It was indicated this was not intentional, to hurt us but to make it better for those districts trying to open. Again, not defying directives but we on the forefront and should not have to lower our standards for the state. Is this a guideline or mandate, very different definitions? A lot of work has gone in to getting us where we are and would hate to go backward. This document does not consider mental health of children. Thanked Trustee White for her acknowledgment and making great points regarding mental health for students.
	Kim Betcha Parent	Agrees kids need to be in school. On CDPH website, summary of why kids don't get COVID as often and how low transmission rates are in schools. She express we should be using that to help us get back to school in talks with the state. Offered assistance to the district if tents were used, to move supplies or in whatever capacity it is needed. Also, felt that other parents would be willing to help to get kids back in school.
	Tyson Bunch Parent	He indicated that the Board and District are in a difficult situation. However, looked up to the Board as being trail blazers and if we listened to the guidelines we would have never reopened back in August. To see the Board give up and not fight for the kids is disheartening. Does not seem like the kids welfare is of any importance. Thanked Trustee White for her comments regarding student mental health. Has lost a lot of respect for the Board. Also concerned regarding the time set for the Special Meeting, while parents are working, shady and uncalled for.
	Kate Monier Bus Driver	Thanked everyone for what we are doing keeping the district as open as you can. As an employee, sees that folks are working hard to keep kids safe. Opening without

	regard for mandates could also cause undue stress for those on front lines trying to work hard to do their best for our district.
Lana Masters Parent	Appreciates what the district is doing. She indicated she did not think we should break the rules, they are set by the state and the Board has no control over them. We are doing the best we can do. It is not an ideal situation, and it does require parents to spend more time helping their kids. Teachers are doing the best they can and should not be held accountable for everything. Appreciative of efforts to keep students safe, and we need to consider kids are not the only ones on campus. At least we are in the hybrid, many other districts don't even have that option.
Carol Wahl	Asked what the Board, administration and the district as a whole are doing to be the voice of our students at the state level. She heard mentioned different advocacy groups, but did not hear what the district is doing. Many of you are in professional organizations that have influence at the state level. Bureaucrats make rules because they don't know better about what works in reality.

Superintendent Olson answered some of the questions asked during the public comments.

What would happen if we did not adhere to guidelines?

Before the language was somewhat looser, stating may, could, or should, more along the lines of recommendations, not hard and fast directives. This document states: *This guidance is a public health directive that applies to all public and private schools operating in CA. Under operative executive orders and provisions of the California Health and Safety Code, schools must comply with orders and guidance issued by the CDPH and relevant local health departments to limit the spread of COVID-19 and protect public health.*

What about the 4 foot guideline?

Again, in the past, language stated as practical or may. New document: *Under no circumstances should student chairs be less than 4 feet.*

What would happen if we ignored the directive?

The district reached out to Dr. Nancy Williams, El Dorado County Public Health and County Superintendent Dr. Ed Manansala. Dr. Williams reported that we need to follow the guidelines as written, however she will help to advocate for changes as many districts have had success with reopening. Schools Insurance Authority (SIA) corroborated, as well as our attorneys, requiring us to follow the mandates as written or there will be legal ramifications, liability for district and/or Board members (personal liability), and negligence.

What about using tents?

Assistant Superintendent of Business Services, Sean Martin responded to this question. He indicated that we would need to double our current classroom capacity so potentially 150 additional classroom would be needed. Even with tents or other options, we would still not have enough teachers. There is not capacity for either facilities or staffing. Mr. Martin went on to explain that this is mandate from the state and as a government agency we are required to follow the directives. This is not a situation where we have the flexibility to do something differently. We have

	<p>worked with ACSA, CSBA, SSDA, CASBO and they have drafted communications to the Governor. We have contacted our county supervisors, and those in neighboring counties, as well as public health officials. Advocacy is going to be huge as a parent.</p> <p>Face coverings? Guidance states: <i>Students in all grade levels are required to wear face coverings at all times, unless exempted, cloth or shield may be removed for meals, and participants in sports, even with exertion as tolerated. Exemptions must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge.</i></p> <p>What about band? Activities where there is an increased likelihood for transmission from contaminated exhaled aerosols such as band and choir practice and performances are permitted outdoors only. Pertaining to wind instrument, however, percussion, string or keyboards would be acceptable. Teachers will be providing alternatives such as music appreciation, percussion, or rhythm lessons.</p> <p>Superintendent Olson addressed the timing of the Special meeting. She apologized for the 4:00 p.m. meeting time, and stated just like our community our Board members also have jobs/commitments. With the new guidance just coming out this week there was not much time to get this meeting scheduled. We did want to give families an opportunity to prepare for our pivot, as we continue in the hybrid model.</p> <p>Mrs. Olson also commented that we did reach out to Rocklin and they indicated they planned to reopen fully by April 1st if the guidance is changed. She stated we do ALL need to band together to advocate for our schools.</p>
ADJOURNMENT:	Trustee Neal moved to adjourn the meeting at 5:26 p.m.

**Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

Tuesday, January 26, 2021 - 6:30 p.m. Open Session (closed session 5:30 p.m.)

Rescue District Office Board Room

The Public’s health and well-being are the top priority for the Board of Trustees of the Rescue Union School District and you are urged to take all appropriate health safety precautions. To facilitate this process, the Board of Trustees, complying with social distancing guidelines, met in person and all audience participation was held via Zoom.

DISTRICT MISSION

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

ITEM	ITEM DESCRIPTION
CALL TO ORDER:	Board president called the meeting to order at 5:32 p.m.
ROLL CALL:	<ul style="list-style-type: none"> ✓Nancy Brownell, President ✓Michael Gordon, Vice President ✓Suzanna George, Clerk ✓Tagg Neal, Member ✓Kim White, Member ✓Cheryl Olson, Superintendent and Board Secretary ✓Sean Martin, Assistant Superintendent of Business Services ✓Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
PUBLIC COMMENT	There were no comments concerning items on the Closed Session Agenda.
CLOSED SESSION:	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
Conference with Labor Negotiator	Discussion with the District’s designated negotiators, Dave Scroggins and Sean Martin, regarding directions and issues in negotiations with Rescue Union Federation of Teachers (RUFT), California School Employees Association (CSEA), Confidential Staff, and Administrative Management.
OPEN SESSION:	Convene open session in the Board Room at 6:34 p.m.
Welcome	The Board president provided an introduction to Board meeting proceedings.
Flag Salute	Board President led the flag salute.

1. Adoption of Agenda (Consideration for Action)	Trustee White moved and Trustee George seconded to approve the Agenda as presented. The motion passed 5-0.						
STUDENT SUCCESS / RECOGNITION:							
Marina Village Middle School	Marina Village principal, Levi Cambridge and assistant principal Samantha Schlesinger provided a site update and honored Teacher, Sami Gray and Lead Custodian, Hilaria Diaz as the recipients of the Difference Maker Award.						
REPORTS AND COMMUNICATION:							
Report from Closed Session	Board president reported no action taken in closed session.						
2. Superintendent's Report (Supplement)	January is School Board recognition month and Superintendent Olson presented a proclamation to our Board of Trustees honoring them for their dedication and hard work to the students, staff and families of the Rescue Union School District.						
PUBLIC COMMENTS:	Public comments were heard from: <table border="1" data-bbox="672 835 1464 1583"> <tr> <td>Brian Gunther Parent</td> <td>Indicated he was an essential worker, and with the pandemic, he did not get to work at 50%. They did not have the opportunity to fail, had to continue even with short staff. Now we have schools in other counties and states open, mainly due to high suicide rates. We have heard you talk for an hour on anything but reopening schools. By not getting schools open full time you are all failures.</td> </tr> <tr> <td>Lee Kirkpatrick Parent</td> <td>Recommendation that the Board meetings potentially could be recorded in the future and made available online. It would allow the work of the Board to be seen by the public and also give busy families an opportunity to be involved. Actual recording would be a benefit to the public and the Board.</td> </tr> <tr> <td>Isaac Dixon Parent</td> <td>Thanked Lakeview teachers, Mrs. Keever, Ms. Valencia, and Principal Miracle for all their hard work and shared appreciation for the Board's service to the community. Very disappointed with comments made previously by President Brownell, she owes everyone an apology or she should step down. A lot of conversations around equity but not equitable between private and public schools. They are open, Roseville is open figure it out and get schools open. Also commented about lack of information/discussion regarding learning gap for students.</td> </tr> </table>	Brian Gunther Parent	Indicated he was an essential worker, and with the pandemic, he did not get to work at 50%. They did not have the opportunity to fail, had to continue even with short staff. Now we have schools in other counties and states open, mainly due to high suicide rates. We have heard you talk for an hour on anything but reopening schools. By not getting schools open full time you are all failures.	Lee Kirkpatrick Parent	Recommendation that the Board meetings potentially could be recorded in the future and made available online. It would allow the work of the Board to be seen by the public and also give busy families an opportunity to be involved. Actual recording would be a benefit to the public and the Board.	Isaac Dixon Parent	Thanked Lakeview teachers, Mrs. Keever, Ms. Valencia, and Principal Miracle for all their hard work and shared appreciation for the Board's service to the community. Very disappointed with comments made previously by President Brownell, she owes everyone an apology or she should step down. A lot of conversations around equity but not equitable between private and public schools. They are open, Roseville is open figure it out and get schools open. Also commented about lack of information/discussion regarding learning gap for students.
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Isaac Dixon Parent	Thanked Lakeview teachers, Mrs. Keever, Ms. Valencia, and Principal Miracle for all their hard work and shared appreciation for the Board's service to the community. Very disappointed with comments made previously by President Brownell, she owes everyone an apology or she should step down. A lot of conversations around equity but not equitable between private and public schools. They are open, Roseville is open figure it out and get schools open. Also commented about lack of information/discussion regarding learning gap for students.						
GENERAL:							
3. Resolution #21-01 Censure of Trustee Brownell (Supplement) (Consideration for Action) Vice President, Michael Gordon Member, Kim White	Consider approval of Resolution # 21-01 of the Board of Trustees of the Rescue Union School District regarding censure of Trustee Nancy Brownell for violation of Gov. Code § 54954.2 subd. (a)(2)(E)(3), and Board Bylaw 9010. At this point in the meeting, President Brownell turned the gavel over to Vice President, Michael Gordon for Item 3.						

Vice President Gordon proceeded with Item 3 and asked Trustee White to read Resolution #21-01. Once the resolution was read, Vice President Gordon called for public comments on this item.

<p>Laura Brady Parent</p>	<p>Expressed concern that the President of the Board would make such divisive comments. She stated that Trustee Brownell should remove herself from her position of President, and should be removed from the Board. The statements were political in nature and should not be part of a school board meeting. Asked that Trustee Brownell excuse herself from the Board.</p>
<p>Effrain Mercado Parent</p>	<p>He said, given his work in education, he feels we have the best district team in the entire state. He went on to say he has had the privilege of knowing Nancy Brownell for almost a decade, professionally, as a friend and a constituent with the school Board. Very proud to have her as a member, representing himself, his children and his family. A great educator, person, and very passionate as everyone was able to see on January 12. While her comments may have been inappropriate, it doesn't change the fact that she has a constitutional duty as an elected official to uphold the constitution and stated there is no one he would rather have representing his children and his community. Our community should not confuse the idea of the resolution as to what was said but rather how and when, which is fair (Nancy would also agree, given her nature as a fair person). Our community needs her as a thoughtful leader and to represent our kids for the future.</p>
<p>Alena McClain Parent</p>	<p>She stated that Trustee Brownell used poor judgement in the comments that she made, very concerning and upsetting. Mainly because we are in such divisive times in our nation. Stepping back from the situation, she realized there are two things in common with Ms. Brownell. Even though she does not agree with the comments, they were both deeply troubled by the events and lives lost, and both deeply care about this district and our students. We do have a unique district, with a supportive community of parents, teachers, administrators and Board that care so deeply for our kids, going above and beyond. She encouraged everyone to not buy into the lie that differences make us enemies. We can come together over what we have in common, which is the welfare and higher education for our kids.</p>

Board members proceeded to comment on item 2. Trustee Neal stated that it is important for the community to know that the members have not been able to discuss this resolution until this meeting. He indicated he felt it would be appropriate for Trustee White and Trustee Gordon to explain why we have this resolution on the agenda, why we are discussing it and how it came about. He also indicated that Trustee Brownell should have an opportunity to comment before the Board takes action.

Trustee White stated the resolution is brought forth very specifically regarding speaking on an item that has not been agendized, something all of the Board should know and be respectful of. She went on to say that this is not a content based conversation, she offered no opinion on the content it is strictly procedural and how we want to run our board. Trustee White stated we have an agenda for a reason and if Board members want to share/comment we have a way of doing

that by agendaizing Board Member Comments/Reports. This makes it clear to the public who is speaking and on behalf of whom. The Board is not allowed to have a conversation in any other forum about this, regarding our norms or how we wish to proceed as a Board. Trustee White stated she offered no opinion on what the Board should do, but merely was bringing this forth so there can be a conversation about it and the Board can decide what the Board wants to do.

Trustee Gordon stated that in the time he has known Ms. Brownell her lifetime commitment and service to education is apparent and he commended her. He stated as a new Board member he finds value and precedence of adhering to the Brown Act. He indicated that the rules and guidelines are for everyone, and must focus on the work of the board members pertaining to the education of our students. This Board or any Board for that matter adheres to the policies that are set and this act in itself does not deter his thought or feeling for Ms. Brownell as a public servant.

Trustee White echoed Mr. Gordon's comments and stated that Ms. Brownell works tirelessly for our district and has done a lot of good work.

Trustee George stated of the two items that are highlighted in the resolution, beginning with Gov Code §54954.2, the actual language itself seems cherry picked. Looking at the entire language it does state in the same paragraph: *in addition on their own initiative a member of a legislative body may make a brief announcement or a brief report on his/her own activities.* Going to the next charge BB 9010, it also states, *The Governing Board recognizes the rights of Board members to freely express their views and encourages open discussion of issues during the Board meeting.* Trustee George went on to say the bigger point here is in her 14 years on the Board no member has been censured, however she stated that did not mean she felt it could never happen. She went on to say the very first section of this item indicates that we should have a procedure in place and we do not. Trustee George said we could look at adding information regarding censure under BB 9005 and that could be addressed at a later date. She indicated that even if we did have a procedure in place, her greater concern is that not any of the Board members objected to the comments as Trustee Brownell was making them, which she stated, was our right and frankly our duty. It wasn't until social media got involved, and in her personal view point that is when it went off the rails. She went on to say that perhaps all members should be censured as no one spoke up and called the comments inappropriate. She stated that with all the years Ms. Brownell, has in education we are blessed to have her on the Board with the immense depth and knowledge she brings to us. She also indicated, with new members, or as we move to different positions, we may all get a little rusty and at that point one of us could step in as a reminder. She went on to say the censure sends a message of being extremely divisive and stated that legally you could argue within the context of the Board Bylaws, but the 4 other members bore the responsibility of speaking up.

Trustee Neal stated this item was brought forth for discussion and asked if there is a recommended action. Also asked if Trustee White or Trustee Gordon wanted to opine further on what they wanted to see from this resolution. The following is the prepared statement from Trustee Neal.

I commend Vice President of the Board Michael Gordon, Trustee Kim White, and some members of our community for holding our governing board accountable, as well as us as individual trustees accountable. Public participation is always welcome. I think it's a great learning

opportunity for the students of RUSD – as well as an opportunity of leadership for the RUSD Board to our very valued community Teachers, Staff, Parents, and general community members at large.

The institutional integrity of the board is of the utmost importance. Public meetings are run by Parliamentary Procedure to ensure that integrity. Board Policy and procedure provide further clarification to our board's institutional integrity, defining acceptable and unacceptable behavior by trustees as elected officials of the state of California.

Violations of these should be interpreted on behalf of the public constituents, our community, by using these policies and procedures. In the interpretation of violations, it is my personal conviction that syncretism should be practiced, to ascertain the breach of “the letter of the law”, as well as the spirit in which they may have been compromised.

Study sessions are presumed informal board meetings where brain storming, long term thinking, and open mindedness are practiced. The meeting in questions was such a meeting. While having an official “Agenda”, the meetings are loose and open. Like all board meetings they are held in public fashion, where the public is encouraged to attend and/or participate – and the meeting on 1/12 did have several audience members in attendance which is unusual – as our study sessions typically include the 8 cabinet members, and two union presidents, or ten people total, not 75+.

While being a public school system – held to accountability of the public – we are also an institution of learning and educational excellence - held accountable to the ideology of academia. All academic institutions should be of open thought, passionate opinions, moments of enlightenment, sharpening of principles and values, and incidences of learning and grace for one another. I believe this is even more important to demonstrate to our young minds of Rescue Union School District.

Regarding the specific incidence in question and statement by Board President Nancy Brownell:

It should be noted Ms. Brownell has a history of impeccable service to the Rescue Union School District. She has served as an RUSD Teacher, Parent, 3-Term+ Trustee of the Board, and even the Interim-Superintendent. Her dedication and service has provided unmeasurable benefit to the tens of thousands of students that have received their elementary and middle school education here during that time.

Prior to making her statement, Ms. Brownell looked at us board members and presumably asked to make a statement on current events, and without seeing hesitation immediately began reading. No discussion was held, no action was actually taken, and not one of us spoke up to say, “Is this on the agenda? Are we having Board Member Reports tonight?” Ms. Brownell continued with emotion and passion – and we moved on.

Nancy’s intent was to speak on her own personal behalf, I believe she felt safe to do so as we were in a study session, and I believe it took courage for her to share her opinion on what may have even construed contentious, or partisans as it related to national politics.

The board should remain grounded in our local issues as a governing body – and welcome the opinions of my fellow board members during board member reports, or study sessions when they are identified as individual opinions.

Nancy – I believe your comments were heartfelt and out of turn. Any action by the board to “Censure” your misjudgment would be punitive and unnecessary, considering the public scrutiny your potential violation has now received.

I appreciate your words tonight and trust you will enlighten us all prior to sharing such opinions in the future. Thanks for standing for what you believe in – all the students of RUSD can learn from that. Additionally –

	<p><i>they can learn there is a time and place for everything – and respecting our institutions of integrity is an equal opportunity to learn. RUSD is family – and in my opinion you are safe to make mistakes here of this level. Thanks for your continued service to the board.</i></p> <p>Trustee Brownell did clarify that she was actually the Assistant Superintendent of Curriculum and Instruction, and did have the opportunity to teach in the district. She then made the following statement:</p> <p><i>I accept full responsibility for my personal comments at the January 12 study session and understand what I heard from parents, colleagues and board members tonight. I regret the turmoil experienced by some of you as a result of what I said and believe listening to those with whom we disagree and agree strengthens our district and common humanity as Americans. Like each of you, I believe our children, grandchildren and students deserve to live in the democracy our founders envisioned with leaders who demonstrate honesty, courage, decency and embody the values and ideals of liberty, equality and justice for all. As a lifelong educator, I know and deeply understand the value of public education and appreciate the dedication of our Rescue educators, staff, students and parents.</i></p> <p><i>The founders of America recognized that an educated, well-informed citizenry is fundamental to a democratic form of government. Educated citizens can make wiser choices about whom to elect, how to spend public funds, and which legislative measures to support. They are more likely to have civic values and habits important to a democratic society, such as respect for the views of others, the ability to collaborate and reach compromises, and a willingness to participate in the political process and perhaps even become leaders themselves.</i></p> <p><i>Public education in the United States emerged in the 1800s in part from the goals of building a democratic society: to prepare people to become responsible citizens; to improve social conditions; to promote cultural unity; to help people become economically self-sufficient; and to enhance individual happiness and enrich our individual lives (Center for Education Policy). Early school curricula centered on reading, writing, arithmetic and what it means to be an American citizen.</i></p> <p><i>The Rescue district community, all the educators, staff and families value such educational goals and all work to accomplish great things for students’ success and well-being every day. Moving forward, that will continue to be my focus. Thank you for your courageous opinions.</i></p> <p>Trustee Neal moved to suspend consideration of Resolution #21-01 Censure of Trustee Brownell and Trustee George seconded the motion. At this point Trustee George and Trustee Neal removed their motions.</p> <p>Vice President Gordon asked for any motions regarding Item 3, there were no other motions. The item failed due to lack of a motion.</p>
<p>4. COVID/Calendar Update (Supplement) (Consideration for Action) Superintendent</p>	<p>The Board will receive an update on our current COVID status and discuss the calendar for continuing in the hybrid program.</p> <p>Superintendent Olson provided a brief overview of the newly released guidance discussed at the previous Special meeting. She briefly reviewed the sections that hinder RUSD from moving forward to a more full time</p>

model and require us to remain in the hybrid model. The most significant being the directive that student chairs cannot be less than 4 feet apart. She shared information regarding advocacy groups such as: Association of California School Administrators (ACSA), California School Boards Association (CSBA), the superintendent group in El Dorado County, El Dorado County Office of Education (EDCOE), Small School District's Association (SSDA), El Dorado County Public Health (EDCPH), and others, who are communicating with Governor Newsom, legislators, State Board of Education (SBE), and CDPH to seek revisions of the document so that the directive supports all districts instead of just some.

Mrs. Olson also stated that it is important to remember that the Safe Schools for All document was intended to support and help all districts. Our Health Officer has also stated that the last draft before it was finalized had kept the language as "3 feet, or as practicable" in reference to the distance between students chairs. Our Health Officer was actually surprised that the language changed and will support communicating with CDPH to make the revision. Until it is, we are required to follow the directive as written.

Superintendent Olson shared that CDPH is listening and been involved in meeting with the Governor. She indicated that she believes there will be a chance in the future for us to open more fully. Mrs. Olson also shared that she reached out to the Superintendent of Roseville and found out that they are indeed going to be open in a fuller (with an early release model) for the rest of the year. The way they were able to implement this was by hiring 20 additional multiple subject teachers splitting existing classes so they will fit in the classrooms. They took elementary music and PE teachers putting them as facilitators at the middle schools. They have more capacity, and moved students from small classroom to larger ones, giving them the ability to spread out more.

Trustee Gordon asked if Mr. Martin could provide an approximate cost for the addition of 20 half time teachers. Mr. Martin responded about \$600,000 to \$700,000.

Trustee George commented that Roseville did not break the rules they were able to accommodate the mandates. She indicated it is unfortunate, there is not a clear understanding by the public that we have no choice but to follow the mandate.

Superintendent Olson went on to review our COVID-19 Safety Plan. This new guidance affects all schools, public and private, and must be posted by February 1. Mrs. Olson shared that we did find out that our plan does not need to be approved by the Board, however, in appreciation for our Board staying informed and involved we would like to have approval. Our plan is the same as our previous one with the exception that we included the new directives from CDPH, and our plan is complete and ready to post. Mrs. Olson then reviewed the additions to the plan. She briefly updated the Board on case numbers for the district, from August through January 25, 2021.

Dave Scroggins, Assistant Superintendent of Curriculum and Instruction provided updated information on the county COVID dashboard in relationship to our district. He indicated it appears there seems to be a leveling off, we don't see the low numbers like in September/October but we do seem to be avoiding the high spikes that we saw in late November and the middle of December.

It appears we are averaging about 70 cases a day in the county and he also reminded everyone of the lag time as the information is updated.

Superintendent Olson followed up with our next steps and shared we will be looking to provide a robust summer program at multiple sites, 5 hours per day for both general education and special education students. The focus will primarily be on ELA and math as well as filling in the learning gaps and preparing students for the next school year.

Mr. Martin at this point provided an overview of the revised calendars as we continue on in the hybrid model, and plan for return to full time. He shared our current calendar showing our transition to Phase 2 and Phase 3, the revised version to continue in the hybrid program given the new state directives, as well as the revised version for returning to full time. The revised regular calendar reflects the elimination of Phase 2 moving forward directly into Phase 3. Mr. Martin indicated that instead of having 2 or 3 weeks in the Phase 2 transition, then having to shift again, we would rather implement what we are going to do and move forward, making it much less cumbersome.

Mr. Martin reviewed the Hybrid calendar sharing that two distance learning days have been added for February through May (February 26 and May 21 were already approved as report card prep). These will be to support teacher collaboration and lesson planning for asynchronous student learning. Potentially, there will soon be language changes that don't require us to stay in the hybrid for an extended period of time however the intent here is just in case, to give us structure, we will have a system in place should we need to pivot again. Our desire would be to implement our revised regular calendar (full time model), should we be able to get a waiver, and/or once we determine what day we could start back. Also included is a formula outlining the timeframe to return, so it will not be necessary to come back to the Board to approve yet another date change. This language is included to determine the timeframe to transition from hybrid to the regular program, giving us enough time operationally for staff, extended day, and other county programs to prepare for the change. The language states that we would use the hybrid calendar until the second Monday once CDPH restrictions are lifted and depending on the day of notification, it could be as much as two weeks or as little as one week. This sets the standard and everyone knows when we will return. Both of these calendars have been discussed with RUFT and CSEA. They are in support of these calendars and the direction we have put in place. Mr. Martin concluded by saying that our intent is to have a structure in place with all the scenarios ready to go so we can move forward with whatever model is appropriate.

Public comment regarding this item were heard from:

<p>Melissa Twitchell Parent</p>	<p>Shared her frustration and confusion regarding comments by Dr. Mark Gahly, Secretary of Health and Human Services who stated that the 4 foot guidance was not meant to inhibit or slow down the important plans already in place by school districts. But that is what it has done. Recognized that it is not the Board that does not want to open but still very frustrating.</p>
<p>Brian Gunther Parent</p>	<p>The Board has spent another hour on censure ship and can't get that right either. Still no solutions for opening schools. Suggested having all parents and teachers sign waivers to go back to school full time, taking the liability away from the District. Stated you keep saying how we can't do anything, your focus should be</p>

		on what we can do. In the spirit of the guidelines, you have talked about all our safety precautions, cleaning, etc., we have met the threshold but you still will not open schools. You will continue to fail if you keep talking about how we can't do anything.
	Ashley Douglas Parent	Could parents help along with the Board to contact Governor Newsom? Perhaps have a prepared letter that everyone could send. Hearing from the Board, and from parents and community feels the district is doing an amazing job, regarding safety for our children and families, should go back in school full time.
	Carol Wahl	Addressed the slide in the COVID safety plan regarding band and the directive for instruments to be played outside. That comment is directed toward WIND instruments. Wanted to be sure the wording was accurate since CDHP has taught us that words matter. Other options to consider, such as rhythm percussion or strings
	Laura Brady Parent	Very disappointed with every member of the Board for not voting on the resolution. Shame on all of you, this was not about whether Trustee Brownell has 100 years of service to the district, but about a violation of Board policies. Can we look at something besides COVID numbers, what about suicide rates? Waiting for this Board to do what the supermajority of parents in this district want, get the schools open. Stop putting up roadblocks, think about the students, quit thinking about yourselves and your affiliations with CTA
	Isaac Dixon	Appreciates how hard the district is trying, but from a parents perspective it is difficult to work, to educate our children and do it well. Continues to hear all the things that can't be done, not hearing any ideas on what can be done to allow our kids to have a better education. He challenged the Board, to help more, to come up with ideas to get kids back into school, stating that is the Board's job. Very disappointed we are accepting the status quo. Not a lot of thinking outside the box, please do better.
	Hannah Danto-Dorafsha Parent	Thanked the Board and district for everything they have done so far, it is not easy for anyone. The district has worked very hard to open in a way that is safe, that provides some in person instruction and still can meet the needs of those who are not comfortable or have reasons for not wanting full time instruction. COVID is dangerous for her family with underlying conditions and feels lucky to be able to send her child to school half a day for social interaction. She concluded by saying she appreciates the district and knows we are doing the best that we can with the resources available.
	Carlyn Douma Parent	Follow up to previous comment, thank you to all of you for the work you are doing. Knows

		<p>many parents want their children back in school full time but reminds families that there are many parts of the state that are still in full distance learning and how lucky we are to at least have kids back part time. It would be amazing to be back full time but our hands are tied, hopefully the directives can be revised soon. What we have been doing is working.</p>
	<p>Kelly Parent</p>	<p>There are some facts that do not align. Considering every state back to school except CA and even then some counties are open full time. We are fortunate to be in county with low case numbers. Social interaction is important and currently not balanced. Why with most states having schools open we just sit here and say we can't. Encourages the Board/district to find options for everyone to come together for the education and social emotional needs of our students.</p>
	<p>Caden Alber Student</p>	<p>As a middle school student in this district, expressed we have been doing an excellent job coming from the student standpoint. He expressed he and his friends feel they are getting more one on one time with teachers and get more information on subjects they are learning. Stated in band, over the last few months they have been able to play woodwind instruments asked why now they will be required to be outside.</p>
	<p>John Whitfield</p>	<p>Stated that CA consistently bucks trends when it comes to rules. So interesting what is transpiring for our kids, and that parents have no say in it. Feels the Board is failing on number of objectives, have not provided key performance indicators, surveys from parents, student surveys, and no grade comparison for trend data. Encouraged the Board to review and track this data to determine where we stand as a district.</p> <p>Expressed there would be no reason for distance learning days to continue with the hybrid model, kids should be there 5 days a week. Too many holidays and time off and our kids are failing, it is not fair when everything is within your power to change. Does not believe funding will not be pulled should we return to full time. Asked the Board to make the hard decision, get it done like we were supposed to, and get kids back in school.</p>
	<p>Morti Parent</p>	<p>Some of his comments expressed by previous speaker. Wanted to remind everyone, that Board/district answer to the people of El Dorado County. You don't work for the state of CA or anyone else, and it is obvious families want their kids back in school full time. You can do anything you want to do, you can make this work, do the right thing and get them back in school.</p>

Trustee Brownell addressed the Board and asked for comments/discussion regarding the safety plan and calendars that are being considered for action.

Superintendent Olson provided clarification regarding the woodwind instruments, stating that with the new directive, these do need to be outside and that our music departments are working to provide other alternatives, such as music theory, strings, percussion and rhythm.

Sean Martin, Assistant Superintendent of Business Services, commented that as the district representative for negotiations, our union groups have been partners in this process from day one. They have never tried to not have kids in school, and have always prioritized safety of students first over their own. They have been together with us shoulder to shoulder throughout this process and there is no way we would be where we are today without them. We are leaps and bounds ahead of many places because of the relationships we have with our unions. He went on to say this decision has nothing to do with the unions; the Board is a governing body based off of laws and rules and we have to follow them. He stated, as a Board, you lead us and if you disregard a law or rule that puts us in a position where we would not be able to follow you. He shared he appreciates what each of you do as Board members but wanted to recognize the staff, and the unions and what they have done to take care of staff but also to take care of kids.

Trustee White moved and Trustee George seconded to approve the modifications to the Safety Plan to be COVID compliant. The motion passed 5-0.

Trustee Neal commented we know we would not be where we are without the relationship that RUSD has with RUFT and CSEA. Mr. Neal stated regarding the language about returning on the second Monday once restrictions are lifted, in his opinion it should be sooner, perhaps 3 days. Our teachers and staff should be preparing now and we need to return at a moment's notice, perhaps not ideal but necessary.

Trustee White stated how proud she is of us for being leaders, when other districts were not going back in person we did with the hybrid model and she commended staff, administration and Board for moving ahead. She went on to say she is also very proud of our decision that students would be going back full time, we approved a calendar that allowed for a transition period that we would have had us in Phase 2 right now and back full time by March. The intention of this Board is to get everybody back in class full time as soon as we can. We still have our Frontier program for those who may not be comfortable returning to full time. We voted and laid out a calendar and agreed with Mr. Martin regarding following the law. Not doing could have serious ramifications, we could be shut down or it could possible affect the hybrid program. We are stuck, even though our intentions have shown this is our plan to get our kids back as soon as possible, truly leading the state of CA. Once the directive is revised that very next day, as crazy as that next day would be, we have a calendar in effect for Phase 3 we get back in school. Trustee White stated that she understood this would be difficult for staff, but shared that was her thought, and if we are going to shift again, her preference would be to get back as soon as possible. She also indicated that Phase 2, at this point would be for such a short period of time it no longer makes sense, so we would be returning to full time (Phase 3). Trustee White stated she would

be supportive of these calendars with a shorter turnaround time. She went on to say that with all due respect to our negotiating team, and our unions for coming together to work this out, we have heard from our families and they are desperate to have children back in school. If we could, as uncomfortable and difficult as it might be to do it faster, she would be more comfortable with perhaps a three-day turn around. She stated she committed to the number 3 however; the current language of second Monday is too long a timeframe.

Trustee George indicated that she was in agreement with Trustee Neal and Trustee White and the expedience of returning. With regards to transportation and bus routes, with that quick of a turnaround, we would need to let our families know that perhaps services might be delayed (few days or by a week). She indicated we would want to communicate that to our parents, so they could plan for what they need to do to get their children to school. She stated she would not want the date to become too elusive, so indicating a certain number of days rather than a day of the week would be more appropriate.

Trustee Gordon stated that he would defer to staff to determine what is realistic to have food service and bus routes ready to go, and hoped our teachers could also be ready in that amount of time. He indicated that for everyone involved he would trust administration and perhaps that could be our driving force, when food service and bus routes are ready within an expedient and acceptable time period. Trustee Gordon shared that as a coach he hates to lose more than he likes to win, and as a school board member our students are now our competitors and he feels every day we are not in school we are losing in some capacity. He is willing to fight to get our kids in sooner than later. He went on to say the conversation so far has been about when we go back when the restrictions are lifted, and although he will continue to remain positive and optimistic, he feels he should vote for a calendar, with the anticipation that we may not change out of hybrid. He went on to say we have backed off of full time, continuing in hybrid and our students are losing out on instructional time in our classrooms. These 6 distance learning days equate to just a little less than 2000 minutes of prep time. When we pivot, we are doing a little less than half of the instructional minutes for our students (from 22,000 to 10,000 minutes at the elementary level from January 25 until the end of the year). He stated the distance learning days are not reflective of decreasing instructional time by half with prep time. In fact the prep time does not decrease very much at all, while we have taken half of the instructional time away from our students.

Trustee Gordon shared he reached out to some of our teachers, and expressed he can hear their frustrations and there is not enough time to invest in learning for our kids. He heard comments such as working through lunch, adding 10 to 20 hours extra every week, meeting before school with teacher groups to plan and staying after school to grade. He commented on the frustration and exhaustion he sees in our teachers, but continues to see their commitment at the same time and their willingness to fend off the enormous decrease in our kids academic performances. He expressed that they need prep time to do their job. He went on to say that he could not in good conscious, knowing that we are not giving our kids full time instruction in the classroom, and not modify in some capacity the amount of minutes we are taking away from them by giving prep time to our teachers. He recommended 4 distance learning days for teachers instead of 6.

	<p>Our teachers need the time to invest in our children’s education, our parents need help in what they are asking for and but more importantly our kids need to be in the classroom as much as possible.</p> <p>Trustee Gordon indicated he knows the teachers need prep time, and he is supporting them but also supporting kids. He stated he struggles with 6 days and taking that much time away from our kids, but can support 4 days.</p> <p>Trustee Brownell concluded that there are several points of view, given the model calendars presented by staff. The conversations have been about providing more specificity about when we are given the green light to return. She stated as government employees we can’t break the law and forge ahead, but changes are being discussed that may assist us, but we are preparing in a way that will allow for a quick turnaround. She indicated her concerns regarding a delay in transportation services, as it is our least affluent families who would have difficulty getting their children to school without busses.</p> <p>Mr. Scroggins added in conversations with our transportation department, bus routes would need to be rebid and that would take about 3 to 4 days, however there is the possibility that perhaps that could be done proactively.</p> <p>Trustee Neal stated that the impossible is possible, and commented that everything we have done up to this point will be judged by the last 1 mile and how we respond the second the restrictions are lifted.</p> <p>Trustee Neal moved to accept the calendars with two distance learning days removed, one in March and one in April for the hybrid calendar, leaving 4 distance learning days instead of 6 and the response time would be 4 work days from the time it is lifted. Trustee White seconded the motion.</p> <p>Sean Martin asked for clarification, and the motion was amended to include 4 work days, date of notification is not counted and school would return on the 4th day after restrictions are lifted, but no later than the 5th day.</p> <p>President Brownell summarized the motion, stating one prep day in March and April will be removed, and up to 4 days of preparation will be provided after the date we receive notification and called for a vote.</p> <p>The motion passed 5-0.</p>
<p>BUSINESS AND FACILITIES ITEMS:</p>	<p>These items are provided for Board information, discussion, and/or action.</p>
<p>5. Auditor’s Report Financial Statements for 2019-2020 (Supplement) Assistant Superintendent of Business Services (Consideration for Action)</p>	<p>To comply with Ed. Code 14503, each year an independent audit must be conducted. Stephen Roatch Accountancy Corporation completed the financial audit for the 2019-2020 fiscal year. District administration recommends acceptance of the Auditor’s Report on the 2019-2020 financial statements.</p> <p>Assistant Superintendent of Business Services, Sean Martin, presented the audit summary sheet showing the core components of the audit. Although we had three findings, Mr. Martin reported that it is important to recognize that these are not considered material weaknesses meaning it does not</p>

	<p>impact financial information we have reported and does not undermine the financial systems, they are more procedural in nature. Two of the findings were attendance related, processes were not followed and we have already worked with staff to find a solution. The third finding was related to general funds appropriations and moving forward the district will ensure expenditures are budgeted and Board approved with appropriations. Mr. Martin stated it was a very clean audit we do have some findings but relative to specific issues that can be resolved.</p> <p><i>Trustee White moved and Trustee George seconded to extend the meeting until 9:45 p.m. The motion passed 5-0</i></p> <p>Trustee George moved and Trustee Gordon seconded to approve the Auditor’s Report Financial Statements for 2019-2020. The motion passed 5-0.</p>
<p>PERSONNEL:</p>	
<p>6. Openers for CSEA Negotiations 2021-2022</p> <p>(Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Curriculum and Instruction</p>	<p>The Board is required to set a date for public comment on collective bargaining unit openers for the upcoming session. District administration recommends that California School Employees Association (CSEA) negotiations openers be put on the agenda for February 9, 2021 regular Board meeting for public comment.</p> <p>Trustee George moved and Trustee Gordon seconded to set February 9, 2021 as the date for public comment on CSEA negotiation openers. The motion passed 5-0.</p>
<p>CURRICULUM & INSTRUCTION</p>	
<p>7. California Healthy Kids Survey</p> <p>(Supplement)</p> <p>(Information and Discussion) Assistant Superintendent of Curriculum and Instruction</p>	<p>The Board will receive information regarding the Rescue Union School District’s results for the California Healthy Kids Survey (CHKS) administered to 5th and 7th grade students.</p> <p>Assistant Superintendent of Curriculum and Instruction provided an overview of the CHKS results. The CHKS is one measure used alongside, parent survey results, student listening circles, reports from teachers, classified employees, administrators, results from previous years, discipline referrals/suspension rates, behavioral observations and attendance rates. The response rates this year for our students was up from 51% in 2019-2020 to 61% for elementary and from 85% to 94% for middle schools. Mr. Scroggins reported we have seen a general improvement in student behaviors and overall school climate, possible attributed to lower class sizes this year. It was also noted facility upkeep is improved at both the elementary and middle schools. This may be a result if increased cleaning and disinfecting as part of our COVID mitigation plans.</p> <p>In reviewing areas of concern, academic motivation and meaningful participation are lower at both elementary and middle, perhaps due to shortened school days and reduced instructional minutes. Students reported a decrease in caring adults at school and less peer support. This may be directly related to the decreased amount of time students have with staff and peers. Another area of concern is that survey results indicated students feel less optimistic, less belief in self and others and less excitement about their days (engaged living). More middle school students reported feeling chronically sad and more said they have</p>

	<p>considered suicide. This is especially concerning and may be attributed to stressors associated with COVID isolation, etc.</p> <p>Mr. Scoggins commented that results for each school have been shared with administrators and site leadership teams, school site councils, safety teams, student councils and other groups will be planning ways to strategically improve student perceptions and outcomes. He stated it will be especially important to ensure that we continue to provide quality mental health services and social emotional supports, including counseling, PBIS, SEL competency building lessons and the like. Additionally, we must be mindful of students' decreased levels of academic motivation and feeling regarding meaningful participation and look for ways to rebuild areas while simultaneously ensuring that their social emotional and mental health needs are address.</p>
<p>CONSENT AGENDA:</p> <p>(Consideration for Action)</p>	<p>All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items.</p> <p>Trustee George moved and Trustee Gordon seconded to approve the Consent Agenda as presented. The motion passed 5-0.</p>
<p>8. Board Meeting Minutes</p> <p>(Supplement)</p>	<p>Minutes of December 15, 2020 Regular Board Meeting.</p>
<p>9. Board Meeting Minutes</p> <p>(Supplement)</p>	<p>Minutes of January 12, 2021, Board Study Session.</p>
<p>10. District Expenditure Warrants</p> <p>(Supplement)</p>	<p>Warrants must regularly be presented to the Board of Trustees for ratification. Detailed warrant order listings are available at the District Office. The supplement reflects expenditures from 11/20/20 through 12/18/20.</p>
<p>11. District Purchase Orders</p> <p>(Supplement)</p>	<p>Purchase orders must regularly be presented to the Board of Trustees for ratification. The supplement reflects expenditures from 12/9/20 through 1/15/21.</p>
<p>12. Williams Quarterly Report</p> <p>(Supplement)</p>	<p>Title 5, Chapter 5.1, Section 4600 requires school districts to report summarized data from the Uniform Complaint Process to the county superintendent quarterly.</p>
<p>13. Personnel</p> <p>(Supplement)</p>	<p>Rescue Union School District's long range goal is to recruit a diverse, high quality staff whose goals and philosophies are student focused. Periodically, changes in staffing occur due to need for additional positions, resignations, or requests for leaves of absence. All positions listed are within current budget allocations.</p>
<p>A. Certificated Personnel</p> <p>Employment:</p>	<p>Graham Harris, Teacher - temporary assignment, (1.0 FTE), Marina Village, effective 1/4/21</p>

Temporary Assignment Ends:	Morgan Butler, School Nurse - temporary assignment, (1.0 FTE), District Office, effective 1/4/21 Morgan Butler, School Nurse – temporary assignment, (.2176 FTE), Marina Village, effective 1/3/21
B. Classified Personnel Employment:	Stacy Gallman, Student Services Secretary, (1.0 FTE), Lake Forest, effective 1/11/21 Zoe Hanko, Yard Supervisor, (.53 FTE), Jackson, effective 1/4/21 Laura Knight, Food Services Secretary, (.8750 FTE) Food Services, effective 1/4/21 Mayah Nepo, Yard Supervisor, (.49 FTE), Lakeview, effective 1/13/21 Cody Poor, Lead Maintenance Technician, (1.0 FTE), District Office, effective 1/4/21
Leave of Absence (LOA):	Morgan Butler, Health Office Nurse, 100% LOA (.4688 FTE), Marina Village, effective 1/4/21 Deborah Hiscott, Bus Driver, 100% LOA (.7655 FTE), Transportation, effective 2/1/21
Resignation:	Zoe Hanko, Yard Supervisor, (.39 FTE), Lake Forest, effective 1/3/21 Elvira Almanza Rodriguez, Food Service Worker, (.25 FTE), Food Services, effective 1/22/21
14. School Accountability Report Cards (SARC) (Supplement)	Each school has updated their individual School Accountability Report Card (SARC). District administration recommends the Board of Trustees approve the SARC's for the 2019-2020 school year, published in 2020-2021.
15. Contract for Audit Services (Supplement)	The Board considered approval of the contract for audit services with the firm Stephen Roatch Accountability Corp for year two of a three-year contract beginning in 2019-2020.
ADJOURNMENT:	Trustee White moved to adjourn the meeting at 9:45 p.m.

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date			FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS			Liq Amt		Net Amount	

102326/00 SIERRA BUILDING SYSTEMS

215091	PO-210071	12/16/2020	SD196	1	01-8150-0-5610-0000-8110-085-0000-00-000	NN P	637.50			637.50
TOTAL PAYMENT AMOUNT							637.50 *			637.50

101193/00 STAPLES ADVANTAGE

215151	PO-210202	11/14/2020	3462063242	1	13-5310-0-4300-0000-3700-000-0000-00-000	NN P	8.94			8.94
215151	PO-210202	11/14/2020	3462063241	1	13-5310-0-4300-0000-3700-000-0000-00-000	NN P	161.93			161.93
TOTAL PAYMENT AMOUNT							170.87 *			170.87

104986/00 TPX COMMUNICATIONS

215226	PO-210163	12/09/2020	137656685-0	120920-010821	1	01-0000-0-5901-0000-7600-081-0000-00-000	NN P	1,612.87		1,612.87
215226	PO-210163	12/09/2020	137656685-0	ADJ	1	01-0000-0-5901-0000-7600-081-0000-00-000	NN M	0.00		-99.90
TOTAL PAYMENT AMOUNT							1,512.97 *			1,512.97

100145/00 WESTERN SIGN COMPANY

PV-210390	12/14/2020	7910	REMOVE USE TAX	01-8150-0-4300-0000-8110-085-0000-00-000	YN					-240.24	
PV-210390	12/14/2020	7910	NO USE TAX	01-8150-0-4300-0000-8110-085-0000-00-000	NN					240.24	
TOTAL PAYMENT AMOUNT							0.00 *			0.00	
TOTAL USE TAX AMOUNT											-17.42

100882/00 WON-DOOR CORPORATION

215097	PO-210065	12/21/2020	CLOSE PER SEAN	1	01-8150-0-5806-0000-8110-085-0000-00-000	NN C	661.00			0.00
215364	PO-210364	12/21/2020	CLOSE PER SEAN	1	01-8150-0-5610-0000-8110-085-0000-00-000	NN C	339.00			0.00
TOTAL PAYMENT AMOUNT							0.00 *			0.00

TOTAL BATCH PAYMENT	116,839.99 ***	0.00	116,839.99
TOTAL USE TAX AMOUNT			-23.89
TOTAL DISTRICT PAYMENT	116,839.99 ****	0.00	116,839.99
TOTAL USE TAX AMOUNT			-23.89
TOTAL FOR ALL DISTRICTS:	116,839.99 ****	0.00	116,839.99
TOTAL USE TAX AMOUNT			-23.89

Number of checks to be printed: 26, not counting voids due to stub overflows.
Number of zero dollar checks: 5, will be printed.

+ 2 use for 25V

In Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

Cheryl Olson 12/23/20
District Designer Date

5

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS	Liq Amt	Net Amount				

100780/00	TRUE VALUE HARDWARE								
215503 PO-210482	12/30/2020	1161111	1 01-0000-0-5610-0000-8210-084-0000-00-000 NN F	3,845.42	3,845.42				
TOTAL PAYMENT AMOUNT				3,845.42 *					3,845.42

106205/00	VELOCITY ORTHOPEDICS INC								
PV-210401	12/31/2020	2908 VEL ORTHO N95 MASKS 300	01-3220-0-4300-0000-8200-084-8000-00-000 NN		1,116.02				
TOTAL PAYMENT AMOUNT				1,116.02 *					1,116.02

TOTAL BATCH PAYMENT	80,861.59 ***	0.00	80,861.59
TOTAL DISTRICT PAYMENT	80,861.59 ****	0.00	80,861.59
TOTAL FOR ALL DISTRICTS:	80,861.59 ****	0.00	80,861.59

Number of checks to be printed: 13, not counting voids due to stub overflows. 80,861.59

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

Cheryl Olson 12/31/20
 District Designee Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS	Liq Amt	Net Amount			

018904/00	SHERWIN WILLIAMS							
215089 PO-210073	12/30/2020	9610-8	1 01-8150-0-4300-0000-8110-085-0000-00-000 NN P	241.92	241.92			
TOTAL PAYMENT AMOUNT				241.92 *				241.92

103941/00	STARFALL EDUCATION							
215626 PO-210605	01/06/2021	1437-2580-1444	1 01-9427-0-5806-1110-1000-027-0000-97-000 NN F	270.00	270.00			
TOTAL PAYMENT AMOUNT				270.00 *				270.00

105694/00	San Mateo-Foster City School D							
215149 PO-210204	01/07/2021	INC PER KIM	1 13-5310-0-5300-0000-3700-000-0000-00-000 NN C	107.25	0.00			
215149 PO-210204	01/07/2021	INC PER KIM	1 13-5310-0-5300-0000-3700-000-0000-00-000 NN O	-260.43	0.00			
215149 PO-210204	07/14/2020	SC210188	1 13-5310-0-5300-0000-3700-000-0000-00-000 NN F	260.43	260.43			
TOTAL PAYMENT AMOUNT				260.43 *				260.43

105836/00	THE DEVEREUX FOUNDATION							
215118 PO-210127	12/07/2020	147854365422NOV20	ED BC 1 01-6500-0-5811-5760-1180-066-8000-00-000 NN P	2,523.58	2,523.58			
215118 PO-210127	12/07/2020	147854365422NOV20	BC MHS 2 01-6512-0-5811-5760-3110-066-8000-00-000 NN P	4,056.90	4,056.90			
215118 PO-210127	12/07/2020	147854365422NOV20	BC R&B 6 01-3327-0-5811-5760-1180-066-8000-00-000 NN P	6,918.60	6,918.60			
TOTAL PAYMENT AMOUNT				13,499.08 *				13,499.08

100001/00	VERIZON WIRELESS							
215225 PO-210162	12/18/2020	9869436026 111920-121820	1 01-0000-0-5901-0000-7600-081-0000-00-000 NN P	744.42	744.42			
215411 PO-210392	12/24/2020	9869902989 112512-122420	2 01-3220-0-5901-1110-1000-120-8000-00-000 NN F	100.25	100.25			
215411 PO-210392	12/24/2020	9869902989 112520-122420	3 01-7420-0-5901-1110-1000-120-8000-00-000 NN P	528.95	528.95			
TOTAL PAYMENT AMOUNT				1,373.62 *				1,373.62

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon


District Designee 1/8/21
Date

TOTAL BATCH PAYMENT	74,870.19 ***	0.00	74,870.19
TOTAL DISTRICT PAYMENT	74,870.19 ****	0.00	74,870.19
TOTAL FOR ALL DISTRICTS:	74,870.19 ****	0.00	74,870.19

Number of checks to be printed: 37, not counting voids due to stub overflows. 74,870.19

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef		
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS	Liq Amt	Net Amount						
102582/00	US BANK EQUIPMENT FINANCE										
215205	PO-210143	12/24/2020	431996693	122020-012021	1	01-0000-0-5633-0000-7200-080-0000-00-000	NN	P	36.20	36.20	
215205	PO-210143	12/24/2020	431996693	122020-012021	3	01-1100-0-5633-1110-1000-020-0000-90-000	NN	P	118.40	118.40	
215205	PO-210143	12/24/2020	431996693	122020-012021	4	01-1100-0-5633-1110-1000-021-0000-91-000	NN	P	310.93	310.93	
215205	PO-210143	12/24/2020	431996693	122020-012021	5	01-1100-0-5633-1110-1000-022-0000-92-000	NN	P	332.96	332.96	
215205	PO-210143	12/24/2020	431996693	122020-012021	6	01-1100-0-5633-1110-1000-027-0000-97-000	NN	P	435.43	435.43	
215205	PO-210143	12/24/2020	431996693	122020-012021	7	01-1100-0-5633-1110-1000-028-0000-98-000	NN	P	165.96	165.96	
215205	PO-210143	12/24/2020	431996693	122020-012021	4	01-1100-0-5633-1110-1000-021-0000-91-000	NN	P	34.88	34.88	
215205	PO-210143	12/24/2020	431996693	122020-012021	2	01-0842-0-5633-0000-3600-083-0000-00-000	NN	P	8.53	8.53	
215205	PO-210143	12/24/2020	431996693	122020-012021	8	01-8150-0-5633-0000-8110-085-0000-00-000	NN	P	8.53	8.53	
215205	PO-210143	12/24/2020	431996693	122020-012021	7	01-1100-0-5633-1110-1000-028-0000-98-000	NN	P	16.12	16.12	
215208	PO-210146	12/24/2020	431996693	122020-012021	PD	1	01-0000-0-5690-0000-7200-081-0000-00-000	NN	P	44.79	44.79
215208	PO-210146	12/24/2020	431996693	122020-012021	L	1	01-0000-0-5690-0000-7200-081-0000-00-000	NN	P	332.79	332.79
215208	PO-210146	12/24/2020	431996693	122020-012021	PD	2	01-0000-0-5690-1110-1000-081-0000-00-000	NN	P	223.95	223.95
215208	PO-210146	12/24/2020	431996693	122020-012021	L	2	01-0000-0-5690-1110-1000-081-0000-00-000	NN	P	1,663.93	1,663.93
215208	PO-210146	12/24/2020	431996693	122020-012021	PD	3	01-1100-0-5690-1110-1000-021-0000-91-000	NN	P	12.86	12.86
215208	PO-210146	12/24/2020	431996693	122020-012021	L	3	01-1100-0-5690-1110-1000-021-0000-91-000	NN	P	80.49	80.49
215208	PO-210146	12/24/2020	431996693	122020-012021	PD	1	01-0000-0-5690-0000-7200-081-0000-00-000	NN	P	12.74	12.74
215208	PO-210146	12/24/2020	431996693	122020-012021	L	1	01-0000-0-5690-0000-7200-081-0000-00-000	NN	P	79.70	79.70
TOTAL PAYMENT AMOUNT						3,919.19	*			3,919.19	

102998/00 WELLS FARGO FINANCIAL LEASING

215223	PO-210160	12/28/2020	5013262449	122420-012321	1	01-0000-0-5690-1110-1000-081-0000-00-000	NN	P	235.95	235.95
TOTAL PAYMENT AMOUNT						235.95	*			235.95

TOTAL BATCH PAYMENT	86,661.76	***	0.00	86,661.76
TOTAL DISTRICT PAYMENT	86,661.76	****	0.00	86,661.76
TOTAL FOR ALL DISTRICTS:	86,661.76	****	0.00	86,661.76

Number of checks to be printed: 38, not counting voids due to stub overflows.

86,661.76

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

Cheryl Olson 1/14/26
 District Designee Date

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
210629	AMAZON CAPITAL SERVICES INC	Amazon-Leadership	45.33	Pleasant Grove Middle School
210631	AMAZON CAPITAL SERVICES INC	2 phones and cables	423.38	DISTRICTWIDE SERVICES
210630	BUREAU OF EDUCATION & RESEARCH	BER Online Workshop- Donations	595.00	Pleasant Grove Middle School
210637	CLASSROOM DIRECT	Construction Paper	40.11	Lakeview
210636	EL DORADO COUNTY	ELPAC Training	90.00	DISTRICTWIDE SERVICES
210627	FOLLETT SCHOOLS SOLUTIONS INC	books - Library	756.46	Rescue School
210624	LEARNING WITHOUT TEARS	LWT workbooks - spares	312.04	DISTRICTWIDE SERVICES
210623	PAC-DENT INC		2,321.87	DISTRICTWIDE SERVICES
210625	PACIFIC OFFICE AUTOMATION	Rizo Ink / Master Roll	364.31	Green Valley School
210635	PACIFIC OFFICE AUTOMATION	PER COPY QTR BILL	2,063.02	DISTRICTWIDE SERVICES
210634	PHONAK LLC	Roger Touchscreen mic repair	178.99	DISTRICTWIDE SERVICES
210628	PIESCHI, SARA	IEE for J.T.	3,800.00	DISTRICTWIDE SERVICES
210633	SCHOOL SPECIALTY INC	School Specialty	81.84	Lakeview
210626	SCHOOL STEPS INC	Behavioral Services	30,000.00	DISTRICTWIDE SERVICES
210632	SOLARWINDS INC.	Renewal thru 3/15/2022	200.00	DISTRICTWIDE SERVICES
		TOTAL FUND	41,272.35	
		TOTAL DISTRICT	41,272.35	

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: Certificated Personnel

BACKGROUND:

Periodically changes in certificated staffing occur due to hiring, resignations or request for leaves of absence. The Board must formally approve these requests.

STATUS:

The following certificated personnel changes are listed on the agenda.

Name	Personnel Action	Position FTE	Position	School or Dept.	Effective Date
James Greule	Employment, Temp	1.0	Teacher	Pleasant Grove	1/19/2021
Christina Brazzel	Resignation	.7222	Teacher	Lake Forest	2/26/2021
Susan Ninan	Retirement	1.0	Teacher	Pleasant Grove	2/10/2021
Michele Pease	Temp Employment Ends	.2472	Teacher	Green Valley	01/21/2021

FISCAL IMPACT:

Fiscal impact will be reflected in the 2020-21 budget.

BOARD GOAL:

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

RECOMMENDATION:

The Superintendent recommends the Board approve the above personnel actions.

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: **Classified Personnel**

BACKGROUND:

Periodically changes in classified staffing occur due to hiring, resignations or requests for leaves of absence. The Board must formally approve these requests.

STATUS:

The following classified personnel changes are listed on the agenda:

Name	Personnel Action	Position FTE	Position	School/Dept.	Effective Date
Collier, Holly	Employment	.25	Food Service Worker	Food Service	2/02/21
Ghalayini, Lina	Employment	.10	Instructional Assistant – Short Term	Lake Forest	1/25/21

FISCAL IMPACT:

Fiscal impact will be reflected in the 2020-2021 budget years.

BOARD GOAL:

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

RECOMMEDATION:

The Superintendent recommends the Board approve the above personnel actions.

RESCUE UNION SCHOOL DISTRICT

Item # 12

Date: February 9, 2021

AGENDA ITEM: 2020-2021 Safe School Plans

BACKGROUND:

In 1997, the Legislature passed Senate Bill 187, Hughs as a way of underscoring the importance of school safety to the overall educational goals of the state. The law mandates safe school planning at every school site grades 1 through 12. It is the intent of the Legislature that schools in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and other persons who may be interested in the prevention of campus crime and violence, develop a comprehensive school safety plan that targets the safety concerns identified through a systematic planning process.

STATUS:

Rescue Union School District is committed to ensuring that students enrolled in this district, and all employees, attend campuses that are safe and secure. The school site councils have reviewed the safe school plans and they are submitted to the Board for review.

FISCAL IMPACT:

Safe School Planning is a requirement for many Federal and State Grants Program.

BOARD GOAL:

Board Focus Goal I - STUDENT NEEDS

- A. Student Safety and Well Being: Enhance and encourage social, emotional, ethical and civic learning by providing a safe, supportive and diverse environment.

RECOMMENDATION:

The Board of Trustees receive the Safe School Plans for 2020-2021 school year for consideration for action.



**RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
2020-2021 SAFE SCHOOL PLAN**

Planning Committee Members

Michelle Winberg, Principal
Rebecca Wood, Teacher
Colin Scowcroft, Teacher
Maryrose McCoy, Parent
Ryan Pittman, Parent





RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Plan Approvals

Principal: Michelle Winberg

Signature: Michelle Winberg Date: 2/5/21

Superintendent: Cheryl Olson

Signature: Cheryl Olson Date: 2/4/21





RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Green Valley Elementary School's Mission Statement

At Green Valley Elementary School, we are dedicated to providing our students an excellent education within a caring and nurturing environment.

Green Valley Elementary School's Vision Statement

We hold high expectations for our students and provide them with the support they need to meet those expectations. High standards and a commitment to respecting the dignity of others are evident in our classrooms, on our playground, and throughout our wider community.

Rescue Union School District Vision Statement

Rescue Union School District is known and respected for quality education programs and prepares students for the ever- changing challenges of society. Rescue students succeed with the active support of families, staff, and community members. Students are literate, self-reliant, respectful citizens who are prepared for the future.





RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

School Climate

Our goal is to provide a school environment that supports the social and emotional development of our students through positive recognition and instructional programs. Positive character traits (such as respect, responsibility, and kindness) are modeled by adults and exhibited by students. We are proud of the positive atmosphere that has been created at Green Valley. There is a need for continued focus on problem solving/resolution skills and to provide more structured activities/games during recess.

Existing opportunities are:

- School-wide implementation of PBIS aka- The Gator Way
- Gator Way Tickets
- Dedicated, well-trained and nurturing staff
- Gator Manners
- Guided Language Acquisition Development (GLAD) personal standards
- Daily Gator Gatherings on blacktop – announcements, Pledge of Allegiance, Gator Chant
- Active Student Council and IMPACT team
- A motivated Parent Teacher Organization
- Modeling and teaching of GV Monthly Character Traits
- Bullying prevention program (through stories and guidance lessons)
- Second Step Curriculum used for weekly guidance lessons
- Group and individual counseling sessions
- Red Ribbon Week program which focuses on students learning refusal skills
- Working relationship with the El Dorado County Hub
- Digital Citizenship Lessons
- School Spirit Activities

**Due to the COVID-19 pandemic, many of these activities are being implemented differently or may have been temporarily suspended.





RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

School Climate Objectives

School Climate Objective #1: During the 2020-2021 school year staff will focus on Social Emotional Learning and Trauma Informed Practices which will help students develop and display positive character traits.

1. Related activities:

- a. Staff Development on Trauma Informed Practices and Social Emotional Learning
- b. Small group and individual guidance counseling
- c. Continued implementation of Calm Zones in all classrooms which provides a place for students to reset/regulate
- d. Teachers will complete social emotional checklists to help determine guidance needs
- e. Implementation of Tier 2 PBIS strategies such as Check in Check Out (CICO)
- f. Monthly character assemblies
- g. Use of Gator Way Tickets

2. Resources needed:

- a. Funds for staff development
- b. Cost of CICO reward items
- c. Cost for Calm Zones items/materials
- d. Time for professional development and collaboration

3. Person(s) responsible for implementation:

- a. Green Valley staff including principal, teachers and classified staff.

4. Timeline: 2020-2021 school year

**Due to the COVID-19 pandemic, many of these activities are being implemented differently or may have been temporarily suspended.





RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

School Climate Objective #2: During the 2019-2020 school year, staff will collaborate regarding assessments, teaching units and other student data as well as participate in activities regarding student achievement and social development.

1. Related activities:

- a. Professional Development/Collaboration days will be offered to provide time for teachers to review student data
- b. Teachers will meet and collaborate as a grade level across the District and together as a site
- c. Focus on developing enrichment for students that need to be challenged.
- d. All teachers will receive a release day to collectively plan GLAD units and ways to implement strategies learned from staff development sessions with Jenny Maguire.
- e. Teachers will analyze their SBAC data and apply the analysis to the planning of their instruction and pacing. We will also analyze the SBAC data as a school using the “4 R’s” process to look at grade level trends and how “non tested” grades can help with improving student achievement
- f. Teachers will complete social emotional surveys as one way of identifying students who may be at risk
- g. Meetings to review formative and summative assessment data.

2. Resources Needed:

- a. Funds for professional development and release time for teachers
- b. Time to meet to discuss data

3. Persons Responsible:

- a. Administrator, Teachers and Counselor

4. Timeline: 2020-2021 school year

School Climate Objective #3: Positive Behavior Intervention and Supports- Behavior Standards will be clearly defined and taught to create a positive environment for staff and students





**RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

1. Related Activities:

- a. Use of PBIS videos to teach expectations of each school location (classroom, blacktop, restrooms, etc.)
- b. Reteaching expectations as needed
- c. Reviewing Behavior Awareness Ticket data to determine areas of need and to refine practices as needed
- d. Students will be recognized by staff members for showing “The Gator Way” of being respectful, responsible and safe.
- e. Students will be able to redeem their Gator Way tickets to purchase items from their class ticket list (ie; lunch with teacher, game with the principal, read to another class, etc.)
- e. Guidance lessons will be provided to classes every week
- f. Grade level assemblies will be held each trimester to review behavior expectations.
- g. Student recognition assemblies will be held each month
- h. Clear and positive academic and behavior expectations will be communicated to students and parents via assemblies, classroom visits, school handbook, website, and newsletters
- i. Additional training on continued implementation of PBIS- Tier 2

2. Resources Needed:

- a. Time for assemblies
- b. Funds for additional training
- c. Funds for PBIS incentives

3. Persons Responsible for Implementation

- a. All staff (Principal, Teachers, Yard Supervisors, Para Educators)

4. Timeline- 2020-2021 school year





RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Physical Environment

Our goal is to foster a safe, positive learning environment for our students and staff. We continually strive to enhance the safety of the students, staff and visitors by providing clear communication, improved supervision of students and safe facilities and infrastructure. Due to the COVID-19 Pandemic, there have been many adjustments to the use of school facilities in order to ensure the health and safety of our students, staff and our community. Our school COVID-19 plan has additional information and can be found in the Appendix Section of this document.

Existing areas of pride include:

- School policies provided in the Parent-Student Handbook
- Reminders of school policies are presented in our week at a glance emails
- Office staff trained to assist visitors with volunteer procedures
- Visual stickers and badges make it easy for staff to identify volunteers on campus
- Annual training in safety procedures is provided to staff
- Emergency clipboards and backpacks for classrooms
- Yard Supervisor meetings and trainings regarding facilities use and status
- Provide Chromebooks for students in grades TK – 5.
- Student involvement in improvement of physical environment
- Benches around the outdoor stage grass area
- Reinstated the classroom recycling program
- ADA compliant ramp leading from Foxmore Drive on to the school campus





RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Physical Environment Objectives

Physical Environment Objective #1: All visitors will follow the visitor log-in procedures. Staff will wear school badges. Our school will engage in monthly emergency drills. We will provide supervision for before school drop off and after school pick up as well as supervision for those students having breakfast at school.

1. Related activities:

- a. Signs will be posted to remind visitors to check in at the office.
- b. All staff (classified and certificated) will wear badges
- c. Guest teachers will wear EDCOE identification badges
- d. School will conduct monthly emergency procedure drills
- e. Staff will be assigned to monitor student drop off and pick up
- f. Staff will be assigned to supervise students on the black top beginning at 8:40 am (and 12:20pm while in Hybrid)
- g. A yard supervisor will be assigned to monitor students who ride the bus
- h. A yard supervisor will be assigned to safely cross students at the front of the school

2. Resources Needed:

- a. Signs
- b. Visitor badges and Login binder

3. Persons Responsible for Implementation:

- a. Administration and staff

4. Timeline for Implementation: 2020-2021 school year





**RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

Physical Environment Objective #2: All students will be taught and have an understanding of playground rules and will appropriately and safely use equipment.

1. Related Activities:

- a. Administrator, teachers and yard supervisors will review rules for safe equipment use and playground expectations.
- b. PBIS Videos will be shown to students during the first week of school and then revisited as needed.
- c. Training will be held for yard supervisors
- d. Monthly meetings will be held with yard supervisors to discuss concerns and make any needed adjustments for student safety and concerns
- e. Inclement weather schedule will be created for days when weather is a factor
- f. Gator Way Tickets will be given to students who follow behavior expectations (aka The Gator Way)
- g. Student stable groups will be separated from other groups to ensure proper social distancing during activities
- h. Proper sanitation of playground equipment will be done daily in accordance with Health and Safety Protocols.

2. Resources Needed:

- a. Playground equipment
- b. Funds for monthly meetings
- c. PBIS materials (videos, Gator Way Tickets, incentives...)

3. Persons responsible for Implementation

- a. Administration, Teachers, Yard Supervisors

4. Timeline for Implementation: 2020-2021 school year





RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Physical Environment Objective #3: Provide a safe learning environment for all students and staff.

1. Related activities:

- a. All classrooms and buildings will remain safe and secure. Principal will work with staff to practice outdoor emergency/crisis procedures using the catapult system.
- b. Work orders written to Maintenance and Operations for any needed repairs
- c. Kindergarten shade structure needs repairing
- d. Handwashing stations provided in two locations to promote frequent hand washing in accordance with Health and Safety Guidelines
- e.. Painted dots on blacktop to ensure proper distancing when students arrive to school and for lineup after recess.

2. Resources needed:

- a. District and Site Funds
- b. Device (phone/ipad) to access catapult system

3. Persons Responsible

- a. Principal and all staff
- b. Facilities Director

4. Timeline for implementation: 2020-2021





RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

APPENDICES



**RESCUE UNION SCHOOL DISTRICT
GREEN VALLEY ELEMENTARY SCHOOL GUIDELINES
Updated: January 2021**



Michelle Winberg, Principal
Green Valley Elementary School
2380 Bass Lake Road
Rescue, CA 95672
(530) 677-3686

Green Valley Elementary School Guidelines and Procedures

This plan has been revised to align with the “COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year” document received on January 14, 2021. There also has been a few **changes in the terminology** being used. One of these changes is the definition of the word “cohort” by the Public Health Department. It now defines the word “cohort” as a small group receiving targeted intervention services. The term that will now be used to describe groups of students is “**stable groups**”. The AM/PM groups of students in the hybrid model will now be referred to as “stable groups”.

Instruction beginning on January 25, 2021 will be designed around the policies in the document mentioned above. These changes will result in different guidelines than we had planned on up to this point. We will remain in the hybrid model with some adjustments. Safety is our highest priority. It is very important that our safety protocols at school are followed closely. If we all do our part, we can ensure that Green Valley Elementary School will remain open throughout the spring.

Any new information that has been added to this plan is in bold print.

General Information:

- **All students in TK through 5th grade will remain in the AM/PM hybrid model in stable groups until further notice**
- Parents will do a health check of each child before coming to school in the morning to make sure their child doesn't have a fever or that the child isn't presenting as ill. Parents will keep their child home even if they are exhibiting mild symptoms.
- Classes will not cross mingle in closed-in spaces
- PTO meetings will continue via ZOOM and the PTO will plan appropriate activities within the protocols.
- We will continue to use the handwashing stations after recess and hand sanitizer as needed in the classrooms
- No food can come into the classrooms from the outside community for birthday, class parties etc.
- No extracurricular activities at this time
- Students will not use the drinking fountains. Students are asked to bring their own water bottle to school.

Face Coverings:

- Adults will wear approved masks at all times.
- All students in 3rd-5th grade are required to wear a mask while at school.
- **All students in TK-2nd grade are required to wear a mask or shield with a drape around the bottom at this time while at school****
- **Children who are playing at recess or participating in PE will wear masks “even while playing with heavy exertion as tolerated” ****
- **Parents can provide a doctor’s note for a medical exemption for their child not to wear a mask if they have a medical condition. Students with a medical condition must wear a shield with a drape.**
- Please remember that masks must be clean and laundered regularly
- Disposable masks are available in the event that a student forgets their mask.
- Parents and community members must wear a mask when on campus
- **“Schools must exclude students from campus if they are not exempt from wearing a face covering under California Department of Public Health guidelines and refuse to wear a face covering”****

****These items are in accordance with the COVID-19 and Reopening In- Person Instruction Framework. (see pages 16-17)**

Volunteers:

- No volunteers (including parents) will be allowed on campus or in rooms for the foreseeable future. Until further notice, no adults other than staff will be allowed on campus during school hours with the exception of drop off/ pick up or business in the office.

Arrival/Drop Off:

- Students will line up on black top before school
- TK and Kindergarten students will line up outside their classroom. Parents should be with their student and properly distanced. Students who arrive without an adult will be walked by a yard supervisor to the classroom.
- AM students should not arrive before 8:40am and PM students not before 12:20.
- Parents walking their TK, Kindergarten or 1st grade student to class must wear an approved mask and practice social distancing while on campus.
- Car Line drop off
 - This area is located in front of the school office. Please pull forward to the farthest extent possible and have your child exit the car on the passenger side. Please do not leave your vehicle unattended unless you are in a parking stall.

Pick Up/Dismissal

- TK and Kindergarten dismissal from the classroom door
 - Parents encouraged to social distance while waiting
 - Parents are required to wear a face covering
 - Students who are being picked up in the front of the school will be walked by a staff member to the front of the school.
- Bus
 - Students will walk to bus in socially distanced line and board the bus from the back to the front with the exception of TK/K students who always sit in the front for safety reasons
- Car Pick Up
 - Primary students will wait on a dot near the Plumb Center until their name is called to walk to their car. Upper Grade students (4th/5th grade) will be lined up outside the office in the area adjacent to the grass until their name is called to walk to their car.
 - During inclement weather, all students will be lined up in the Plumb Center until their name is called to walk to their car.

Classrooms:

- **Merv filters will be placed in all classroom HVAC systems**
- **Each classroom will have a table top air filter**
- **We will provide as much space as possible between desks in the classroom but “under no circumstances should distance between student chairs be less than 4 feet. If 6 feet of space is not possible.”**
- **The teacher’s workstation will be at least 6 feet from student desks**
- Each teacher will look at their room to assign a seating arrangement that will work for their respective grade level for all aspects of their day
- Staff are required to wear face coverings.
- Desks will all be facing forward- no groups with as much space as possible between desks.
- A chromebook will be issued to each student.
- Small group tables wiped down between groups.
- Students need to have their own materials. (crayons, scissors, glue etc)
- No sharing of materials unless they can be cleaned between uses.
- Door handles, sinks and other common areas will be wiped between the am and pm session and disinfected daily.

Restrooms:

- Students will be taught to wait outside when all stalls are in use and that when one person exits then the next student may enter.
- We will place markers on the ground outside to show students where to wait.
- Restrooms will be part of the midday cleaning schedule

Recess:

- Recess areas will be staggered to provide for further distancing
- Activities will be monitored for distancing.
- Students will wash their hands at the end of each recess.
- Classes line up in their designated spot on the blacktop. Each class will have two lines which will allow for proper distancing
- **Masks will need to be worn at recess. “Students in all grade levels K-12 are required to wear face coverings at all times, while at school”**

Library

- Closed before and after school
- All books will be cleaned when returned to the library
- Students may reserve books online
- Classes will go to the library for book checkout only

Office

- Limit the number of people in the office (3 family maximum). If maximum number is reached people will wait outside
- Parents will enter and exit through the front door
- Students will enter and exit through the side door
- All deliveries will be left in the office- no parent delivery to classes (snacks, forgotten work etc.)
- Reduce seating to accommodate 6 ft distance
- No students should be sent to the office to finish work or for classroom time out without calling the office first.
- Door handles will be wiped throughout the day.

Health Office

- The Health Office is available for all student health needs
- Students may come to take medications, get ice, bandaids etc.
- All surfaces will be wiped down after each student’s visit
- Sick students
 - Send to the office for evaluation
 - Call ahead to let us know they are coming
 - Only one student allowed in the health office at a time
 - Containment room or other separate area will be utilized for students who display COVID type symptoms
 - Health office nurse will supervise and office staff will cover the health office if this occurs
 - Parent will be notified to pick up their child

Staff Lounge

- Each staff member needs to wipe down their table space after eating
- No parent volunteers in teacher workroom

Student Support

Green Valley Elementary recognizes that the consequences of the COVID-19 pandemic, may have had a significant impact on many students. Staff will continue to provide a caring and nurturing educational environment for all students. Our counselor will continue to provide instruction on social-emotional well-being to all students including information on how to deal with stress and anxiety in healthy ways and the importance of emotional well-being for academic success.

Instruction / Schedules

Green Valley will offer an A.M in person session from 8:55-11:30 and a P.M in person session from 12:35-3:10. During this time, instruction will focus primarily on Language Arts and Math with some Social Studies and Science integrated into the instruction. This hybrid model allows for smaller class sizes and the ability for staff and students to observe proper social distancing in accordance with health and safety guidelines. Students will be assigned work to complete at home during the part of their day they are not attending in person.

Social Distancing

In order to maintain a campus environment that allows for social distancing, Green Valley Elementary shall to the extent reasonably possible:

- Arrange desks so that students are not facing each other and physically distanced
- Mark six foot boundaries within classrooms, common areas and places where students are likely to line up, so that students are more readily aware and able to abide by social distancing requirements
- Limit the number of students who may use the restroom at a time
- Minimize the mixing of student **stable groups** in common spaces
- Conduct recess in a manner that minimizes the use of shared equipment

Large gatherings (assemblies, athletic events etc) are suspended until the Rescue Union School District determines, consistent with guidance from state and local health officials, that it is safe to resume such activities.

Community Participation and Facility Use:

- No Parent Volunteers at this time
- No Parents on campus for pickup/drop off except for TK/Kinder and 1st grade students
- Indoor facilities are not available for community use at this time (Scouts, Good News Club etc.)

What if a child shows symptoms?

- The child will be sent to the office with their belongings. If the health care professionals in the office determine that the child may be ill, the child will be isolated until the parent or guardian arrives. The school will follow procedures outlined by the California Department of Public Health.

COVID-19 Identification and Contact Tracing:

- Rescue Union School District will continue to work with the El Dorado County Public Health regarding each identified COVID-19 case by doing the following:
 - Work with County health officials to track confirmed cases of staff and students with COVID19. This includes following up with students, parents/guardians, and staff who exhibit symptoms while at school and those who report an absence or miss work due to illness.
 - Green Valley Elementary will report any confirmed cases to the school nurse and District who will then confirm with local health authorities,
 - If a student, family member of a student, or staff member has tested positive for COVID-19, the District will assist local health officials in conducting contact tracing to identify potentially exposed individuals. Those individuals will be asked to self quarantine which may include not participating in on-campus instruction.
 - Students who are quarantined will be provided work by their teacher.
- We will follow the symptom checker and protocols that are shared on the District web page.



**RESCUE UNION SCHOOL DISTRICT
JACKSON ELEMENTARY SCHOOL
2020-2021 SAFE SCHOOL PLAN**

Planning Committee Members

Michele Williamson, Principal

Sara Dull, Teacher

Nicole Robbins, Teacher

Michele Driscoll, Student Services Secretary

Daniel Royer, Lead Custodian

James Guinn, Parent

Kate Graves-Mercado, Parent

Corin Lucas, Parent

Kortnie Anderson, Parent





RESCUE UNION SCHOOL DISTRICT
JACKSON ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Plan Approvals

Principal: Michele Williamson

Signature: Michele Williamson Date: 2/4/21

Superintendent: Cheryl Olson

Signature: Cheryl Olson Date: 2/4/21





**RESCUE UNION SCHOOL DISTRICT
JACKSON ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

Jackson School's Mission Statement

The Jackson School Staff, working in partnership with parents and our community, will strive to provide excellence in academics and the thinking and interpersonal skills necessary for all students to reach their maximum potential.

We are committed to providing a safe learning environment where all students are valued and respected.

Rescue Union School District Vision Statement

Rescue Union School District is known and respected for quality education programs and prepares students for the ever- changing challenges of society. Rescue students succeed with the active support of families, staff, and community members. Students are literate, self-reliant, respectful citizens who are prepared for the future.





**RESCUE UNION SCHOOL DISTRICT
JACKSON ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

School Climate

Jackson School has a beautiful campus with a great staff and supportive parents who work together to create a positive atmosphere for students. There are many opportunities in place for positive student interactions. Additional steps are taken to enhance the atmosphere and develop campus pride. Existing opportunities include:

- Character Counts monthly celebrations
- Patriotic Assemblies
- Student Talent Shows
- Stories From the Yard conflict resolution program
- Student Leadership Team
- School Spirit contests and events
- Garden Lessons focusing on respect for others and the environment
- Community service projects through classrooms and leadership elective
- Lunch Bunch Activities
- Character Counts Performance Assemblies (Folsom Lake College)
- JAG-Y GEM videos
- Lunch with the Principal





RESCUE UNION SCHOOL DISTRICT
JACKSON ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

School Climate Objectives

Our goal is to create a positive school climate where students are valued and respected.

Objective #1: To curb bullying behaviors and to teach students how to respond to a bully.

1. Related activities:
 - a. Principal will show the video “Gum in My Hair” in fourth and fifth grade classrooms and lead a class discussion following the video (Spring 2021).
 - b. Teachers will show PBIS videos for expectations in zones on campus (Fall, 2020).
 - c. Teachers will reinforce the JAG-Y GEM Character trait of the month through classroom discussions.
 - d. Principal will host Monthly JAG-Y GEM Character Assemblies (awards will be presented in classrooms 20-21 school year due to COVID) acknowledging individual students for exemplifying the traits.
 - e. The school counselor will facilitate classroom presentations using the Second Step Anti-Bully curriculum and friendship groups at lunch (Spring 2021).
 - f. Use invisible mentoring with the yard supervisor team and PBIS Check-in/Check-out Advisors (CICO) to connect with students at risk.
2. Resources needed: Videos have been made by staff/students.
3. Person(s) responsible for implementation: Principal/teachers.
4. Timeline for implementation: Ongoing during the school year 2020-2021.

Objective #2: To help students develop conflict resolution skills.

1. Related activities: Classroom presentations monthly in all classes by the school counselor.
2. Resources needed: Second Step Curriculum (has been purchased).
3. Person(s) responsible for implementation: Counselor/teachers.
4. Timeline for implementation: Ongoing during the school year 2020-2021.

Objective #3: To empower students to help one another with conflicts and to help students recognize each other’s positive behavior.

1. Related activities: JAG-Y GEM Character lessons, assemblies, and monthly classroom presentations, lunchtime friendship Groups (Spring 2021).
2. Resources needed: Materials (already purchased).
3. Person(s) responsible for implementation: Counselor/principal/teachers.
4. Timeline for implementation: Ongoing during the school year 2020-2021.

Evaluation criteria and timeline: In the Fall of 2020 students will take the Healthy Kids Survey and we will review discipline records





**RESCUE UNION SCHOOL DISTRICT
JACKSON ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

Physical Environment

Our goal is to continue to work with the Rescue District, developers, local, state, and federal agencies to make the campus facilities and grounds safe for students, staff, and visitors.

Jackson School has a beautiful campus with a great staff and supportive parents who work together to create a positive atmosphere for students. We would like to enhance the safety of the students, staff, visitors and facilities by providing better campus communication, safe facilities and infrastructure, and improved supervision of students. Current areas of pride include:

- New planter boxes, walls, and landscaping in front of our school
- School garden and outdoor science classroom
- Video Production Lab
- Outdoor reading area designed by upper grade classes
- Weather station
- Water bottle filling stations (Spring 2021)





RESCUE UNION SCHOOL DISTRICT
JACKSON ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Physical Environment Objectives

Objective #1: To be observant of our surroundings by watching for safety concerns and responding quickly to those concerns by alerting the administration and filling out work orders.

1. Related activities: Make sure that all staff alert administration to safety concerns and that work orders are filled out and completed in a timely manner.
2. Resources needed: None.
3. Person(s) responsible for implementation: Principal and staff members.
4. Timeline for implementation: Ongoing discussions throughout the year at staff meetings and yard supervisor meetings.

Objective #2: To continue to focus on adequate lighting at night on the school campus and parking lot.

1. Related activities: Have custodial staff walk the campus weekly at night and do a “lighting” check to ensure that all lights are functioning. Have additional lighting put in and around campus. Focus for 2020-2021 school year is lighting at the back of campus by the F-wing.
2. Resources needed: Need more outdoor lighting fixtures on campus.
3. Person(s) responsible for implementation: M & O Coordinator and the Lead custodian.
4. Timeline for implementation: All year. Budget: Unknown.

Objective #3: Continue to monitor flow of traffic in the school parking lot and on surrounding streets.

1. Related activities: Parking lot reconfiguration if Measure G passes. Continue to get feedback from adult crossing guards regarding any safety issues that arise, continue Safety Corner in school newsletter.
2. Resources needed: Recommended list of safety items/signs and equipment from adult crossing guards.
3. Person(s) responsible for implementation: Principal.
4. Timeline for implementation: All year.

Objective #4: Replace the retaining wall around the black top area and add a fence between the field and black top area.

1. Related Activities: Add to list of projects if Measure G passes in March 2020. Replace wall and missing cap stones.
2. Resources needed: Bids from construction companies.
3. Person responsible: Principal/Facilities Director
4. Timeline for implementation: 2020-21 school year.





**RESCUE UNION SCHOOL DISTRICT
JACKSON ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

Objective #5: Replace the current field with a new field and a new sprinkler system.

1. Related Activities: Ask Facilities Director for bids.
2. Resources Needed: Bids from landscaping companies/financial support/fundraising.
3. Person Responsible: Principal/ Facilities Director

Objective #6: Install two water filling stations for students to fill water bottles.

1. Related Activities: Funding from Virtual Auction in December 2020 coupled with grant application to Raleys for matching funds.
2. Resources Needed: Work with Seam Martin and General Contractor for bids.
3. Person Responsible: Principal/Asst. Superintendent of Business Services.

Evaluation criteria and timeline: Once timeline is established we will follow plans to ensure all projects are seen through to completion.





**RESCUE UNION SCHOOL DISTRICT
JACKSON ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

APPENDICES



Jackson Elementary School Guidelines

Phase 2: January 25th 2021

Guidelines and Procedures

This document has been revised to align with the “COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year” document received on January 14, 2021.

There has been a change in the definition of the word “cohort” by the Public Health Department which now defines the word “cohort” as a small group receiving targeted intervention services. The AM/PM groups of students in the hybrid model will be referred to as “stable groups” from this point forward.

Instruction beginning on 1/25/21 will be designed around the policies in the document mentioned above. These changes will result in different guidelines than we had planned on up to this point.

Above all, safety is our highest priority. Beginning on January 25th, we will remain in the hybrid model with some adjustments. It will be very important that our safety protocols at school are followed closely.

Please read the following policies that will be in place on campus **at all times**.

If we all do our part, we can ensure that Jackson Elementary School will remain open throughout the spring. Please prepare a plan for your family in the event that we call you to pick up your child and your child has to quarantine for 10 days. That is always a possibility and it is easier if you have a plan in place ahead of time. Thank you in advance for your cooperation.

Any new information that has been added to the Phase 2 plan is in bold print.

General Information

- **All students in TK through 5th grade will stay in the hybrid model in AM/PM stable groups until further notice.**
- At this time, all adults are required to wear masks, and students in 3rd-5th grade are required to wear masks. **Children who are playing at recess or participating in PE will wear masks “even while playing with heavy exertion as tolerated”.**
- **Children in TK- 2nd grade are required to wear a mask or a shield with a drape around the bottom at this time.**
- **Parents can provide a doctor’s note for a medical exemption for their child not to wear a mask if they have a medical condition. Students with a medical exemption must wear a shield with a drape.**
- **Please remember that masks must be clean and laundered regularly.**
- **“Schools must exclude students from campus if they are not exempt from wearing a face covering under California Department of Public Health guidelines and refuse to wear a face covering”.**
- Parents will do a health check of each child before coming to school in the morning to make sure their child doesn’t have a fever or that the child isn’t presenting as ill. Parents will keep their child home even if they are exhibiting mild symptoms.
- **Students exhibiting one or more symptoms of COVID-19 will be sent home from school.**
- IEP Meetings will be held via ZOOM until further notice.
- 504 Meetings will be held via ZOOM until further notice.
- Parent meetings between teacher and parent can be virtual or on the phone.
- No Field Trips (Including at this time Spelling Bee, and Oral Interpretation)
 - Virtual field trips are an option for classes.
- No Large Assemblies
 - Awards Assemblies in Gym by grade level OR
 - Can go into classrooms if needed
- No Class Plays or Presentations unless done virtually and only one class in a space at a time - No parents/visitors
- **NO food can come into classrooms from the outside community for birthdays or class parties, etc.**
- Classes will not cross mingle in closed-in spaces.
- Teachers will enforce handwashing procedures each time students come into the class, before and after eating, and after restroom use.
- No Parent Volunteers or Credentialed Volunteers beginning in January and re-evaluated periodically throughout the spring.
- No Fun Friday Flip / Switching Classes for activities, 4/5th electives, etc.
- PTO meetings will continue via ZOOM and the PTO will plan appropriate activities within our protocols.

- **Science Fair projects will be on display in the gym and each individual class will sign up for viewings in the AM/PM sessions. Awards will take place in classroom stable groups (March 2021).**

Arrival

- All students in 1st-5th grade will come directly to the blacktop to line up by class. In rainy weather, students will go to their assigned teacher's table in the Ruppel Center. Students will socially distance in line while waiting for their teacher.
- Students are not to arrive until 8:45 am- school starts at 8:55 this year.
- Kindergarteners report to their building; One class lines up along the kindergarten fence and one lines up along the wall by the front office. In rainy weather, students will come into the kindergarten classroom as they arrive between 8:45-8:55.
- Kindergarteners that arrive on the bus will be walked to the kinder line/classroom (PM students only).
- Masks are required for all parents coming onto campus to drop off their students (per state mandate).
- Parents walking their children to school from either Fairchild Village or Saint Andrew's Village should socially distance/wear masks while walking. Once on campus, parents should stay at the front of the school and let their children walk to their class line on the blacktop or to the gym if it is raining. Kindergarten parents can walk their children to the classroom line-up location and stay with them until the bell rings or let them enter the classroom with their teacher if it is raining.
- Kindergarten parents must supervise their children and keep them from running around the front of the campus.

Recess

- **The snack/recess schedule will remain the same.**
- **Children will have assigned seats at their class lunch tables to help with contact tracing.**
- Each class has their own bag of equipment (order rubber balls, soccer ball, basketball, jump ropes, etc.) and a tub of manipulatives, chalk, etc.
- Each class is responsible to take it out and bring back at the last recess if it is an outdoor play day.
- Students will have a colored lanyard for each class. They will wear the lanyards out to recess. The teachers will check the large map outside the Ruppel Center to see which play zone a class is assigned for recess and will walk the class to that zone. Restrooms will have three hooks for lanyards,

one set for the boy's bathroom and one for the girl's bathroom, when all three hooks have lanyards hanging on them the restroom is full. Students will wait on the purple Xs until someone comes out, retrieves their lanyard and the next student in line can hang their lanyard and go inside.

- Students wash their hands at the end of recess. Two large handwashing stations are on campus for class use as well as sinks in classrooms.
- A yard supervisor stationed at restrooms to monitor student entrance/upper blacktop zone.
- Basketball is "Knock Out" like games without physical contact.
- Other activities: 4 square and tetherball on the lower blacktop.
- Classes will line up in their designated locations on the large blacktop area or their assigned table in the Ruppel Center if raining.

Lunch

- All children will receive a free lunch at dismissal each day to take home for the remainder of the school year.

Library

- Closed before and after school
- Library will have a sanitation center located in the front of the library for students to sanitize their hands as they enter the library.
- Zoom or similar format to read stories and or train students on Destiny.
- TK & K students will have a pre-selection of books brought to class to pick from.
- 1-3 students will be coming to the library as a small group (5-7) for approximately ten minutes to pick from pre-selected books from the cart.
- 3rd grade students will be taught to use Destiny to make a wish list and or place a hold on books.
- 4-5 students will be taught by Zoom or similar format to use Destiny to make a wish list and or place a hold on books. The Librarian will check out the first two books that are available to the student. Names will be placed on the books and brought to the class by the librarian.
- Books can be returned into the book drop that will be located in front and back of the library daily.
- All books will be cleaned when returned to the library.

Band/Music

- Instrumental Band protocols will be sent out by the band teacher.
- **Beginning in January, Instrumental Band will continue to be taught via ZOOM.**
- Julie Reimer's music class is canceled for Spring.

Classrooms

- **Merv filters and ionizers will be placed in all classroom HVAC systems.**
- **Each classroom will have a table top air filter.**
- **Classroom teachers will open windows for fresh air when possible.**
- **We will provide as much space as possible between desks in the classroom.**
- **The teacher's workstation will be at least 6 feet from student desks.**
 - Each grade level will look at their rooms to assign a seating arrangement that will work for their respective grade level for all aspects of their day
- **Student chairs will be no less than 4 feet apart.**
- Small group tables will be disinfected and wiped down between groups.
- Students all have their own materials (crayons, scissors, pencils, glue, ruler, etc.) in their own pencil box.
- No sharing of materials unless they can be cleaned between uses.
- There will be midday cleaning of classrooms (sinks, counters, faucets) by the teacher. High traffic zones i.e. bathrooms, door handles, etc. will be sprayed by a custodian.
- Students are asked to bring or have their own water bottles that they can fill. Students will not use the drinking fountains.
- Students going to the Learning Center will need to wash their hands upon entering. Students and staff will wear masks/face shields in the Learning Center.
- Desks will all be facing forward when possible.
- Each learning area will need to be wiped down between each group of students.

Front Office

- Drop off box for materials being handed in.
- Limit number of people in the office. Visitors will wait outside to come in, X's are on ground.
- People cannot come past the front counter.
- Parents only enter/exit through the front door
- Reduce seating to accommodate 6 ft. distancing
- All deliveries of lunches, etc. left in the office, no parent delivery to classes.
- Parents cannot sign-in to eat lunch with their students or to volunteer.

Health Office

- Students may come up to take medications as done in the past.
- All surfaces will be wiped down after each student's visit.
- Sick Students
 - Teachers will send sick students to the office for evaluation
 - Teachers will call ahead and alert the office that a student is coming
 - Children must be wearing a mask before they leave the classroom to come to the office.
 - Use "Containment Room" for students that may display COVID or other symptoms (Admin 3)
 - Health Office Nurse will supervise that space.
 - Office staff will assist in the Health Office if this occurs.
- If a student goes home with symptoms the "stable group" will not quarantine unless the child tests positive.

Students in the Office

- No students should be sent to the office to finish work or for classroom timeout unless on a referral from the principal.
- Students sent to the office for discipline - the teacher must call ahead to let us know they are coming.
 - Principal or Teacher-in-Charge may need to go and pick up that student.

Afternoon Pick-Up

- Kindergarten
 - **Kinder dismissal is as usual along the kindergarten yard fence line and along the front of the office. Parents, please supervise your children upon dismissal, they cannot run around the front of the campus.**

On Campus/Car Line Parent Pick Up

- **Parents picking up for 1st through 5th grade will wait in cars or around the perimeter of the blacktop. If it is raining, parents will wait in cars and children will be sent from their assigned class tables in the gym to the front of the school. Parents on foot can come to the Ruppel Center doors and let the adult at the door know who they are picking up. The adult will get your child for you.**
- In nice weather, teachers will have 1st-5th grade classes out on the large blacktop area - students will be called by last name to the car circle. Students will be dismissed from the blacktop to Extended Day or dismissed to walk home down the steps.

- **Parents will place name cards in their windshield to assist staff with pick up. This is very helpful for us as we have new staff members.**
- Bus
 - Students will form a line down below in front of the bus pull out lane-social distancing on Xs.
 - Bus drivers will monitor to ensure students are seated appropriately.

P.E.

- Classes will line up on their spots outside for warm ups
- Students will wash their hands at the beginning and end of PE
- Units will be non-contact activities with social distancing in place.
- **Students will wear masks for PE, even while playing as long as it is tolerated.**
- Equipment will be cleaned each day by the PE teacher.

Extracurricular Activities

- No Cross Country
- No Basketball
- No Choir
- No JAG
- No Volleyball

What if a child shows symptoms?

- The child will be escorted by staff to the office with their belongings. If the health care professionals in the office determine that the student may be ill, the child will be isolated until the parent or guardian arrives. The school will follow procedures outlined by the California Department of Public Health.

What will happen if there is a case of COVID-19?

- Notify Rescue District Office
- Notify County Health Office
 - They will evaluate
 - They will make a recommendation regarding closing a class/school
 - They will determine number of days of closure
 - They will determine number of quarantine days
- Custodial staff does cleaning and sanitizing in the classroom.
- The county will notify us of official cases.

Please follow the following link for information on proper face covering/ mask washing.

Wearing and washing

masks<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>



**RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
2020-2021 SAFE SCHOOL PLAN**

Planning Committee Members

Bruce Peters, Principal
Denise Thomas, School Secretary
Shannon Alexander, Teacher
Christina Brazzel, Teacher
Juliet Miller, Teacher
Renata Bell, Parent
Kate Bond, Parent
Rebecca Labau, Parent
Tami Madera, Parent
Lisa Stuhr, Parent






RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
2020-2021 SAFE SCHOOL PLAN

Plan Approvals

Principal: Bruce Peters

Signature:  **Date:** 2/4/21

Superintendent: Cheryl Olson

Signature:  **Date:** 2/4/21





RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Lake Forest Elementary School's Mission Statement

Lake Forest Elementary School, with the strong support and involvement of our parents and community, is committed to providing all our students with the academic, social and technological tools they need to excel both now and in their future endeavors.

Our staff is dedicated to providing a standards-based program, which emphasizes achievement, both academic and social, at the highest levels of excellence to meet the unique needs of all students.

We will provide our students with a broad range of educational experiences, study skills and organizational tools needed to become adaptable, flexible thinkers, who are proud of themselves and their accomplishments, who take responsibility for their actions, and who are ready to contribute to our school and community.

Lake Forest Elementary School Vision Statement

Lake Forest Elementary is an excellent school, providing a well-rounded education in a safe, positive atmosphere that challenges each student to achieve to his or her highest potential.

Parents and staff work together in cooperation to ensure that all students have an equal opportunity to learn and have the resources necessary to support their learning needs. Student academic achievement is supported by the standards-based curriculum, creative input from a highly skilled, diverse teaching staff, and community volunteer resources.

All students are challenged to work to their greatest potential and to embody the responsible social skills and positive character traits encouraged in all Lakers.

Rescue Union School District Vision Statement

Rescue Union School District is known and respected for quality education programs and prepares students for the ever- changing challenges of society. Rescue students succeed with the active support of families, staff, and community members. Students are literate, self-reliant, respectful citizens who are prepared for the future.





**RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

School Climate

Lake Forest staff and parents work together in creating a positive atmosphere for students in both the learning and social aspects our school. There are many groups and activities in place, which are directed towards helping students, learn to interact in a positive manner. Existing opportunities include:

- School Site Council
- Check In/Check Out Program
- Social development classes with our Counselor
- Buddy Classes
- Yard Supervisor Handbook
- Parent volunteer program
- After School Enrichment programs
- Charity drives
- Safety Patrol
- Character Education
- Trimester Honor Roll (4th -5th)
- Enrichment Classes/Activities (Enrichment after school, Feelin' Good Mileage Club, After School Sports, Drama and Dance Instruction)
- I SWIM Team: Laker Pride, Community Service, Garden, Library, Yearbook and School Safety Teams
- Rotary Student of the Month Award
- Reading Incentive Program through Lake Forest Library





RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

School Climate Objectives

School Climate Objective #1: Lake Forest will implement PBIS techniques and combine this program with current Character Counts/I SWIM practices to support student social and emotional growth.

1. Related activities:
 - a. Teachers will continue to provide classroom support for managing interpersonal issues using school wide rules and expectations for behavior in all areas of the school.
 - b. Students will learn about positive character traits and I SWIM umbrella rules in the classroom monthly through Character Lessons in addition to our new collection of lessons used to support PBIS expectations in all areas of Lake Forest.
 - c. The student leadership team will provide short skits or presentations in classes demonstrating good behavior and model monthly traits for the student body at assemblies.
 - d. Social stories will be presented to students in primary grades through lessons presented by the school counselor.
 - e. Our school counselor will provide support to individuals and groups needing guidance on social issues at school.
 - f. On-going social lessons will be provided in the Learning Center for K and 1st grade students.
2. Resources needed:
 - a. Bulletin boards displaying character traits with student work.
 - b. Class lessons related to the monthly character trait.
 - c. Class lessons that support school expectations and school wide rules.
 - d. Purchase of social stories, PBIS rules charts and teacher materials.
 - e. Video production outlining school rules for all students and personnel.
3. Person(s) responsible for implementation: Administration, staff, School Counselor, Counselor
4. Timeline for implementation: 2020-2021

School Climate Objective #2: Interaction between school and families will be encouraged to promote a sense of community.

1. Related activities:
 - a. School wide activities such as Dance Extravaganza, Back to School Night, Open House/Book Fair and the Spring Art show will be held for parents to participate.
 - b. Kindergarten Orientation
 - c. School Tours
 - d. Art Docent program
 - e. Fall/Spring Movie Night
 - f. Breakfast with Santa
 - g. Award Assemblies
 - h. Spirit Days
 - i. PTC Social Events: Muffins with Mom, Donuts with Dad, Fall Festival, Dinner/Auction and Dine Out Nights.
2. Resources needed: Volunteer support, PTC support, and clerical support
3. Person(s) responsible for implementation: Administrators, PTC, SSC, and Staff.
4. Timeline for implementation: 2020-2021





**RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

School Climate Objective #3: To develop a sense of neighborhood belonging, community involvement with Lake Forest School will be increased.

1. Related activities:
 - a. Community related events would be explored possibly involving local businesses.
 - b. Family member participation in events such as Hero Day, International Women's Day and Annual Veterans Day assembly.
 - c. Local Veterans will be invited to participate in our Veterans Day Assembly.
 - d. Lake Forest will continue its coordination with the PTC Beautification Committee working on nature projects on campus.
 - i. A new mural on the B wing building was completed in August 2019.
 - ii. The garden area has been improved significantly through a combined effort by our LF staff, I SWIM Garden Team, PTC and Eagle Scout projects.
 - iii. Student nature area along the south area of the school (Kensington) has been updated with new rock, benches and DG.
 - iv. Improved garden boxes and walkways by Eagle Scout.
 - e. Cyber bullying presentations will be offered by the Rescue Union School District to educate families on the dangers of online use by students.
 - f. Continue partnerships with local media.
 - g. Continue fundraising programs/sponsorships with local businesses (funds donated to PTC and distributed to individual teachers through the office for classroom use).
2. Resources needed: Volunteer support, PTC and site funding for campus nature projects.
3. Person(s) responsible for implementation: Administrators, PTC, staff.
4. Timeline for implementation: 2020-2021





RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Physical Environment

Our goal is to continue to maintain a safe and secure physical environment for students and staff of Lake Forest School and enhance the available facilities.

Lake Forest School has a beautiful campus with a great staff and supportive parents who work together to create a positive atmosphere for students. We would like to enhance the safety of the students, staff, visitors and facilities by providing better campus communication, safe facilities and infrastructure, and improved supervision of students. Lake Forest School has in place a number of programs and activities, which are directed towards the physical safety and improvement of facilities:

- Campus Beautification Projects
- Garden Beautification
- Classroom upgrades in technology
- PTC fundraising achievements
- Visitor/Volunteer registration and ID badge program
- Yard Duty program – handbook, vests, training
 - Additional personnel to ensure safety in Kindergarten areas and during indoor recess
- Safety Patrol
- Emergency clipboards and backpacks for classrooms





RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Physical Environment Objectives

Physical Environment Objective #1: Maintain current conditions of student drop-off and pickup in parking lots and street areas around campus.

1. Related activities:
 - a. Safety Patrol – fourth and fifth grade students will have the opportunity to participate in Safety Patrol.
 - b. Peace Patrol- fourth and fifth grade students will be selected for the new conflict management group the Peace Patrol (part of our I SWIM Safety Team) led by our counselor, Mrs. McKelvey. Peace Patrol will assist students in 1st-3rd grades with disagreements and finding friends at recess.
 - c. Teachers will serve on duty teams to provide consistent enforcement of policies.
 - d. Cones and signs will be placed in areas to encourage traffic to flow around the West side of the parking lot and along the sidewalk (red zone) near the Kindergarten area to prevent cars from parking and obstructing the view of students crossing the office parking lot exit.
 - e. Additional student crossing signs and appropriate materials will be purchased by the site.
 - f. A parking lot brochure will be provided to parents at Back to School Night, which displays safe traffic flow patterns.
 - g. Reminders will continue to be put into the Lake Forest monthly newsletters and monthly email notifications to families.
 - h. Additional reminder signs will be put up to encourage safety first attitudes.
2. Resources needed:
 - a. Support of District Maintenance Department, Lead Custodian
 - b. Safety Patrol training by Teacher Coordinator
 - c. Safety vests
 - d. Additional hand-held stop signs and cones.
3. Person(s) responsible for implementation: Lead Custodian, Director of Facilities, Administration, Safety Patrol Coordinator
4. Timeline for implementation: 2020-2021





**RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

Physical Environment Objective #2: For all students to have an understanding of playground rules, including Lake Forest Elementary adopted game rules.

1. Related activities:
 - a. Teachers and Yard Supervisors will teach technique and rules for playground games.
 - b. All grade levels will be reminded of playground expectations/rules by the Principal and staff on the first week of school. Follow up will occur throughout the year.
 - c. Game rules will be taught and revisited throughout the year through class sign-ups for specific age-appropriate games. On Early Release Days, classes can sign up to learn specific rules by our yard duty staff.
 - d. Specific areas will be designated on the playground for playing games
 - e. Training will be conducted for yard supervisors, and each trimester meetings will be held for sharing concerns and improvement policies
 - f. More structured policies on rainy mornings will be developed to reduce safety issues and improve process for transferring students to classes when school begins.
2. Person(s) responsible for implementation: Administration, staff, yard supervisors
3. Timeline for implementation: 2020-2021

Physical Environment Objective #3: Staff will continue to enforce and improve visitor policy on campus.

1. Related activities:
 - a. All staff, parents and students will be encouraged in the reporting of unfamiliar/unidentified persons on campus.
 - b. Staff will enforce volunteer sign-in procedures and the wearing of Volunteer/Visitor stickers for all non-employees. The level of Volunteer clearance will be listed on a dated color coded sticker for easier viewing by staff.
 - c. Volunteer information will be collected and reviewed frequently according to district policy (background checks, TB screening) to ensure all individuals on campus are cleared appropriately to assist students.
 - d. Yard Supervisors will wear identifying vests while working on campus grounds.
2. Resources needed: ID badges, vests, and signage to post volunteer policy.
3. Person(s) responsible for implementation: Administration, Human Resources Department, Staff
4. Timeline for implementation: 2020-2021

Evaluation criteria and timeline: Goals will be evaluated informally throughout the school year and formally at the end of the school year. Evaluation criteria will include staff and parent survey data, as well as anecdotal observations from staff members and parents.





**RESCUE UNION SCHOOL DISTRICT
LAKE FOREST ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

APPENDICES



LAKE FOREST ELEMENTARY REOPENING PLAN FOR JANUARY 2021

January 20, 2021

This section addresses changes to our plan based on the new health guidelines presented by the CA Department of Public Health. As of this update, our schools are still operating on a hybrid model. All items included here are based on Lake Forest being on the hybrid schedule.

New Health Guidelines

- Classroom cohorts will now be called Stable Groups
- Students in all grade levels TK-5 are required to wear face coverings at all times, while at school, unless exempted (Recess too)
- Persons exempted from wearing a face covering due to a medical condition, as confirmed by school district health team and therapists, must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it
- In order to comply with this guidance, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school.
- Stable groups could switch schedules or even membership after the end of a quarter, trimester, or semester in ways that support students being able to take additional classes without substantial group mixing
- Under no circumstances should the distance between student chairs be less than 4 feet
- Activities where there is increased likelihood for transmission from contaminated exhaled aerosols such as band and choir practice and performances are permitted outdoors only.
- Parents must screen their children daily for COVID-19 symptoms and for exposure to someone with COVID-19 prior to leaving for school. Parents are to keep their child at home if the child is feeling ill or has any symptoms of COVID-19, even if symptoms are very mild, and to get their ill child tested for SARS-Cov2
- A close contact is now defined as a person who is within 6 feet from a case for more than 15 minutes cumulative within a 24-hour period, regardless of face coverings. In school situations, it may be difficult to determine whether individuals have met this criterion and an entire stable group, classroom, or other group may need to be considered exposed, and thus quarantined

Rainy day pick up and drop off

- On rainy days, please be in your classrooms 10 minutes before start time for students to be dropped off

- Parents may come to the area outside of the classroom (distanced from others) to pick up their child on a rainy day.
- Parents of Kindergarteners may leave cars at curb in front of the office to quickly come to the rooms for their children if necessary
- The office will make every attempt to get a text out to all families about rainy day pick up to hopefully reduce confusion

Indoor Recess on Rainy Days

- Yard Duty will go to your room on rainy days. Each class will have their regularly designated yard duty as on outdoor recess days.

July 30, 2020

All stakeholders received this plan and had the opportunity to evaluate it, and submit ideas for inclusion. Meetings with all staff and parent groups (SSC/PTC) were held the week of July 6th via Zoom to gather feedback and suggestions. Questions and concerns brought to me from other parent emails regarding the opening of school were also considered in this plan as were comments brought to the district by labor groups. The bulk of this document was created prior to the decision to open school under the hybrid model

General Information/Beginning of the Year Activities

- Every effort will be made to provide the safest environment possible for our students in all areas of campus. The health and safety of our students is always the top priority. Each area of this plan will focus on social distance measures, hand washing and sanitizing materials used by anyone
- *Parents commented and had numerous questions regarding the importance of sharing expectations with our learning community about new health protocols.* It will be imperative that communication is sent to families as soon as it can be developed to improve implementation as quickly as possible
- Class lists may be available to parents sooner than in recent years to establish home-school communication prior to the first day if at all possible
- Increased communication from the school regarding new guidelines (parents on campus, pick up/drop off, recess and lunch to name a few) will need to be sent as soon as possible so parents can discuss with their children prior to starting school
- Use of morning announcements to remind students of school policies will be utilized
- Teaching and enforcing hand washing each time students come into class and especially before and after eating. This is a huge item for every staff member to remember and support
- Two hand washing stations will be positioned in designated areas of the school to support the practice and minimize loss of instructional time. They need to be in areas with water access and will be stored in the gym each night

- Ideally, at least one station will be located near the lunch area to improve access when eating and improve flow of traffic coming and going from the lunch area. This will assist in reducing the number of students in bathrooms as well
 - Another station located near the B & C wings (where most students will be housed) may reduce loss of learning time before and after recesses and lunch.
 - Adults will monitor each station (up to 12 students) and supervise distancing
 - Hand sanitizer will be available throughout areas of campus
- The current state directive from the Governor's office states that students and staff wear face coverings at all times. The California Department of Public Health is encouraging students to wear masks in grades TK-2 and require wearing masks in grades 3rd and above while in class. Students will not be required to wear masks outdoors. *We will reevaluate our policy on face coverings as new guidelines and protocols are received from the state, county and district in the coming weeks*
- All Teachers/Staff will have supervision responsibilities the 1st week of school to ensure that students know where to go and what to do
 - Visual markers and signs will be created in high traffic areas (lunch area, bathroom and office) to remind distancing procedures with students
 - Communication from school to home to reinforce procedures will be ongoing
- Many detailed schedules are still being developed and may depend on the number of classes we ultimately begin the year (Kindergarten procedures, recess and lunch schedules, yard duty supervision, and SEL supports)
- Kindergarten Orientation
 - Social Distance Seating for families or video information shared via email
 - Children will be able to meet their teacher with safeguards in place. Kindergarten teachers will develop a plan for introducing themselves to new students. This may involve staggering times for each class
- Back to School Night (TBA) will be via Zoom/remote access
 - Parents will be notified of their child's class as soon as possible so information on the new year and expectations will be shared before the first day of school
 - Teachers Zoom with their families and email documents
 - Teachers may do multiple sessions to break up the group for better management of the presentation if needed
 - SEL support needs assessment will be sent out at the beginning of the year to collect feedback from families about students that we can support early in the year

- Parent Volunteers will not be allowed on campus
 - We can still give out fingerprint clearing info for those who want to volunteer when possible
 - Art and garden docents will not be able to work with classes until further notice except for Gina Johnston, our Garden Coordinator
- Field Trips
 - No field trips will be scheduled during at least the first trimester of the year
 - The Coloma trip for last year's 4th graders was moved to November 30th but has now been cancelled. Alternate activities for this grade (current 5th) will be explored
 - Current 4th graders are scheduled to attend Coloma in May 2021. Decisions about that trip will be made later in the year.
 - Teachers and staff will continue to look for other enriching opportunities other than physical field trips (virtual trips like Sutter's Fort, etc.)
 - Visitors/presenters will not be scheduled in classes until the second trimester
 - The A Touch Of Understanding presentation (4th grade only) for early December is still scheduled but will be discussed in November
- Assemblies
 - Welcome/recess training assemblies usually held in the gym by grade level will most likely be given individually in each class by Bruce
 - Possible recording/streaming of award presentations
 - No parents/visitors to any activity, even those in classrooms. We will look for ways to give parents virtual access
- PTC Events/Usage of Facilities by Outside Users
 - No PTC Events are likely to be scheduled for fall. Schools are looking into virtual fundraisers
 - A Read A Thon may be presented early in the year
 - Fall festival will likely not be possible
 - Movie Night (unless a socially distanced event can be established but that will need to be approved by RUSD)
 - Santa Breakfast TBD
 - No outside organizations will be able to use our facilities (gym) unless it's on the field or through EDH CSD
 - Classroom usage by outside organizations will have to be cleared through RUSD and abide by health/safety guidelines. This may not be possible until after the first trimester

Morning Drop Off

- Students will line up at their classroom door for the 1st week of school or another spot established by the teacher that encourages distancing and provides supervision
- Parents can stand with their child, but they will be expected to wear face coverings. The parent base will be encouraged to avoid being on campus before or after school if at all possible. Kindergarten and 1st grade families will be an exception during the first weeks of school (likely longer) to support our youngest learners
 - Kindergarteners will come to their classroom building A1, A2 or B2 and up line on numbers inside the fence. Parents need to be with their student and social distance with face coverings
 - We can work to train our newest students to be more independent so that less adults are in each area
 - Support by Principal and other staff may be necessary in Kindergarten yard
- Teachers will train students on lining up at their respective spots on the blacktop *or develop a grade level area for each grade to sit before the bell rings such as the outdoor stage, in front of the library, areas between B & C or D & E wings of school. However, areas must be visible to supervising staff*
- Students line up before school and cannot freely roam the playground
- Students cannot arrive before 8:35 AM
- Only students and staff will be allowed into classrooms at the start of the year

Classrooms

- Students and staff will be required to wear masks/face shields (please see explanation above) as directed by recommendations from health professionals
- The district is providing 4 masks per student for the 1st 60 days of school.
- Desks all facing forward and not in groups facing one another
 - As much space as possible between desks
 - Each grade level will look at their rooms to assign a seating arrangement that will work for their respective grade level for all aspects of their day
 - Small group tables wiped down between groups
- Chromebooks will be issued to each student and not shared
 - Staff will monitor usage and distribution of technology to avoid unnecessary contact with multiple students
- Headphones will need to be bagged and labeled for each student. Ideally they will come from home but we will have units available for students.
- Students all have their own materials (crayons, scissors, pencils, glue, ruler, etc)
- Teachers will consider reducing the need for backpacks, which can take up classroom space
- No sharing of materials unless they can be cleaned between uses.

- Material list needs to be updated for each grade level and available for families on the school website. We will provide supplies for those unable to purchase them on their own
- Midday cleaning/disinfecting will be done in commonly used areas (Doorknobs, sinks, counters, etc.)
- Student desks will be cleaned daily after school
- Excess furniture will be stored to make space to create space in classrooms
- If at all possible, use only one trash can during the day. The teacher can have his/her own but please empty it into the larger receptacle to save time for the custodian
- Barriers for each class (as appropriate for the classroom) will be installed by the RUSD maintenance staff and school custodians

Academic Considerations

- Leveled math groups will not be utilized to avoid mixing students with different teachers
- Science class may involve the teacher (Mrs. Brazzel) coming to each classroom but will still be held primarily in room F3
 - Science prep schedule will be developed to keep grade levels together on a specific day and avoid additional cleanings of F3 if possible during the day. This will also depend on the total number of upper grade classes configured. Longer class periods may be necessary to accomplish this
- Buddy classes are not going to be scheduled
- Student helpers from Marina and ORHS are not available until further notice
- Blended classes will have to conduct lessons in their own rooms and not with others during the first trimester. If possible, a classroom aide will assist blended classes to provide more individualized instruction

Recess

- Students *will not* be required to wear face coverings outside at recess
- A yard supervisor will be designated to work with one grade level for recesses and lunch to reduce student contact and provide consistency for the students
- SDC classes will choose which recess/lunch time to consistently attend and avoid exposure to multiple classes
- Each grade level will have their own set of equipment that will be handed out by yard supervisors at the beginning of each recess
- Students in each grade are responsible to bring equipment back after each recess to appropriate bin
 - Color coded equipment by grade may be helpful to track by grade
- Play Areas:
 - Grade levels will play together at recess according to a rotating play area schedule.

- The red and blue structures will be available to grade levels on a rotating basis depending on grade level (Blue for 1st-3rd & Red structure for 4th and 5th).
 - Cleaning for different groups after using the play structure is needed
- Other areas for student rotation (changing daily) will be:
 - Blacktop (basketball, 4 square and wall ball). *We could separate the blacktop into two areas.*
 - Field when possible
 - Classrooms (indoor games)
- Students will wash their hands before and after recess. Teachers will coordinate with yard duty about where (using stations, classroom or bathrooms)
- Drinking fountains will be turned off and students are encouraged to bring their own water bottles
- Yard Duty Supervisors will be scheduled to supervise a specific grade level group throughout the day. For instance, one person will be designated to supervise a certain first grade class, and will also work with them during lunch/lunch recess. They will assist in rotating the group appropriately throughout the day and week. They will watch this class/grade on the playground rotation throughout the week
- Games on courts, field or at the wall ball area will need to be reduced to small teams to avoid crowding, etc.
- Classes lineup on their lines when recess ends or in designated grade level areas. A routine for putting on masks, cleaning hands and reentering the class will be developed by teachers

Restrooms

- Yard supervisors/staff will monitor bathroom capacity and discourage overcrowding. Floor markers may be instituted to remind students of spacing while waiting
- Restrooms will be designated to certain grade levels to reduce multiple cleanings if possible. We only have three student restrooms on campus, so we will have to decide how to monitor/assign specific areas for each grade level to allow proper access and provide for cleaning
- Students will be encouraged to use restrooms at designated times, if possible, to reduce contact time between cleanings
- Paper towels will be provided in restrooms instead of air dryers to reduce airborne particles

Lunch

- ***July 28th Update: Lunch procedures will be “drop and go” in a hybrid structured day. Students will not be allowed to congregate in one area as in a usual lunch period. A few students may have a short lunch prior to school beginning in the afternoon, but we will not hold a traditional lunch recess where most of the following conditions apply. Snack procedures during recess may.***

- Kindergarten *may* eat in the Kindergarten picnic table area (one class eats and one plays) on a rotating basis if space and scheduling allows
- Kindergarten aides will pick up school lunches if ready by the end of the aide schedule. Otherwise, yard supervisors will assist by bringing lunches to classrooms they are supervising
- Lunch will be staggered as usual *but we may look at having one class (Kinder) begin eating 20 minutes earlier than the others to assist with congestion in the play areas.* This would require additional yard duty time and would need to be cleared by the district. Ideally we are looking for solutions that don't necessitate adding hours. This may be ultimately decided based on how many classes we have
 - Kindergarteners will rotate to different play areas each day:
 - Play structure
 - Classroom
 - Grass or bike area
 - Other playstations that are easily cleaned
- Teachers will walk their classes to the lunch area.
- Each grade level will have their own area to sit with grade level peers
 - One will be in the gym
 - One group will be behind the gym outside
 - A rotating lunch schedule will be developed so that one table area is free to be cleaned between usage while the other is used by students
 - The gym may be big enough to hold two groups
 - Eating outside of classrooms on sunny days is possible
- Tables will be distanced as much as possible
 - Cleaned in between classes
 - Grab and go lunches only or lunches brought from home
 - Staff will monitor each line to ensure social distancing
 - Tables will be marked to remind students of spacing

Library

- The library will not open initially until late August/September
- A modified schedule will be developed so students do receive some library services
- The fall book fair will have to be offered online
- Library will be closed before and after school
- Bags for individual students may be used to allow check out but can be set aside later to ensure safety
- Mrs. Carpenter will create grade level appropriate bins of books that can be handed out in classrooms opposed to students perusing the collection (K-2nd)
- The "hold and list" features in Destiny program will be taught to students to select books in grades 3rd to 5th

- All books and materials will be quarantined when returned to the library
- Reading Counts quizzes and Reading Awards will be highly encouraged!

Computer Lab

- Our lab will be disbanded by the RUSD Tech Department and will issue all kids their own device (Kinder and 1st which currently are not 1:1)
- The room may be used for Health Services during the year

Band

- Mrs. Olson will see all band students on Friday
- Instrumental lesson times will be divided by grade level and class for pull out instruction (5th)
- Fourth graders will receive music instruction as a whole group in their individual classrooms
- If the group is small enough, F8 could be used. Depends on the number of band students and if social distancing can be created
- Band may practice outside or on the gym stage for more space if Mrs. Olson wants the whole group together

Office

- Masks will be required by parents and students entering office and will be available for those without
- No more than 3 non-staff members in office at one time
- Drop off boxes will be used whenever possible to avoid entry into the office
- Labeling of areas for waiting and addressing staff will be established
- All delivered items, instruments, assignments, lunches, etc., will be left in the office, no parent delivery to classes
- Back door and patio area will be open for staff to come and go without passing through office
- Barriers will be installed at the secretaries desks

Health Office

- Students will receive medications as in the past according to their specific schedule
- All surfaces will be wiped down after each student's visit
- Sick Students/COVID 19 symptoms observed. *This topic was addressed in meeting with all groups and of course we will adapt our policy as new information from health professionals is received:*
 - Teacher calls health office or secretary
 - Student is sent to the office with all belongings to avoid returning to room
 - Student evaluated by school health aide/nurse

- We will utilize the containment room (empty office across from health office) for students that may display COVID or other symptoms
- Health Office Nurse will supervise that space
- Office staff will assist in the Health Office if this occurs
- Students will wear a mask in office when being seen for symptoms regardless of mask requirements at that time
- School will follow up for further direction on evaluation/notification of other students according to current practices

Students in the Office

- No students should be sent to the office to finish work or for classroom discipline unless on a referral from principal
- Students sent to the office for discipline must have a referral and staff must call ahead to let us know they are coming
- Buddy classes will not be able to be used for the time being for discipline or other time outs.
- Principal or Teacher-in-Charge may need to go and pick up disruptive students

Special Education/Intervention/504/Conferences

- IEP meetings will be in person (Can be virtual if more than 8 people)
- 504 meetings will be in person with Bruce (Can be virtual if more than 8 people)
- We will make every effort to hold any parent meetings between teacher and parent virtually or on the phone if possible for usual parent-teacher communication on progress
- Speech and Language services will continue but may be moved to a larger open room if A3 is too small for group work
- We will reassess trimester parent/teacher conferences later in the fall
- SDC mainstreaming will continue. Students in SDC will be placed in a same grade general education classrooms for academic/social instruction daily
- Student Study Teams will be available but only scheduled in Aug/Sept if absolutely necessary. Depending on the size of the group, the meetings may be held in person or via Zoom.
- Intervention groups will not begin until at least early September.
 - Groups will be made according to class or grade level to avoid mixing of students
 - Groups will be no larger than 6 students
 - Tables will be cleaned between groups
 - Pull out programs (Reading Intervention) may be a push-in format to start unless proper cleaning/safety procedures can be implemented in room F1 in between groups.

Afternoon Pick-Up

- Kindergarten/TK
 - Kindergarten will be dismissed at the play yard gates (front and back). Parents will need to remain behind the gate or outside the class door (A2) with social distancing in place
- Parent Pick up (1st-5th)
 - Parents will be allowed to stand near classrooms (or other designated area) to pick up dismissed students but wearing masks will be expected. It will be encouraged to pick up by car in either loop will be preferable to reduce campus congestion
 - Students will be walked to their designated line at either the west loop (near Marina) or in the east loop in front of the office. Students will wait with their class until called by staff to go to their parents car.
 - Parents can make name cards to display and assist staff with pick up.
 - No Safety Patrol students helping before or after school
 - The field may be another place for students to be picked up by parents on foot and/or various other locations like the ramp near Barisone area
 - Crossing guards can walk students from across Kensington or Francisco in groups (masks) so that less adults need to enter campus at drop off or pick up
 - Bus transportation
 - Currently, only students in Mrs. Hart and Mr. Smith's SDC classes use bus transportation. They will be walked to the bus area by teachers and support staff
 - Staff supervision will monitor to ensure students are seated appropriately and remain distanced while waiting for bus to arrive
 - Spots on sidewalk to remind students of spaces who are waiting for the bus will clearly marked
 - Student seating in buses or vans will be facilitated by the driver

Staffroom

- All staff will clean area used after eating
- Protocols for using refrigerators and microwaves will be discussed
- No group potluck meals
- Mindful of distancing at all times
- Using patio will assist with staff lunch times

P.E.

- Students will wash their hands at the beginning and end of PE
- PE activities will be non contact skills with social distancing encouraged
- Equipment will be sanitized between class usage by teacher or custodian
- The gym will not be available for PE until further notice unless they can socially distance. Outside is best because they would not have to wear face coverings

Extracurricular and Fall Sport Activities

- Cross Country
 - County Season Cancelled for Fall but may be reinstated in Spring 2021
 - If we hold a cross country activity, it will only be for our own students and will be called a “running club” as in the past, possibly at recess within the recess rotation. There will be no meets with other schools in 2020.
- Volleyball
 - May not be possible as in the past.
 - Shouldn't mix grade levels within team
 - No games against other schools in 2020
- Basketball (TBD)
 - If a season is permissible, our season may only be with other RUSD schools and may start well after Winter Break
 - Intramural Basketball could be offered instead and would possibly be open to multiple grades
- Afterschool Enrichment (Fall, Spring Sessions)
 - PTC Enrichment offerings on hold until at least second trimester
 - Outside organizations must adhere to safety guidelines when allowed to rent facilities this year

Social and Emotional Health

- Our school and district recognizes the needs of our children to be supported during this challenging time.
- Practices will be largely be determined by Reopening Committee dedicated to Soc/Emotional health
- Needs assessments for students possibly requiring support will be going on all the time, but our documented yearly assessments will take place using school developed screeners in late August
- A parent questionnaire regarding student needs will be sent out at the beginning of the school year to identify students who need immediate support
- As a staff we will discuss all identified students during a staff development day
- Mrs. McKelvey, our school counselor, will be seeing students and providing supports to classroom teachers

- Group sessions and how they will be structured for health purposes will be determined in the fall
- Lunch bunch may be possible, but on a limited basis with only small grade level cohorts at one time unless a larger space is available



**RESCUE UNION SCHOOL DISTRICT
LAKEVIEW ELEMENTARY SCHOOL
2020-2021 SAFE SCHOOL PLAN**

Planning Committee

**Katie Allred
Jenni Bazor
Michael Flaherty
Kathy Miracle
Erin Sargent
Ruhi Shah
Laurisa Stuart**





RESCUE UNION SCHOOL DISTRICT
LAKEVIEW ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Plan Approvals

Principal: Kathy Miracle

Signature: Kathy Miracle Date: 2-4-21

Superintendent: Cheryl Olson

Signature: Cheryl Olson Date: 2/4/21





**RESCUE UNION SCHOOL DISTRICT
LAKEVIEW ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

Lakeview Elementary School’s Mission Statement

The mission of Lakeview Elementary is to inspire all students to be passionate, continuous learners and to prepare them with the skills to achieve their goals and flourish as responsible, caring citizens in a global community.

NOTE: All aspects of our 2020-2021 Safe School Plan have been influenced by COVID. Please see our Lakeview Elementary COVID Reopening Plan for safety and guidelines, related to our school (while in COVID). Pre/post COVID plans are still included in this year’s Safe School Plan, with the hopes of returning to a new “normal,” as the year progresses.

Lakeview Elementary School’s Vision Statement

Lakeview Elementary will provide a learning environment in which students acquire high levels of knowledge, skills, and understanding that will open doors of opportunity and prepare them for thought and action in the wider world. Each student will be known as a person and a learner who will experience the joy and challenge education brings as individuals in a community. Each student will develop the skills, attitudes, and behaviors to become principled, ethical citizens who give and receive support in the process of learning.

Rescue Union School District Vision Statement

Rescue Union School District is known and respected for quality education programs and prepares students for the ever- changing challenges of society. Rescue students succeed with the active support of families, staff, and community members. Students are literate, self-reliant, respectful citizens who are prepared for the future.





**RESCUE UNION SCHOOL DISTRICT
LAKEVIEW ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

School Climate

Our goal is to provide a warm, welcoming and positive learning environment where all students feel socially and emotionally safe to reach their academic potential and thrive as individuals. We want all students to feel appreciated and supported. We want to provide opportunities for all students to develop strong character traits, leadership skills and social-emotional resiliency.

Existing opportunities are:

- Lakeview Elementary earned the respected title of California Distinguished School (2018/2019).
- Our students continue to earn high academic achievement on California's SBAC assessments.
- Our PTO is an incredible group of dedicated parents who serve a crucial role in raising funds for our school programs and supplies, while also providing amazing family events and activities.
- Our hard working staff are skilled and excited to offer optimal, rigorous learning opportunities for all students. All full-time teachers are trained and certified in GLAD (Guided Language Assessment and Development).
- Our K-3 teachers are trained in and have implemented SIPPS (Systematic Instruction in Phonological Awareness, Phonics, and Sight Words) for all K-3 students. This implementation will further improve our students' strong foundational reading skills.
- We are in the process of implementing Positive Behavioral Interventions and Supports. School learning, academics and positive environment are expected to rise to an even more successful level.
- Our 4th and 5th grade students receive PE instruction through pull-out sessions from our experienced PE Teacher.
- Dance, music and pottery instruction are offered to all students (as COVID guidelines allow).
- Our Nana Program, in which retired members of our community offer their skills and support continues to be an ongoing success (pre/post COVID).
- Our 4th and 5th grade IMPACT Leadership group typically maintains over 70 members who learn leadership while serving on school service teams and supporting our community (pre/post COVID).
- Our 5th grade students are fortunate to receive training and experience in the El Dorado County District Attorney's Project LEAD program (pre/post COVID).
- We enjoy a strong sister school relationship with Wenyi Street Primary School in Hangzhou, China (pre/post COVID)..





RESCUE UNION SCHOOL DISTRICT
LAKEVIEW ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

School Climate Objectives

School Climate Objective #1: Refine consistency and clarity of school-wide procedures and expectations through the Positive Interventions and Supports (PBIS) Year 2/3 implementation process. Improved school culture and higher level of learning will result from Lakeview's PBIS Year 2/3 implementation. This goal will be measured through SOAR (PBIS) the data analysis process, as well as data from the California Healthy Kids Survey results. **Note: All aspects of this goal depend on the status and mandates, regarding COVID guidelines.**

1. Related activities:

- a. Continue to train our PBIS (SOAR) staff team. Three teachers, one yard supervisor and the principal will serve on this team. We will attend four District sponsored training days and will collaborate and plan throughout four half release days. Input will continue to be gathered from Lakeview staff.
- b. Early Release Collaboration professional development time has been/will be used to gather feedback, inform and train staff on the PBIS process and roll-out SOAR.
- c. Lakeview staff and students will learn SOAR (Solve Problems, Own Good Decisions, Achieve Leadership and Radiate Respect) to represent the expected personal standards at Lakeview.
- d. A school wide quiet signal has been taught and practiced regularly by all staff.
- e. Eagle Manners will be encouraged by all staff.
- f. SOAR assemblies will be held to celebrate, revisit and train students for SOAR.
- g. A matrix of positive expectations for common areas has been created. These areas are *Entering School, Morning Gathering, Quiet Zone and Lines, Lunch Room, Blacktop, Playground, Field, Bathrooms* and *Dismissal*.
- h. Teachers will choose from a menu of lesson suggestions to train their students on the expectations for the last four common areas of SOAR (First four common areas have been previously taught).
- i. Posters have been created and will be used for lessons and displayed in common areas.
- j. IMPACT Leadership is working to create four more movies to demonstrate SOAR expectations.
- k. STOP tickets have been created for staff to use when a student exhibits a minor behavior problem.
- l. SOAR tickets have been created for staff to use when a student is exhibiting SOAR personal standards.
- m. Incentives (complete with a spinning wheel of choices) serves as motivation and rewards for students and staff, once they earn SOAR tickets.
- n. Yard supervisors will meet regularly to refine procedures and report on necessary improvement of common areas. Yard supervisors and support staff will continue to be an important part of the SOAR process.
- o. SOAR postcards have been created and will be used by staff to send home positive messages to students. These postcards will be mailed home from the office.





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- p. Staff shirts displaying the SOAR personal standards will be created and purchased in Spring 2021.
 - q. Major and minor behavioral infractions have been identified by staff, and a document has been created to list and clarify these types of infractions.
 - r. Data will be recorded and monitored for SOAR.
 - s. Sandwich signs with playground game rules will continue to be posted on the playground to offer clear instructions for games.
 - t. A Communication Log will be used for yard supervisor daily communication.
 - u. Conduct Reports have been revised for students in need of follow-up from the teacher(s) and/or principal.
2. Resources needed: SOAR Common Area Signs, Incentives, Treats & Prizes for PBIS Training, Student and Staff Incentives for PBIS Implementation
 3. Person(s) responsible for implementation: Principal, PBIS Team, LV Staff, IMPACT
 4. Timeline for implementation: 2020-2021
 5. Budget: Site/Donations

School Climate Objective #2: Provide social emotional learning and support for all Lakeview students. **Note: All aspects of this goal depend on the status and mandates, regarding COVID guidelines.**

1. Related activities:
 - a. Activities described in Objective #1
 - b. Provide professional development for staff in Social Emotional Learning strategies, Trauma Informed Practices and *Emotional Poverty*. Collaboration time will be designated for training in these strategies. We anticipate an increase in professional development through the EDCOE SELPA and our upcoming Improvement Science project/training.
 - c. Our site will adopt CARE Solace and promote its use for families and staff.
 - d. SEL Checklists and teacher input (initiated by our counselors) will be considered when identifying student SEL/counseling needs.
 - e. A site counseling plan, including individual and group support, along with class presentations, has been created and will be monitored throughout the school year.
 - f. Teachers may choose to deliver SEL lessons with *Mind + Heart* curriculum.
 - g. Teachers have created “comfort options” in their classrooms and will train students on SEL tools.
2. Resources Needed: Student SOAR incentives.
3. Person(s) responsible for implementation: Staff
4. Timeline for implementation: 2020-2021
5. Budget: Donations and PTO





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School Climate Objective #3: Provide opportunities for students to learn strong citizenship and leadership skills. **Note: All aspects of this goal depend on the status and mandates, regarding COVID guidelines.**

1. Related activities:
 - a. Activities described in Objectives 1 & 2
 - b. Continue IMPACT (leadership) where all 4th and 5th grade students can join the group to learn leadership skills through providing school, community service. School service teams include Community, Culture, Connection (3 Cs), Teacher/Librarian Aides, Movie Makers, Team Pride, Friendship Group (for EDCOE Autism Program), PTO Support and Environmental Team.
2. Resources needed: IMPACT T-Shirts, poster supplies, supplies for newcomers (new student) activities
3. Person(s) responsible for implementation: IMPACT Advisors, Staff
4. Timeline for implementation: Ongoing
5. Budget: Student Government Budget, Site, Donations

Evaluation criteria and timeline (Objective 1, 2 & 3): SOAR data shall serve as evaluation criteria for Objectives 1 & 2. Academic gains are projected and will be analyzed in summer of 2020 (as demonstrated in RUSD assessments, CAASPP results). We aim for positive, informal student and staff feedback, increased attendance rates and decreased number of referrals to principal for conflicts. CHKS results will indicate an increase in students who feel safe and successful at school. **Evaluation (Objective 3):** The number of students participating in IMPACT will increase for spring 2020 (hopefully) and fall 2021. Positive feedback from parents, LV staff, students and community organizations will result.





RESCUE UNION SCHOOL DISTRICT
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Physical Environment

Our goal is to enhance the physical environment on campus, and provide a safe, clean, secure environment for learning.

Lakeview is a stunning school site. The view of the lake and beauty of the campus make it an awesome environment to learn. Lakeview opened our doors for students in August of 2005. It is the youngest school site in the Rescue Union School District. It features a hillside architecture with two story buildings, a large amphitheater, breezeways, multipurpose room, outdoor/covered dining area, a large field/playground area and multiple parking lots. Providing a physically safe environment for our 570 students is our very first priority.

Existing areas of pride include:

- Beautiful, well-kept facilities with breathtaking views of Folsom Reservoir.
- School signs directing all visitors to the office are clearly visible from all three entrances into the school site.
- All parent volunteers undergo strict screening procedures through RUSD's Human Resources Department.
- All doors lock from inside (Columbine Locks), and windows can be covered from inside with blinds and black-out material, when needed in lockdown.
- Staff and students undergo regular emergency drills for fire evacuations, lockdown and duck/cover emergencies.
- Staff continually monitor our school environment for safety.
- The Lakeview garden and orchard continues to be an area of pride and active learning for our students. Our new garden coordinator has done a terrific job in enhancing our garden and orchard, offering lessons to students and writing grants to secure garden funding.
- Our Lakeview logo and the California Distinguished School emblem were painted on the exterior walls at the school's entrance this year, adding to the lovely exterior.
- Eagles SOAR with motivational phrases (Solve Problems, Own Good Decisions, Achieve Leadership, and Radiate Respect) have been placed on the large beams in our entrance breezeway. In addition, our office and library doors have been labeled with attractive vinyl. (Thank you, PTO, for supporting so many of our beautification projects!)





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Physical Environment Objectives

Physical Environment Objective #1: Utilize outdoor classroom (Garden and Orchard) as alternative learning areas, providing a tranquil, reflective area. **Note: All aspects of this goal depend on the status and mandates, regarding COVID guidelines. Please see COVID Reopening Plan for details, while in COVID.**

1. Related activities:
 - a. Continue using the garden area for increasing student engagement at school.
 - b. Build sandbox and sensory wall for student use.
 - c. Build garden lessons/science program through the work of the Garden Coordinator.
2. Resources needed: Lesson plans and materials for teaching various curriculums in the garden. Garden maintenance supplies and tools.
3. Person(s) responsible for implementation: Garden Coordinator
4. Timeline for implementation: Ongoing
5. Budget: PTO, Donations

Evaluation criteria and timeline: Increased number of students in the garden at recess, as well as an increase in teachers utilizing the garden for teaching.

Physical Environment Objective #2: Maintain vigilant supervision at arrival and dismissal times. Review with volunteers and parents the process for “visitors on campus” through newsletters and emails. Increase the safety of students when high traffic is occurring. **Note: All aspects of this goal depend on the status and mandates, regarding COVID guidelines.**

1. Related activities:
 - a. Maintain rotating schedule of staff supervisors as well as student safety patrol in the amphitheater during morning drop-off and at parent pick up in the afternoon.
 - b. All staff will redirect classroom volunteers to office if no visitor badge is visible.
 - c. Parents who have obtained a clearance through HR will wear large, easy-to-see visitor badges.
 - d. Continue monitoring parking lots to restrict student drop off or pick up in undesignated and unsupervised areas. Continuously improve drop-off and pick-up procedures. Retrain students on procedures (through use of SOAR lessons, posters and movies).
 - e. The Department of Transportation approved additional curb painting on Brittany Way last spring, which has allowed traffic to flow more efficiently during arrival and dismissal times.





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1. Resources needed: Staffing, radios, megaphones, cones
2. Person(s) responsible for implementation: Staff
3. Timeline for implementation: Ongoing
4. Budget: Donations

Physical Environment Objective #3: To provide optimal safety of students and staff through ongoing analysis of safety. **Note: All aspects of this goal depend on the status and mandates, regarding COVID guidelines.**

1. Related activities:
 - a. Discuss safety and solicit input from parent community through SSC, PTO, etc.
 - b. Continue use of substitute teacher binders to be provided to substitutes at check-in. Binders will include emergency procedures, student health alerts, maps, etc.
 - c. Continue use of emergency backpacks in every room on site. Backpacks include basic first aid supplies, student lists with parent contact information, small bottles of water, etc.
1. Resources needed: Emergency supplies for backpacks
2. Person(s) responsible for implementation: Staff
3. Timeline for implementation: 2020-2021
4. Budget: PTO, Donations

Evaluation criteria and timeline: Monitoring of projects





**RESCUE UNION SCHOOL DISTRICT
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APPENDICES



RUSD Classroom Guidelines for COVID

Lakeview Elementary Guidelines to Support Optimal Safety During COVID-19 January - May 2021



The following safety measures and guidelines have been created to offer the safest environment at Lakeview Elementary during the Coronavirus Pandemic. The safety measures and guidelines listed below are subject to change, pending state or county recommendations and/or orders. Guidelines which were established through the work of the RUSD Reopening Committee are specified as “RUSD” and should be followed by all. Guidelines specified as “Site Specific” are intended for Lakeview Elementary only. Input and feedback was received from staff, PTO and School Site Council. RUSD academic guidelines, social-emotional guidelines, technology guidelines, and custodial guidelines have been established, as well, but are not yet described in this document.

General Safety Measures (RUSD)

- Limited access will be allowed onto each campus. Parents of TK-1st will be allowed on campus to drop off and pick up their students but they must wear a mask at all times. Parents of 2nd-8th grade students are strongly encouraged to remain in vehicles at drop off and pick up time.
- Parent volunteers will not be utilized in the classroom.
- All field trips and assemblies will not occur at this time.
- Meetings between parents and staff should be conducted remotely whenever possible. If in-person meetings must occur, social distancing and wearing face coverings is required.
- Middle School Orientations and all Back to School Nights will occur remotely.
- Kindergarten Orientation may occur in person (site decision). Social distancing will be encouraged and face masks will be required. Food will not be provided or consumed. One parent per family will be invited. Students (including siblings) must not attend.

Sanitation and Disinfecting (RUSD)

RUSD Classroom Guidelines for COVID

- Sanitizer stations will be available in all offices, classrooms, common areas.
- Extra hand washing stations will be installed at school sites.
- Classroom water fountains should not be used, unless it is to fill up a water bottle. Please encourage all students to bring their own reusable water bottle.
- Recycling programs that require students to touch objects that were handled by other people have been discontinued. Students will be encouraged to recycle their own water bottles, paper, etc. at home.
- Staff will be trained on disinfecting, hand washing procedures, physical distancing, face covering and screening practices and protocols.

Arrival to Lakeview (Site Specific)

- Parents must screen their children for health concerns, using RUSD guidelines, prior to sending them to school each day. Students exhibiting symptoms of COVID-19 and students who have knowingly been exposed to COVID-19 in the last 14 days may NOT attend school.
- Students riding a bus to school must follow bus guidelines for COVID-19.
- Carpooling with other students, outside of the immediate family, is discouraged.
- All students are now required to wear masks. Students with health conditions, which prevent them from wearing a mask, must turn in a note from their doctor prior to the start of instruction. Face shields (with a drape) may only be worn with doctor's permission. Any student refusing to wear a mask must be excluded from school.
- Parents of TK - 1st grade students will be permitted to drop off and pick up their students. Face masks will need to be worn, and social distancing guidelines must be followed. Parents must exit the campus after escorting their children to class.
- Parents of students in 2nd-5th grades are strongly encouraged to drop their students off in the designated drop-off area.
- Students will be permitted to arrive on campus from various entry points.
- Students should arrive on campus no earlier than 10 minutes prior to class starting and must exit campus no later than 10 minutes after dismissal.
- Upon arrival, students must report directly to their assigned class meeting location. Social distancing guidelines must always be in practice.
- Classes must work to remain in a cohort and limit their access to others.
- Teachers will be trained to screen students for COVID-19 symptoms as they arrive at school.
- Students exhibiting COVID-19 symptoms will be discretely asked to walk to the designated areas (near the office) for further monitoring. The office will be notified of this student's symptoms. A nurse or a staff member will make every effort to meet and escort the student to the tent, maintaining six feet in distance.

RUSD Classroom Guidelines for COVID

- Students will be trained on procedures for entering their classroom, entering the office and MP Room, walking to and from recess, and walking through school grounds. Hand washing and sanitizer opportunities will be structured throughout the day.

Classroom Guidelines (RUSD & Site)

- Student desks will be spread out; chairs will be no closer than four feet from one another at all times.
- Students will be assigned a specific desk and asked to refrain from sitting or touching others' desks or property.
- Sharing of materials between students will be discouraged. Whenever possible, students will be assigned the same, Chromebook, textbook, or other regularly used equipment. When students must share with students from their class or from other classes, students will be instructed to wash their hands immediately and refrain from touching their face during or after. Shared materials will be disinfected as soon as possible.
- Student browsing of classroom libraries will be limited.
- Teachers and aides will be mindful of proximity, maintaining six foot social distancing, except for short moments when individualized assistance is necessary.
- Common seating areas in classrooms, such as couches and bean bags, will not be used unless they can be appropriately disinfected between student use and allow for social distancing.
- Comfort corners and other areas designed to calm students may continue to be used, but should be disinfected between use. If objects such as fidgets, rainsticks, or stress balls, are used in these areas, they will be disinfected before another student uses them. Social distancing will be encouraged.
- When lining up, students will be distanced appropriately from their peers and remain facing the same direction (as much as possible).
- Students will be reminded not to congregate at their teacher's desk or in other groups within the classroom, remaining socially distant from their teacher.
- As practical, student assignments will be digitized to reduce the need to handle paper.
- For classes using tables instead of desks, teachers will tape off areas for students to remain in.
- Food will not be consumed in classrooms.
- Class celebrations will not involve food or activities in which students must share items.

RUSD Classroom Guidelines for COVID

Restroom Procedures (Site Specific)

- Students needing to take a buddy to the restroom will be trained to remain six feet apart. Buddy should wait outside of the restroom.
- Students must go, flush, wash thoroughly, dry hands with a paper towel, throw the paper towel in the trash can and go directly back to class.
- The number of students allowed in restrooms at one time will be limited to three.

Recess Procedures (Site Specific)

- Our bell schedule has been altered to promote optimal safety through limited exposure. Bells will no longer be sounded throughout the day - bells will only sound at the start and dismissal of each day.
- Students must wash their hands before entering the snack/recess area.
- Teachers will need to escort their class to the play areas at the designated play time.
- Students should bring water bottles for hydration and leave them in a specified area.
- There will be designated snack/play zones for classes (cohorts) for each recess.
- A schedule will be made for each week, allowing classes variety in their daily play zones.
- Recess equipment will be used within each class play zone and sanitized after use.
- Students will be asked to freeze after the first whistle blows.
- After the second whistle blows, students will walk to their class line, facing forward and spaced appropriately. Markers will be painted on the blacktop.
- Teachers will pick classes up on time and escort them back to class.
- Classes will walk single file and stay to the right of any area.
- The play structure will not be used at this time.
- Kinder classes may play on the field to minimize numbers on the play yard at one time.

Lunch Procedures if Returning to Full Classes (Site Specific)

- Lunch and lunch recess times have been altered in order to keep numbers of students as low as possible.
- Students will now eat in grade level sessions. In favorable weather, cohorts may alternate inside and outside weekly (if staffing allows).
- Teachers will need to escort their class to either recess or lunch, depending on their schedule. Students must wash hands before entering the lunch area.

RUSD Classroom Guidelines for COVID

- When entering the MP Room for lunch, teachers or yard supervisors will escort their class to the assigned tables. Students must enter through Door A or B and exit Door C or D. Those bringing lunch from home will go to their assigned table. Those playing first will set their lunches on an assigned table before playing.
- While eating lunch, students may not share food or touch others. Classes will be spread over 2-3 tables. Sticky dots will indicate spacing of seats.
- Students should raise their hands if they need assistance and should not get up without permission. Parents will be asked to pack lunches in easy-open packaging. Yards sups will wear gloves and sanitize after opening containers.
- The Lakeview quiet signal will be used to indicate the need for quiet and lunch dismissal.
- Students will throw away trash. If going out to play, they will place their lunch bag back on the assigned bag table and a yard supervisor will escort them to play. If going back to class, teachers will pick them up in the lunch area.
- Rainy days may involve classes eating on the stage and or classrooms.

PE Procedures (Site Specific)

- PE teacher will not be wearing a mask, due to medical needs. She will either pick students up outside of the classroom.
- Outdoor PE instruction with socially distant activities is encouraged whenever possible.
- Indoor PE instruction should be offered during inclement weather or during days with dangerous air quality. The classroom should be disinfected after each class.
- A blacktop and field area will be zoned for PE.
- PE equipment must be sanitized after each class use.
- Due to extended lunch periods, MP use will be severely limited at this time.
- Students will be assigned spots for lining up, stretching and activities/games.
- PE lessons and games will be structured to avoid contact.
- Air high fives and air hand shakes will be used for encouragement.

Band Procedures (Site Specific)

- Band Teacher will work with sites to establish appropriate procedures.

Office Procedures (Site Specific)

- Any student exhibiting COVID-19 symptoms should be escorted to the outside area near the office, by an adult. Student should bring their belongings with them. Teacher should

RUSD Classroom Guidelines for COVID

call the office for help and ask the student to step outside of the classroom, with the door open for supervision, while waiting for the escort.

- Students must enter the office through the side door (near amphitheater) and wait in hallway for assistance. Masks must be worn in the office. Sanitizer will be provided for use. Students must sit or stand in specified area.
- Once student need is determined, permission will be given to enter for assistance.
- Parents in need of office assistance will be asked to enter one at a time.
- Parents will not be allowed to drop off homework, lunches, or band instruments which have been forgotten at home.
- Staff should enter the office through the Staff Room door.
- Please remain socially distant within the staff room and workroom.
- Wash hands upon entering the staff room or workroom.
- Disinfect key pad of copy machine before and after use, as well as other areas/tools used.
- Door knobs and common surfaces will be disinfected regularly.
- Whenever possible, please solve student office needs through phone calls or radio.

Dismissal and Pick-Up Procedures (Site Specific)

- TK-1st grade parents may pick up their students at classrooms after school. They should avoid arriving prior to ten minutes before pick-up, wear masks, and follow social distancing guidelines.
- Parents of students in 2nd-5th grades are discouraged from coming on site for pick-up. They should either meet their children in a predetermined location or pick them up in the designated pick-up area.
- Pick up procedures will be detailed and efficient. Cars shall display the last name of the child being picked up. Children will be called to their cars accordingly.
- Staff should no longer open or close car doors for students, unless necessary.
- Students who are not picked up within ten minutes of dismissal should remain outside the office window with staff supervision.



**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
2020-2021 SAFE SCHOOL PLAN**

Planning Committee Members

Dustin Haley, Principal
Janice Araujo, Lead Custodian
Renee Mallot, Teacher
Stefanie Lyster, Parent






**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

Plan Approvals

Principal: Dustin Haley

Signature:  **Date:** 2/5/2021

Superintendent: Cheryl Olson

Signature: Cheryl Olson **Date:** 2/4/21





**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

Rescue Elementary School's Mission Statement

At Rescue School we are committed to respecting the similarities and differences of others on our playgrounds, in our classrooms and community. We are dedicated to providing our students an excellent education in a safe, clean, and nurturing environment. We hold high expectations for all students and provide them with the support to meet their full potential.

Rescue Elementary School's Vision Statement

Our vision is to provide a safe environment in which all people learn and receive respect, value, and support. Every student will receive a quality education in partnership with families and the community to be successful meeting challenging and comprehensive standards.

Rescue Elementary School's Safety Mission Statement

In a spirit of teamwork, cooperation and mutual respect, Rescue School will strive to provide a safe, friendly school environment.

Rescue Union School District Vision Statement

Rescue Union School District is known and respected for quality education programs and prepares students for the ever- changing challenges of society. Rescue students succeed with the active support of families, staff, and community members. Students are literate, self-reliant, respectful citizens who are prepared for the future.





**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

School Climate

Our goal is to support the emotional and social development of our students through positive recognition and instruction programs.

We are proud of the warm, welcoming, and positive atmosphere the Rescue community has worked to create and has come to expect. Our desire is to continue to provide non-competitive activities and games at recess. In addition, there is an ongoing need to continue to develop problem solving/problem resolution skills with activities designed to teach and model character. Due to the COVID-19 Pandemic, many of these activities are being implemented differently or have been suspended for the time being. However, the list below consists of existing opportunities that are a big part of the Rescue Elementary School Climate.

- Weekly Student Council meetings
- Monthly Student News Broadcasts.
- Weekly Principal morning announcements
- Implementation of the Student Big Buddies program during PM recess.
- Implementation of the School-wide Positive Behavior Intervention Support (PBIS) program.
- Continued PBIS Tier II training for the team and for staff.
- Weekly Greatness Groups with the school counselor focusing on social emotional learning
- Check-in, Check-out program with Yard Supervisors
- Spirit activities
- Intramural sports activities
- Assemblies that focus on anti-bullying techniques and health
- Monthly assemblies that recognize students for academic and social achievement
- Annual Touch of Understanding assembly for 4th grade students promoting awareness and acceptance of people with disabilities
- Monthly Character Counts instruction and recognition
- Red Ribbon Week program focusing on students learning refusal skills
- Issuance of “Raider Awards” to students to celebrate good choices
- Teaching Digital Citizenship to students
- Implementation of Love and Logic strategies within classrooms and other settings
- Providing professional development on social emotional learning for staff
- Teaching of Family Life program for 4th grade girls, and 5th grade students





**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

School Climate Objectives

School Climate Objective #1: During the 2020-2021 school year, staff will participate in activities regarding student achievement and social development.

1. Related activities:

- a. Professional Development/Collaboration days will be offered to provide time for District and Site articulation and training in areas of student achievement and social emotional learning and restorative practices including PBIS strategies.
- b. School will continue to develop their website that will include webpages for all teachers and other department info for the community.
- c. Yard Supervisors are participating in “Check-in, Check-out” relationships with students during recesses. Monthly meetings will be held to discuss how this process is going.
- d. School Counselor will run meetings with students individually, in groups, and do whole class presentations.
- e. Teachers will utilize Love and Logic strategies within their classrooms to promote student responsibility and good choices.
- f. GLAD planning time will be offered to all teachers grades K-5.
- g. “Comfort Corners” or “Reset Stations” will be implemented in all classrooms (K-5) providing a place for students to reset or regulate their behavior and focus.
- h. Staff will have opportunities to participate in social events sponsored by the site and PTC.

2. Resources needed:

- a. Staff Development meeting time
- b. Staff volunteers for social events
- c. Funds for professional development opportunities

3. Persons responsible:

- a. Principal
- b. Counselor
- c. Staff
- d. Yard Supervisors

4. Timeline: 2020-2021 School Year

5. Evaluation criteria:

- a. Log of team meeting dates
- b. Collection of team meeting minutes
- c. Event attendance records
- d. Discipline records
- e. PTC minutes/Treasurer reports
- f. Surveys





**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

School Climate Objective #2: 100% of teachers will collaborate over assessments, teaching units and other student data.

1. Related activities:

- a. Meetings with teachers to make sure standards and curriculum are being taught.
- b. Teachers will meet and collaborate as a grade level across the District and together as a site.
- c. Focus on developing enrichment for students that need to be challenged.
- d. Teachers will meet to create and evaluate Distance Learning instruction and activities/assignments.
- e. Teachers will be given planning time to focus on their GLAD units and lessons.
- f. Teachers will analyze their formative and summative assessment data and apply the analysis to the planning of their instruction and pacing.
- g. Teachers will identify students that would benefit in participating in a “Greatness Group” to providing social emotional skills.

2. Resources needed:

- a. Collaboration Days
- b. Assessment Days

3. Persons responsible: Principal and teachers

4. Timeline: 2020-2021 School Year

5. Evaluation criteria:

- a. Staff calendars
- b. Staff bulletins
- c. Minutes from staff collaboration sessions
- d. Team Meeting agendas
- e. School Culture and Climate Committee minutes





**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
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School Climate Objective #3: 100% of the students performing below standards on progress reports and/or report cards will be offered the opportunity to attend school tutoring and/or receive intervention during the school day.

1. Related activities:

- a. Title I Paraeducators will be available to work with students on Language Arts and Math skills.
- b. Title I Paraeducators will be hired to work with leveled reading groups in 1st – 3rd grade and support 4th and 5th grade students in math during the school day on Tuesdays through Thursdays.
- c. Title I Paraeducators will be hired to work with Kindergarten students and support them in Reading and Math interventions.
- d. Student Study Team meetings will be held as needed to develop a plan of intervention that addresses student achievement concerns.
- e. The Learning Center will work with students supporting them in reading, writing, and mathematics interventions.
- f. Individual Learning Plans will be created for students who are performing below grade level providing a plan of assistance to support them.

2. Resources needed

- a. Money to pay for staff
- b. Facilities to hold SST meetings

3. Persons responsible

- a. Principal
- b. Counselor
- c. Teachers
- d. Secretary
- e. Paraeducators (Tutors)

4. Timeline: 2020-2021 School Year

5. Evaluation criteria:

- a. Data collected at the end of each progress report and report card period to see if intervention support improved at risk student's grades.
- b. Teacher's observations about quality of student's work assignments turned in, test scores and the overall success of the tutoring program, grade level coordination and intervention.
- c. SST documentation and monitoring of intervention strategies.





**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

Physical Environment

Our goal is to foster our safe, positive learning environment by increasing connections between/among/within students, staff, and community and the physical facility. Due to the COVID-19 Pandemic, there have been many adjustments to the use of our school facilities in order to ensure the health and safety of our students, staff, and our community. Some facilities are not being used in the same way as they would in normal circumstances. Please see the Rescue Elementary School COVID-19 Mitigation and Reopening Plan in the appendix section for more information regarding the Health and Safety Protocols for our school. Below is a list of existing areas of pride for our school:

- School policies provided in the Parent-Student Handbook
- Health and Safety protocols are provided in the RS COVID-19 Mitigation and Reopening Plan
- Reminders of school policies are presented in monthly newsletters and emails blasts
- Office staff trained to assist visitors with volunteer procedures
- Visual stickers and badges make it easy for staff to identify volunteers on campus
- Annual training in safety procedures is provided to staff
- Emergency clipboards and backpacks for classrooms
- Yard Supervisors meetings and trainings regarding facilities use and status
- Provide Chromebooks for students in grades 1 – 5.
- Makerspace STEM lab
- Various PTC physical improvement projects





RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN

Physical Environment Objectives

Physical Environment Objective #1: All visitors would follow the visitor log-in procedure. Staff will wear school badges. School will engage in emergency drills for preparation. School will provide supervision for before and after school drop off/pick up.

1. Related activities:

- a. Student-Parent Handbook and parent bulletins will address the visitor sign-in and visitor badge procedure.
- b. Signs will be designed and posted to remind visitors to sign-in at the office.
- c. Yard duty and substitutes will wear badges to identify themselves.
- d. All staff will be trained to direct non-identified visitors off campus and contact the office.
- e. All staff will have similar Rescue badges.
School will conduct monthly emergency drills to practice emergency situational protocols.
- f. Staff members will be assigned to monitor student drop off/pick up in the car line parking lot.
- g. Staff members will be assigned to supervise students on the playground before school beginning at 8:30am.
- h. Staff members will be assigned to monitor students that ride the bus.

2. Resources needed:

- a. Maintained signs
- b. Parent bulletin notices
- c. Log-in binders and visitors badges
- d. Emergency materials (Backpacks) for each classroom/building

3. Persons responsible:

- a. Principal
- b. Staff
- c. Lead Custodian
- d. Secretary

4. Timeline: 2020-2021 School Year

5. Evaluation criteria:

- a. Number of visitor log-ins and number of times yard duty staff called office with "stranger on campus" alert.
- b. Monitor drill efficiency and staff debrief.
- c. Community survey data.





**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

- d. Parent bulletin and Parent-Student Handbook is provided in August. Reminders dispersed after each break or when needed.

Physical Environment Objective #2: All students will have an understanding of playground rules and will use equipment and facilities safely.

1. Related Activities:

- a. Teachers and staff will review the rules for facility and playground/equipment use. Lessons will be taught throughout the year on proper behavior and use as defined in the School Behavior Expectations Matrix.
- b. Specific areas will be designated on the playground for playing games.
- c. Training will be provided for yard supervisors and monthly meetings will be held to discuss concerns and updates regarding student safety.
- d. Inclement weather schedule will be created to provide alternate activities and locations for students.
- e. Supervision will be provided before, during, and after school to ensure student safety.
- f. Positive Behavior Intervention Support (PBIS) training will be provided to staff and procedures implemented to insure students are following behavior expectations.
- g. The Rescue PBIS Handbook will be created to provide materials that illustrate behavior expectations in all Rescue learning environments, lessons to teach proper behavior, awards and incentives, and the behavior flow chart to assist in correcting student behavior.
- h. Raider Awards will be presented to students that follow behavior expectations.
- i. Student Cohorts will be separated to ensure proper social distancing during activities.
- j. Proper sanitation of playground equipment will be done daily in accordance with Health and Safety protocols.

2. Resources Needed:

- a. Playground equipment
- b. Funds for monthly meetings
- c. PBIS Materials (i.e. Clipboards, Raider Awards, Incentives, PBIS Video, etc.)

3. Persons Responsible:

- a. Principal
- b. Teachers
- c. Yard Supervisors
- d. Office Staff
- e. Health Office Nurse





**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

4. Timeline: 2020-2021 School Year

5. Evaluation Criteria:

- a. PBIS logs (Awards, Stop and Think Slips, Missed Recess Tickets, Referrals)
- b. Health Office Data
- c. Monthly meeting data
- d. Staff survey data

Physical Environment Objective #3: The entire school population will be informed of any theft, school damage, graffiti and/or vandalism.

1. Related activities:

- a. Communication will occur after each graffiti incident.
- b. Law enforcement will be notified and pictures will be taken when graffiti occurs.
- c. Graffiti will be removed immediately.

2. Resources needed:

- a. School and parent bulletins
- b. Graffiti removers: sand blaster, graffiti cleaner, and paint.
- c. Budgetary resources to offer rewards for information relating to the graffiti incidents (We Tip).

3. Persons responsible:

- a. Principal
- b. Lead Custodian
- c. Assistant Superintendent of Business Services
- d. Secretary

4. Timeline: 2020-2021 School Year

5. Evaluation criteria and timeline:

- a. Logs of graffiti incidents accompanied by records of removals.





**RESCUE UNION SCHOOL DISTRICT
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Physical Environment Objective #4: Provide a safe learning environment for all students and staff.

1. Related activities:

- a. Playground structure repaired.
- b. Blacktop cracks and holes repaired.
- c. E-wing restroom floorings repaired.
- d. Class numbers painted to designated line up areas for classes.
- e. Appropriate markers are painted to ensure proper social distancing when students and families line up at arrival and dismissal.
- f. Hand washing stations provided for stakeholders in three locations to promote frequent hand washing in accordance with Health and Safety guidelines.
- g. Replace classroom blinds as needed.
- h. Reside the backs of portable classrooms as needed.
- i. Work orders written to Facilities if repairs need to be made.

2. Resources needed: District and Site Funds

3. Persons Responsible:

- a. Principal
- b. Assistant Superintendent of Business Services
- c. Facilities Director
- d. Lead Custodian

4. Timeline: 2020-2021 School Year

5. Evaluation criteria:

- a. Work order completion.
- b. Assessment of the workmanship over the course of the 2020-2021 school year.





**RESCUE UNION SCHOOL DISTRICT
RESCUE ELEMENTARY SCHOOL
SAFE SCHOOL PLAN**

APPENDICES





HEALTH AND SAFETY PROCEDURES Phase Two

Safety is always the highest priority at Rescue Elementary School. As we prepare for our transition to a “fuller day” along with both cohorts on campus, there are procedures we need to follow to continue to provide the best safety standards possible. Please read and adhere to the following policies that will be enforced at all times on campus. I am sorry for the inconvenience, but if all of us do our part it will increase the likelihood of Rescue Elementary remaining open and continuing towards the desired path of returning to our traditional schedule in Phase Three. I deeply appreciate your support and compliance with these policies.

- ❖ **Face Coverings:** Adults will wear face coverings at all times. All Students are required to wear face coverings when at school. Students in grades 3 - 5 are required to wear masks. Students in grades TK-2nd grade may wear face shields at school. *This is mandatory for attendance in class.* We will have some masks for children if needed, but I ask that you provide one for your child if possible. Masks will not be required at recess, but are required when students are in line and are traveling.
- ❖ **Volunteers:** No parent volunteers will be allowed on campus or in rooms for the foreseeable future. Until further notice, no adults other than staff will be on campus during school hours unless they are dropping off or pick up or have business in the office. This will be revisited once we prepare to transition into Phase Three.
- ❖ **Drop Off:** In order to make the drop off as timely and as safe as possible, we are asking that parents follow the rules listed below. **Parents that walk their students to class will need to wear masks and practice social distancing while on campus.** Parents not wanting to do so can drop their student off in our car line area. I truly appreciate your support and patience.
 - **Car Line** drop off areas are located in front of the school office. When entering the drop off area, pull forward. Please do not leave your car unattended unless you are in a parking spot. Do not drop off your students before 8:40am.
 - **Kindergarten and TK** – Students will be dropped off at the front of their classrooms. Parents may wait with them, but need to wear masks and practice social distancing. Students riding the bus will be escorted by staff to our Kindergarten building.
 - **Grades 1-5** – Students will report to the blacktop area to their line up location. Students may wait in line or walk the track before school until the bell rings. Students will need to wear face coverings and practice social distancing. Parents may wait with them, but need to wear masks and practice social distancing as well.
 - **Bus** – Students will report to their line up area on the blacktop.



- ❖ **Pick Up:** In order to make pick up timely and as safe as possible, we are asking that parents follow the rules listed below. **Parents that come on campus to pick will need to wear masks and practice social distancing.** Please help us by promptly leaving campus after pick up. As stated above, I appreciate your support and patience as we work to reduce the amount of people at school during this time.
 - **Kindergarten and TK** – Kindergarten families will pick up their children at their child’s designated area as directed by their teacher. TK families will wait outside of C-9 for pick up.
 - **Grades 1-5** – Teachers will walk their classes out during dismissal. Families may wait at the end of the fence of Rescue West or down on the lower blacktop.
 - **Bus** – Teachers will walk students to the Gym where they will wait for their bus driver to pick them up and escort them to the bus. There will be supervision to ensure proper behavior and social distancing.
 - **Car Line** – Students will be seated on sit spots outside the Library to encourage social distancing. Staff will call students to come out to cars when they arrive. Due to the larger volume of traffic, please consider placing a placard in your car window with your student’s name on it to assist with car identification.

- ❖ **Lunch Procedures:** Students will have the choice to bring lunch from home or to eat the school lunch. The following procedures/precautions are being put into place:
 - Each class will have assigned seats in the lunchroom. Students are expected to sit in the same seat each day. Seating will provide the most distancing as deemed possible.
 - Parents are encouraged to pack foods that students can open themselves to minimize the touching of other’s lunches.
 - Students will sanitize their hands at the beginning of the lunch period. Students will either wash their hands or sanitize at the end of the lunch period with their teacher.
 - An air purifier will be used to “scrub” the air during the lunch period.
 - Yard Supervisors will be assigned to a certain area to assist students with their needs.

- ❖ **Checking Students Out of School:** If you need to check your student out of school before the end of the school day, you will need to come into the office to sign your student out. Please allow time for the student to be called from class. Please do not call ahead to check your child out, as we will not call them to the office until you arrive.

- ❖ **Symptoms:** If a child shows signs of illness, especially those related to COVID-19, they will be escorted by staff to the office with their belongings. If the health professionals determine that the student may be ill, they will be isolated until a parent or guardian arrives. The school will follow procedures outlined by the California Department of Public Health (see last page).

- ❖ **COVID-19 Identification/Contact Tracing:** The Rescue Union School District will continue to work with El Dorado County Public Health regarding each identified COVID-19 case by doing the following:
- The Rescue Union School District shall work with county health officials to track confirmed cases of students and staff with COVID-19, including, but not limited to, following up with students, their parents/guardians, and staff who exhibit symptoms while at school and those who report an absence or miss work due to illness.
 - Rescue Elementary shall report any confirmed cases to the Rescue Union School District who will then confirm with local health authorities.
 - If a student, family member of a student, or staff member has tested positive for COVID-19, the Rescue Union School District shall assist local health officials in conducting contact-tracing to identify potentially exposed individuals and ask them to self-quarantine, which may include not participating in on-campus instruction.
 - While maintaining the privacy of the infected person, the Rescue Union School District shall inform other students and staff with whom the infected person may have had contact in school.
 - Student work will be provided virtually by their teacher.
 - **Parents/guardians need to be prepared in the event that students need to be picked up and/or if students need to quarantine due to a positive test or contract tracing.**

Thank you for your adherence to these policies. I know that everyone is looking forward to our transition to a more traditional school day. Despite the inconveniences some of these policies may cause, I feel it is my obligation to everyone who entrusts the safety of their children to make sure follow these rules in order to keep our community as safe as possible. I can't thank you enough for your involvement in your child's education and partnering with us. #RescueStrong

Sincerely,
Dustin Haley
Principal
Rescue Elementary School





**RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
2020-2021 SAFE SCHOOL PLAN**

Planning Committee Members

Levi Cambridge, Principal

Samantha Schlesinger, Assistant Principal

Shea Smith, Teacher

Jessica Swartz, Teacher

Tammi Dagenais, Parent

Amber Williams, Parent

Anna Miller, Parent

Justin Hall, Parent

Leadership Students: Kaelyn Conley & Nathan Hansen





RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN

Plan Approvals

Principal: Levi Cambridge

Signature:  **Date:** 2/4/21

Superintendent: Cheryl Olson

Signature:  **Date:** 2/4/21





RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN

Marina Village Middle School's Mission Statement

Marina Village Middle School will provide a comprehensive and academically challenging education for all students. We will maintain a safe and positive environment that promotes respect and responsibility. Marina Village Middle School is committed to cooperation, support, and involvement among school, parents, and community on or off campus.

Marina Village Middle School's Vision

- M**otivation helps you achieve your personal best.
- A**cademic challenges promote success and life-long learning.
- R**esponsibility and respect for all create a safe environment.
- I**nvolvement of students, staff, and parents leads to effective teamwork.
- N**urturing and developing creativity make school more enjoyable.
- A**wareness of individual differences promotes acceptance.

Rescue Union School District Vision Statement

Rescue Union School District is known and respected for quality education programs and prepares students for the ever- changing challenges of society. Rescue students succeed with the active support of families, staff, and community members. Students are literate, self-reliant, respectful citizens who are prepared for the future.





**RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN**

School Climate

Our goal is to increase a sense of community on and around the Marina Village campus and improve school pride and ownership among staff, students, families, and community partners.

Marina Village staff, students, and parents work in partnership to create a positive atmosphere for students in both academic and social contexts at school. There are a myriad of resources, programs, and activities in place, which are directed towards supporting students and families in learning to interact in a positive and respectful manner. Existing opportunities are:

- After School Enrichment Programs (online)
- Athletic Award Recognition - Possibly after winter break
- Athletic Teams - Possibly after winter break
- Back to School Night (Virtual)
- End of the year Promotion Ceremony (drive-through)
- Hands 4 Hope
- Honor Roll & Principal's Honor Roll
- Leadership Elective
- Merit Reward Recognition
- Merit Recovery Program
- Music Boosters
- Mustang of the Week
- Mustang Pride Award (8th grade)
- Mustang Pride Tickets
- Eighth grade awards
- New Student/Family Orientation
- Ohana Climate Committee (OCC)
- Parent Education Night (Virtual)
- Positive Behavioral Interventions & Supports (PBIS)
- PTC
- School Counseling Program
- School Site Council
- Staff Recognition (By Student Council & PTC)
- Student Council
- Trauma Informed Practice
- Where Everybody Belongs (WEB)
- Yard Supervisor Student Recognition Efforts





RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN

School Climate Objectives

School Climate Objective #1: Behavior standards will be defined to improve school spirit, develop positive peer pressure, and observe COVID-19 guidelines.

Related activities:

- Clear and positive academic and behavior expectations will be communicated to students and parents via meetings, handbooks, website, newsletters, and posters
- Teachers will revise and implement consistent classroom and academic expectation policies across grade levels to provide students with a sense of comfort and understanding about their role in areas such as classroom behavior, make-up work, test retakes, late assignments, etc.
- A school-wide behavior announcement at each grade level will be held for all students during each trimester.
- Teachers will continue to provide classroom support for managing interpersonal issues
- Students will be recognized by staff members for displaying positive citizenship (Student of the Trimester, Mustang of the Week, Mustang Pride Tickets)
- Parents will receive postcards and emails recognizing their child for being positive contributors to the school community
- Academic achievement will be recognized each trimester through the Honor Roll program
- A clear and consistent school wide late work policy will be considered.
- Two eighth grade students from each department will be recognized with certificates, pins and/or medallions

Resources needed:

- Funds for recognition materials: Certificates, pins, pennants, ribbons and decals
- Funds for incentives (School spirit items)
- Person(s) responsible for implementation: Administration, Counselors, staff, Student Council
- Evaluation:
 - Jupiter referrals
 - Healthy Kids Survey
 - Trimester report card grades
- Timeline for implementation: 2020-2021 (ongoing)
- Budget:
 - Mustang of the Week - \$1000





**RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN**

School Climate Objective #2: Improve on-campus safety and supervision of students.

Related activities:

- Teachers play PBIS video and do lesson for assigned matrix section on first day
- Reinforce assembly behavior expectations and work with staff to improve supervision of students during online meetings.
- Expand and distribute a list of substitutes for Lunch Supervisors
- One additional Yard Supervisor for a total of six
- Provide ongoing training for Lunch Supervisors
- Provide a handbook for Lunch Supervisors
- Conflict manager program will provide training and support
- Staff will wear identification badges for identification
- Visitor/Volunteer will wear identification badges for identification

Resources needed:

- Advertisements/job postings for substitutes
- Lunch Supervisors handbook and materials
- Whistles, clipboards, Discipline referrals, radios
- Refill fanny packs with first aid supplies for Yard Supervisors
- Posters around campus for PBIS matrix sections
- Personnel responsible for implementation: Administration; Lunch Supervisors; District Food Service
- Evaluation:
 - Health office log
 - Jupiter referrals
 - Healthy Kids Survey
- Timeline for implementation: 2020-2021 (ongoing)
- Budget:
 - Intermural supplies - \$800
 - Posters \$400
 - Planners \$2500





**RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN**

School Climate Objective #3: Marina Village will focus on Social Emotional Learning and Trauma Informed Practice.

Related activities:

- Teacher's compete SEL inventory
- All staff participates in Trauma Informed Practice training
- Principal and Assistant Principal attend additional professional development
- Teacher collaboration
- Groups – counseling
- Continue Where Everyone Belongs (WEB) program for incoming sixth grade students
- School counseling support
- Spirit Fridays (coordinated by Student Leadership)
- Leadership elective class
- Student Council

Resources needed:

- Volunteer support, funds for W.E.B. training
- Person(s) responsible for implementation: Principal, Assistant Principal, Counselor, and Leadership Teacher
- Evaluation:
 - Student participation
 - Student surveys
 - Staff surveys
 - Pre/Post project surveys
- Timeline for implementation: 2020-2021 (ongoing)
- Budget:
 - W.E.B. - \$2500
 - Kickoff assembly treats - \$250

Evaluation criteria and timeline: There will be a continued reduction in discipline incidents as measured by fewer referrals to the office, fewer teacher assigned detentions, and fewer suspensions. The number of children recognized for positive behavior will increase. Data will continue to be evaluated each trimester and annually.





RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN

Physical Environment

Our goal is to maintain a safe physical environment for students and staff of Marina Village Middle School, enhance the available facilities, and maintain COVID-19 safety procedures.

Marina Village School has in place a number of programs and activities, which are directed towards the physical safety, COVID-19 safety procedures and improvement of facilities. Existing areas of pride include:

- Repaint numbers on track for emergency evacuation
- Eagle/Girl Scout and community projects for campus beautification
- Office Bulletin Boards
- Parent Teacher Council (PTC)
- PTC fund raising achievements
- School counseling program
- School Safety committee
- Staff/visitor ID badges worn
- Student Council
- Volunteer registration and ID badge program
- Wheelchair ramps
- Yard Duty program – handbook, staff shirts, radios, training
- Digital Sign at the entrance of the school
- Hand washing stations
- Hand Sanitizing Stations
- Sanitizing of School railings and door handles
- Sanitizing of desks and offices
- Hybrid schedule
- Small class size
- Grab and go lunches
- Separate entrance for each grade level with hand washing stations at entrance
- Separate break areas for each grade level
- Directional arrows to reduce congestion of students while traveling to and from class
- Students wearing school-appropriate face coverings
- Drinking Fountains shut off to reduce transferring of germs
- Staff monitors restrooms to discourage overcrowding
- Recorded message plays before school reminding of COVID-19 procedures





RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN

Physical Environment Objectives

Physical Environment Objective #1: Campus modernization.

Related activities

- Conduct emergency drill trainings (Catapult – silent and student participation)
- Safety drills – fire, earthquake and intruder
- Hire a new crossing guard

Resources needed

- Paint and number stencils
- Staff education of Catapult system
- Human Recourses to post open crossing guard position
- Schedule safety drills
- Personnel responsible for implementation:
 - Administration
 - District Maintenance
 - District Human Resources
- Evaluation:
 - Evaluate & establish a list of recommended changes to ensure they are functional and meeting the needs of the school
- Report on any new traffic and/or pedestrian issues encountered
- Catapult logins for staff and students
- Timeline for implementation: 2020-2021 (ongoing)
- Budget:
 - District earmarked funds
 - Marina donation account





**RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN**

Physical Environment Objective #2: To increase the understanding of substance abuse and internet safety, and its consequences.

Related activities:

- Internet Safety lessons
- Present videos on vaping and substance abuse
- Presentations on bullying by counselor
- Engage in classroom activities with teachers and counselor
- Red Ribbon Week – Weeklong substance abuse awareness program
- Spirit Days – emphasis on promoting healthy choices regarding substance abuse
- World Suicide prevention day
- Bullying Prevention Day
- World Kindness Day
- Kick Butts Day
- National Drug and Alcohol Fact Week
- Say Something Week
- Great Kindness Challenge Week
- National School Counseling Week

Resources needed:

- Videos
- Lesson Plans
- Red Ribbon Week materials
- Person(s) responsible for implementation:
 - Counselor
 - Assistant Principal
 - Teachers
- Evaluation:
 - Data collected at the end of the school year
 - Participation of students in anti-substance abuse program
 - Healthy Kids survey
 - Discipline records
- Timeline for implementation: 2020-2021 (ongoing/Emphasis in October)
- Budget:
 - \$500.00





**RESCUE UNION SCHOOL DISTRICT
MARINA VILLAGE MIDDLE SCHOOL
SAFE SCHOOL PLAN**

APPENDICES

BUDGET

School Climate		
Objective #1 – Behavior Standards	Mustang of the Week	\$1000.00
	8 th grade awards	\$500.00
Objective #2 – On- Campus Supervision	Intermural Supplies	\$ 800.00
	Posters	\$400.00
	Planners	\$2500.00
Objective #3 – SEL & Trauma Informed Practice	W.E.B.	\$2500.00

Physical Environment		
Objective #1 – Campus Modernization	District Earmarked Sanitizing Spray Bottles	\$0
	Handwashing Stations	
Objective #2 – Healthy choices (internet/substance abuse)	Red Ribbon Week Materials	\$500.00

Total Budget	
School Climate	\$7700
Physical Environment	\$500
TOTAL	\$8,200

Name of School Principal

Signature of School Principal

Date

Name of SSC Chairperson

Signature of SSC Chairperson

Date





MARINA VILLAGE MIDDLE SCHOOL

1901 Francisco Drive • El Dorado Hills • CA 95762
(916) 933-3993 • Fax (916) 9333995

Cheryl Olson, Superintendent - Rescue Union School District
Levi Cambridge, Principal • Samantha Schlesinger, Assistant Principal
www.rescueusd.org/

COVID-19 Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools

MVMS COVID Safety Plan and Procedures PHASE I (Hybrid Schedule) Updated January 14, 2021 (changes are printed in blue)


Please note, the document listed below is based on the initial reopening plan for Marina Village Middle School. The initial document was created by Rescue Teacher and Staff Committees and reviewed and adjusted by a Marina Village Parent Committee. Revisions to the plan to facilitate a full reopening will be reviewed by the administration and staff.

Please Note

- A current mandate by the Governor for students and staff in middle school to wear face coverings (6/18). Students who refuse to wear face coverings must and will be excluded from school.
- The campus will be disinfected throughout the day and each night using a hypochlorous disinfectant; this is a vinegar and salt based disinfectant that is safe to touch and does not require PPE to handle.
- Vaccinations or a previous confirmed case of COVID does not exempt individuals from the safety plan requirements.
- Schedule changes will only be permitted at natural transition points such as the end of a trimester.

Students

Face Coverings

- School appropriate masks are to be worn by students, staff, and parents while on campus. Students should wear a clean mask each day.
- Students with sensory or health issues will not be required to wear a mask if they provide a doctor's note.
- Students are required to wear a mask during passing periods and on break.
-  Students will be required to wear face coverings except during strenuous PE activities.

- If students do not have a mask, the school will provide one.
- California has stated that students who refuse to wear face coverings will be excluded from attending school.

Morning Screening

- Parents are asked to screen their children before sending them to the bus stop or taking them to school.
- Screening may include temperature checks and a list of questions to be developed by nurses.
- Students exhibiting symptoms of COVID-19 should not board a bus or go to school.
- Teachers will perform a passive visual check on students as they arrive at the classrooms.

Transportation to School (See district transportation plan)

- Busses will be cleaned and disinfected before any route.
- Hand sanitizer will be used entering the bus.
- Students should sit in the same seat each day when possible and should load the bus from back to front.
- Students riding to school on district transportation need to always face forward and are required to wear face covering on the bus and at school.
- Siblings riding the bus should sit together.
- Students walking to school should remain physically distant from each other.
- When driving students to school, parents will be encouraged not to carpool and only to transport their own students. This will be at the parent's discretion.
- Parents are encouraged to wait at the bus stop with middle school students to assure the bus driver assesses them symptom free and they can be transported to school.

Arriving at School

- Students are instructed not to arrive prior to 7:40 AM.
- Students are required to wear face coverings during school. If a student forgets their face covering, one will be provided for them.
- Students will continue to use multiple entry points to reduce student contact.
- Upon arrival at school, each student should go directly to their Grade Level Location (6th in the 6th-grade quad, 7th into the lower quad, 8th to the lunch area/gym area).
- If students are observed exhibiting symptoms consistent with COVID-19 as they do arrive, they will be immediately brought to the school health office for additional screening and parents will be called to pick up their student.

Breakfast and Lunch

- A "grab and go" lunch will be available at the end of each day.
- Lunches will be delivered to the last period class. Students may also go to the lunch area at the end of the day to pick up a lunch.
- Upon entering the kitchen area, students are to observe the physical distance marking on the floor as they wait to pick up their food.
- Students are not to stay and eat on campus.
- Students choosing to take a lunch should pick it up and leave campus.

Breaks and Traveling on Campus

- Traffic flow visuals will be painted or posted throughout the school and students will be asked to stay on the right side of hallways and stairs.
- Students should not use the sidewalk along the parking lot to travel to and from classes.
- Students will be instructed to clean their hands when leaving for and returning from break.
- Students will be divided into grade-level stable groups and will be instructed to socially distance themselves.
- Social distancing visual reminders will be painted/posted throughout the school.
- Students will be asked to keep physically distant from each other, however, six foot spacing will not always be possible.


Hand Washing and Sanitizing


- Students will be trained on how to wash their hands effectively.
- Students will be asked to wash or sanitize their hands upon entering and exiting classrooms, the library, the kitchen area, the MP, and the gym.
- Handwashing stations will be in classrooms, the office quad, the lunch area, and for PE students.
- Teachers will have paper towels on the counter instead of the dispenser so students can just pick up the towel without the classroom disruption.
- Students will be allowed to wipe their own desks as part of our classroom cleaning protocols but will not be required to wipe down the desks.
- Hand sanitizer will be provided as students enter and exit the classrooms, in the kitchen, in the MP, and in the Gym.

When Symptoms are Observed in a Student

- When COVID-19 symptoms are observed, students will be sent to the office with their backpack etc. to be evaluated by the school nurse or health office aide. Students will be isolated in a designated space and sent home if symptoms are consistent with COVID-19. Students will be quarantined at home for a given period based on current Public Health guidelines.
- Guardians will be required to immediately pick up their students.
- If a student displays symptoms of COVID-19 they will be asked to stay home for 10 days.
- Students who are required to stay at home will be able to access school work online during quarantine or recovery.
- We are working closely with the Public Health Department and the El Dorado County Office of Education.
- If a student comes in close contact with or tests positive for COVID-19, we will follow the guidelines put forth by the El Dorado County Health Department for student quarantine.
- El Dorado County Health is providing guidance for those contingencies and is the agency that will be directing any type of closures.
- Students must check in at the office upon returning from isolation or quarantine and receive Public Health clearance prior to attending any classes.

When a student is diagnosed with COVID-19

- When a student is diagnosed with COVID-19, that student will be quarantined at home and will not be allowed to return to school until they have received clearance from Public Health.
- Through contact tracing, students who have been in close contact (as defined by Public Health) with the student at school will be required to quarantine for a specific time determined by Public Health or District Nurses.
-  Quarantined students will not be able to return to school until they have been cleared by District Nurses.

-  Parents/guardians need to be prepared in the event that students need to be picked up and/or if students need to quarantine due to a positive test or contact tracing. Please review the Student/Staff Symptoms Decision Tree regarding potential COVID-19 symptoms or exposure.

Classrooms

Classrooms

- Students are required to wear a mask unless exempted by a physician and confirmed by school district health team and therapists. If an exemption is obtained, students must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.
- Students exempted from wearing face coverings for medical reasons may be seated on the outside rows to minimize contact with other students.
- Students will be seated no less than four feet apart from their peers in classes.
- Student desks will face forward.
- Student desks will remain 6 feet away from a teacher's desk.
- Circular, Socratic seminar seating arrangements may be allowed.
- Tables will be taped to designate student workspaces.
- Students will need to bring their assigned supplies, computer device, and materials. Class sets of books will be available for students.
- Assignments submitted on paper may be quarantined for several days prior to being graded.
- Online/digital work will be utilized whenever possible to reduce the amount of paper exchanging hands.
- Students will have a Chromebook and charger checked out to them. Students are responsible for taking the Chromebook home to be charged daily.
- Food or eating in class will not be permitted. Students should not share food with each other. Students may eat outside during breaks.


Passing Periods

- Teachers will be encouraged to leave doors open during passing periods so that students do not need to touch the door handles to enter or exit classrooms.

PE

- Until further notice, students will not be dressing out for PE and PE lockers will not be used.
- Students will need to bring and/or wear athletic shoes and will need to dress in clothing that permits proper PE movement on the days they have PE.
- Students will do warm-ups and activities outside as weather permits. Students will still move indoors for rain, heat, or smoke events.
- PE equipment will be sanitized between each class with hypochlorous disinfectant.
- Masks must be worn when participating during all physical activity, even with heavy exertion as tolerated, both indoors and outdoors.

Music Classes

- Music classes are divided by grade level cohorts.
- Social distancing will be taken into consideration and 8 to 10 feet spacing will be applied.
- The majority of risers will be removed to create more available space in the music room.
-  Music classes will be held outside only when playing wind instruments to facilitate social distancing.

- During rainy day lunches, the classes will be split and be held in the band room and in another room and be taught by two different educators.
- Music performances will be postponed until further notice but are permitted outside without a live audience.

Facilities

Campus Cleaning

- The classrooms and common areas will be disinfected each night for the following day.
- Students are allowed to bring their own cleaning wipes for their desks and other surfaces that they are using.
- Teachers will be provided hypochlorous disinfectant to clean desks between periods.
- Students will be provided with paper towels to dry their desks when they enter the room.

Drinking Fountains

- Students will be encouraged to bring a personal water bottle to school to avoid the use of drinking fountains.
- Water bottles can be filled at the classroom sinks and/or bottle filling stations.

Recycling

- Recycling in classrooms has been halted until further notice.
- Students may put recyclables in outside recycling bins.

Restrooms

- Staff will monitor restrooms to discourage overcrowding.
- Restrooms will be designated for use by grade level cohorts.
- Paper towels will be provided instead of air dryers to reduce the movement of airborne particulates.

Office Visits/ Health Office

- No more than five non-employees will be permitted into the office at a time.
- Face coverings will be required in the office/health office until otherwise communicated.
- Students will only be sent to the office for significant health, educational, or behavioral concerns.
- Health office will be reserved for students with Non-COVID symptoms and will be limited to two additional people for a total of no more than three people (including health related staff members).
- Students may come to the health office to take medication.
- All surfaces will be wiped down after each student's visit.

Library

- Small numbers of students will be permitted at a time in the library to promote distancing.
- Library books will be quarantined and/or disinfected upon return and sanitizing stations will be available for student use.
- Students will select books virtually and the book will be pulled for the student to check out rather than allowing students to browse the book selections in person.
- The library will be open after school for no more than ten students. Students will be able to use the work area and may reserved books to be checked out but will not be allowed to browse for books.

STAFF AND PARENTS**Parents on Campus**

- Parents may come into the office with a face covering as needed but should not otherwise be on campus and can no longer volunteer in classrooms.
- When walking students to school, parents should drop their students at school entrances and not linger on campus

Face Covering and Face Shields

- Face coverings will be worn by staff in the classroom and while on campus.
- Face shields with a bottom drape may be used by teachers to be used only for pedagogical reasons.

Staff Cleaning Supplies

- The staff will be provided hypochlorous disinfectant and other cleaning supplies.

Staffroom

- Staff will be responsible to socially distance themselves while in the staffroom and will be encouraged to wash hands upon entry and exit of the staffroom.
- Cleaning wipes will be available in the copy rooms and staff rooms to wipe items down before and after use.
- Additional disinfection will occur in staff rooms and common areas.
- Treats or "community" food can not be left on the table for staff sharing.

Staff Attendance

- Staff will self-monitor their health.
- Staff will remain home if ill or displaying COVID-19 symptoms.
- Staff will follow the El Dorado County Health Department procedures for symptoms, exposure, or a diagnosis of COVID-19

Staff Meetings/Collaboration

- Staff meetings and collaboration meetings will be held through video conferencing until further notice.
- Staff will be instructed to maintain social distancing guidelines during collaboration.

Substitutes

- Any substitutes that come on campus will be informed about classroom cleaning and safety procedures.

Staff Handouts and Materials

- Staff memos, bulletins, and other handouts will be provided digitally to minimize the need for staff to check their teacher boxes in the office.

Activities**6th Grade & New Student Orientation**

- Orientation will be held on August 6th.
- Students will check-in near the MP room and be placed in groups of 10 or less for orientation activities and games.
- Students are required to wear face coverings during the orientation while they are inside classrooms.

Back to School Night

- Virtual Back to school night will be held on August 12th.
- Parents will be able to get their questions answered digitally.

Sports

- Sports competitions between schools have been postponed until further notice.
- Reinstating school athletics will be evaluated as the school year progresses.

Assemblies and Dances

- Assemblies and dances have been postponed until further notice.
- End of trimester awards ceremonies will be held in individual classrooms.

Band Concerts

- Concerts have been postponed until further notice.
- Virtual concerts may be an option.

Safety Protocol Instruction

- Safety protocol instruction will be held in the classrooms by the teachers and will include instruction on face coverings, sanitizing rules, and social distancing requirements.
- School nurses will create/provide videos on handwashing & explore videos on social distancing/face coverings.

Enrichment Activities

- Enrichment classes or after school club activities will be postponed until it is safe to meet. Clubs will meet virtually as practicable.

Promotion Ceremony

- Promotion Ceremonies will be a drive-through ceremony at Maria Village Middle School.

Social and Emotional Support

Needs Assessment

- Teachers and parents will be provided with a screener to assess the emotional needs of students at the start of the year.
- Screeners for students participating in distance learning will be provided on August 24th.
- Screeners for on campus students will be provided on August 31st.

Providing Support

- Counselors will provide support for students at school and through office hours for those participating in distance learning.



**RESCUE UNION SCHOOL DISTRICT
PLEASANT GROVE MIDDLE SCHOOL
2020-2021 SAFE SCHOOL PLAN**

Planning Committee Members

Vera Rue Morris, Principal
Todd McGinnis, Assistant Principal
Erin Riviello, School Secretary
Jennifer Washburn, Student Service Secretary
Clara Hawkins, Counselor
Wes Younger, Lead Custodian
Natalie Hadden, Librarian
Matt Hardt, Teacher





RESCUE UNION SCHOOL DISTRICT
PLEASANT GROVE MIDDLE SCHOOL
SAFE SCHOOL PLAN

Plan Approvals

Principal: Vera Morris

Signature: Vera Morris **Date:** 2.5.21

Superintendent: Cheryl Olson

Signature: Cheryl Olson **Date:** 2/4/21





RESCUE UNION SCHOOL DISTRICT
PLEASANT GROVE MIDDLE SCHOOL
SAFE SCHOOL PLAN

Pleasant Grove Middle School's Mission Statement

Pleasant Grove Middle School, a California Distinguished School, will provide every student with a high standard of academic learning combined with personal and social development in a collaborative, healthy, inclusive, and positive environment. As an AVID (Advancement via Individual Determination) school, Pleasant Grove supports AVID's mission "to close the achievement gap by preparing all students for college and career readiness and success in a global society."

A Pleasant Grove PUMA is:

Positive
Responsible
Inquisitive
Diligent
Enthusiastic

Pleasant Grove Middle School's Vision Statement

Pleasant Grove has established a reputation for academic excellence and community pride. The staff maintains high expectations for quality work from students. Parents are seen as an integral part in the education of their students. Each student can expect to be treated fairly, to work and play in a safe environment, to be challenged, and to be properly instructed and evaluated by caring teachers. Pleasant Grove staff recognizes that positive behavior and appropriate activities will stimulate a healthy, productive school climate. Regular attendance is expected, which enables students to develop positive and responsible lifelong work habits. Pleasant Grove has several programs to promote a positive climate and help students feel more connected to the school and their community.

Rescue Union School District Vision Statement

Rescue Union School District is known and respected for quality education programs and prepares students for the ever- changing challenges of society. Rescue students succeed with the active support of families, staff, and community members. Students are literate, self-reliant, respectful citizens who are prepared for the future.





RESCUE UNION SCHOOL DISTRICT
PLEASANT GROVE MIDDLE SCHOOL
SAFE SCHOOL PLAN

School Climate

Our goal is to increase the students' sense of belonging at Pleasant Grove and improve campus connectedness.

Pleasant Grove Middle School has a beautiful campus with great staff and supportive parents who work together to create a positive atmosphere for students. There are many opportunities in place for positive student interactions. Additional steps should be taken to enhance the atmosphere and develop campus pride.

Existing opportunities are: **Please note, some of the below activities are not available while in hybrid.**

- School Site Council
- Student of the Trimester Recognition Program
- Honor Roll
- Parent/Student Handbook (in planners and online)
- WEB (Where Everybody Belongs)
- Back to School Night
- Operation School Bell
- Morning Bulletin Message
- Student of the Month
- Puma Pride Awards
- Athletics
- Merit Recovery Program
- Merit Awards
- Cyber Safety Presentations for Parents and Students
- Lunch Tutorial Offerings
- Big Ideas Online Tutorial
- Intervention Aides in classrooms for student support
- Student Assemblies
- Jazz Band
- 1st Grade Buddy Class at Green Valley School
- Lunch time access to Wellness Center
- Positive School Culture and Climate Committee
- AVID Electives
- AVID Committee
- Learning Support Team
- AVID School Wide Organization System & Binder Check Support
- Student Facilitated and driven lunch clubs
- Red Ribbon Week Activities
- Teaching Family Life program
- Spirit weeks
- Study Halls for both General Education & SPED Students
- Daily lunch and breakfast delivery for ALL students
- Leadership created news updates
- Leadership led spirit participation incentives





RESCUE UNION SCHOOL DISTRICT
PLEASANT GROVE MIDDLE SCHOOL
SAFE SCHOOL PLAN

- Monthly parent newsletter
- Text message communications for parents with emails

School Climate Objectives

School Climate Objective #1: Staff will participate in activities regarding student achievement and social development.

1. Related activities:
 - a. Professional development/collaboration days will be offered to provide time for District and Site articulation and training in areas of AVID strategies, academics, social emotional learning, PBIS and Trauma Informed Practices.
 - b. School counselor will run meetings with individual students, groups, and whole class presentations.
2. Resources needed:
 - a. Staff Development meeting time (Temporarily postponed in person collaboration)
 - b. Classroom space to run counseling groups
 - c. Funds for professional development opportunities
3. Person(s) responsible for implementation:
 - a. Administration
 - b. Counselor
 - c. All Staff: Implementation
4. Timeline for implementation: 2020-2021: Ongoing
5. Budget: \$3,000

Evaluation criteria and timeline: Administration to evaluate the effectiveness and impact on student safety, success, positive behavior intervention programs and staff training throughout the 2020-2021 school year.

School Climate Objective #2: Reduce the number of discipline issues

1. Related activities:
 - a. Pursue effective positive school climate programs and initiatives.
2. Resources Needed: Training for staff by SRO on safety, training for staff by PBIS Team, PBIS Team trainings, Staff meeting time dedicated to developing and expanding PBIS resources
3. Person(s) responsible for implementation:
 - a. Administration/School Counselor: All components
 - b. School Safety Committee: Policy development and training of staff
 - c. All Staff: Implementation
 - d. PBIS Team: Training Staff
 - e. SRO to support in training surrounding anti-tobacco use
4. Timeline for implementation: 2020-2021: Ongoing
5. Budget: \$500





**RESCUE UNION SCHOOL DISTRICT
PLEASANT GROVE MIDDLE SCHOOL
SAFE SCHOOL PLAN**

Evaluation criteria and timeline: The school administration meets weekly to review discipline issues and create plans for intervention and support. Implementation will be on-going through the year and reviewed in June.

School Climate Objective #3: Continue to strengthen the development and effectiveness of the Learning Support Team (LST) to assist with the growing needs of Tier 1, 2, & 3 supports.

1. Related activities:
 - a. Have a full time counselor and a psychologist sit as members of the Learning Support Team.
 - b. Bi-monthly meetings to discuss Tiered supports and programs for targeted students
 - c. Create effective intervention groups for both academics and social emotional needs of students using data to drive group formation & evaluate effectiveness of each group.
2. Resources needed: Funding for student incentives.
3. Person(s) responsible for implementation:
 - a. Timeline for beginning Bimonthly meetings- second week of August.
 - b. September 2020 Remind staff of the referral process
 - c. Schedule bi-monthly meetings for the remainder of the school year
4. Budget: \$300 for student incentives for check in/out

Evaluation criteria and timeline: LST will evaluate the success and effectiveness of all supports per individual student. Criteria may vary from Check in/out data, decrease in referrals, teacher anecdotal data, etc.





RESCUE UNION SCHOOL DISTRICT
PLEASANT GROVE MIDDLE SCHOOL
SAFE SCHOOL PLAN

Physical Environment

Our goal is to enhance the physical environment on campus, and provide a safe, clean, and secure environment for learning.

Pleasant Grove Middle School has in place a number of programs and activities, which are directed towards the physical safety and improvement of facilities. Existing areas of pride include:

- Marquee Announcements
- Eagle Scout and community projects for campus beautification
- Office Bulletin Boards
- Parent Teacher Organization (PTO)
- School Counseling Program
- School Safety Committee
- Student Council/Leadership
- On site yard supervisors
- School Website
- Daily Bulletin
- Parent Link Correspondence
- Greenhouse/garden coordinator
- Repainting parking lot
- Communications to parents with parking lot safety procedures





RESCUE UNION SCHOOL DISTRICT
PLEASANT GROVE MIDDLE SCHOOL
SAFE SCHOOL PLAN

Physical Environment Objectives

Physical Environment Objective #1: Improve on-campus supervision of students.

1. Related activities:
 - a. Expand the substitute list for yard supervisors
 - b. Provide training for yard supervisors
 - c. Review and update the handbook for yard supervisors
 - d. Review and publish rules for lunch activities &/Or Campus Sanitization while in hybrid
 - e. Educate students and staff on expected behaviors
 - f. Virtual PBIS lessons on procedures and rules campus wide and COVID specific
 - g. Leadership led virtual videos to promote inclusive environment and reinforce rules
2. Resources needed: Training schedule, yard duty supervisor meetings, and assembly agendas/ and virtual videos sent out, Lunch area policy, and lesson plans for classroom and assemblies. COVID specific policies and virtual video/ lesson creations.
3. Person(s) responsible for implementation:
 - a. Administration: All components
 - b. Counselor: Classroom Guidance Lessons
 - c. Teachers: Behavior mini-lesson delivery on consistent classroom expectations and adherence to school rules.
 - d. Yard Duty Supervisors: Lunchtime Supervision
 - e. Leadership class support to create PBIS lessons & virtual lessons
4. Timeline for implementation: 2020-2021: Ongoing
5. Budget: \$0 all done during working hours

Evaluation criteria and timeline: The school Safety Committee will assess the progress of this program throughout the year and make recommendations for improvement (February meeting). At that time, it will be determined if the team should meet again in May to assess and begin to plan for the coming year.

Physical Environment Objective #2: Improve staff communication during emergency events and power outages

1. Related activities:
 - a. Continue to train and practice using the Catapult Emergency System
 - b. Walkie-talkie system used for quick notification to the classrooms
 - c. Regularly perform comprehensive emergency drills
2. Resources needed: Training for all staff (teachers, yard duties, administration)
3. Person(s) responsible for implementation:
 - a. Administration: All components
 - b. Site and District Safety Team: Training
4. Timeline for implementation: 2020-2021: Ongoing
5. Budget: None





RESCUE UNION SCHOOL DISTRICT
PLEASANT GROVE MIDDLE SCHOOL
SAFE SCHOOL PLAN

APPENDICES





Pleasant Grove Middle School

Reopening Plans



Health and Safety

- Focus Areas
 - Area 1 - Social distancing and barriers
 - Area 2 - Disinfecting and student hygiene
 - Area 3 - Screening and Quarantining:

Assumptions

- 1 Daytime Custodian; 1 Night Time Custodian; 1 Part time custodian
- 25% Cut to Site Budget
- Much of this information is predicated on being in Phase 3
- Current mandate by the Governor for students and staff in middle school to wear face coverings (6/18). Students who refuse to wear face coverings may be excluded from school.

Students

Face Coverings

- School appropriate face coverings are to be worn by students, staff, and parents while on campus.
- Shields can only be worn if a doctor's note is presented and shields must have a drape around them.
- Students will be required to wear face coverings outside for PE & break unless the student is engaging in eating or drinking. See PE & Break for specifics.
- If students do not have a face covering, the school will provide one. Students should come to school prepared with back up masks.
- Students with sensory or health issues will not be required to wear a face covering if they provide a doctor's note. This will be part of the parent compact.
- California has stated that students who refuse to wear face coverings may be excluded from attending school.

Parents

- Please review this document in its entirety with students before school begins.

Bussing: See District Plans for Transportation



Travel to and from School

Area 1

- Parents are asked to screen their students prior to leaving home.
- Please socially distance while walking to and from school.
- We will encourage parents not to carpool and only to transport their own students.
- Continue to use multiple entry points to reduce student contact.
- Parents walking students to school should not congregate and drop their students at school entrances.
- Social distancing visuals will be located outside in the bus zone and/quad.

Area 2

- Parents and students need to wear face coverings when they come on campus.
- Upon arrival at school, each student should go directly to their Grade Level Designated Location in the Quad (6th, 7th & 8th grade separation).
- Students will be asked to socially distance while waiting for the first bell.
- Washing and sanitizing stations at school entrances and in classrooms.
- Students will be instructed to wash hands or sanitize when arriving at school.

Area 3

- Teachers will do a passive visual check as students enter classrooms.
- Students exhibiting symptoms of COVID-19 should not come to school.
- If students exhibit symptoms consistent with COVID-19 as they do arrive, they should be immediately brought to the school health office for additional screening.

Morning Breakfast (Please note, these plans will only be utilized if breakfast resumes on campus. Currently students have grab and go breakfast and lunch sacks which they receive daily.)

Area 1

- Students need to go to their grade level specified congregation points upon arriving to school unless they will be eating breakfast.
- Students will enter the kitchen area, be served breakfast, and eat in the multipurpose room.
- There will be social distancing floor visuals in the kitchen/cafeteria area to promote distance learning.
- Yard duty will encourage social distancing and spread students out while sitting at tables to eat.
- Tables in the multipurpose room will be cleaned immediately after breakfast and put away to prepare for PE classes to enter.

Area 2

- Campus will be disinfected throughout the day and each night using a hypochlorous disinfectant; this is a vinegar and salt based disinfectant .
Breakfast tables will be disinfected before lunch.
- Handwashing stations will be available in the lunch area and in entrance areas.
- Hand sanitizers in each classroom/kitchen/MP/GYM.
- Students and staff will be trained on washing their hands appropriately.

Area 3

- Parents are asked to screen their students prior to leaving home.
- Teachers will do a passive visual check as students enter classrooms.



Academics/Classroom/ Learning Center

Area 1

- Until further notice, students are now required to wear face coverings during school. If a student forgets their face covering, one will be provided by them. However, students should have back up face coverings in their backpacks.
- Students should be facing forward and no longer in groups. Socratic seminar setups may be used.
- **The hybrid schedule will allow students to socially distance with class sizes around 15-16 and PE and music class sizes of 17-25.**
- **The full class schedule/ full day schedule will currently consist of class sizes between 20-31 and 20-38 for PE and music. Please note, social distancing will not be possible with full class sizes/ during full opening.**
- Social distancing visuals will be placed outside classrooms to assist with lining up.
- When applicable, students will use alternative doors for entering and exiting. When not applicable, students will exit rooms while the next class waits on social distancing visual markers (creating spacing between entering and exiting students).
- Online/digital work will be utilized whenever possible to reduce the amount of papers exchanging hands. When hard copies of assignments are turned in, the turn around rate for correcting may be longer due to possible need to quarantine work.
- AVID Binder checks & the use of AVID Binders is temporarily postponed. Teachers will support organization through visuals, reminders, and/or digital portfolios.
- Additional seating will be added to the health fitness room to promote distancing.
- Teachers will be encouraged to leave their classroom doors open during passing periods so students do not have to touch doorknobs.

Area 2

- Daily disinfectant of common areas.
- Teachers will be provided with the vinegar and salt based hypochlorous disinfectant to allow for disinfecting of desks.
- Students will be permitted to bring their own sanitizer and disinfectant wipes.
- Hand sanitizer stations will be available in each classroom and students will be instructed to use them when entering and exiting the classroom.
- Drinking fountains will be turned off/off limits outside and in the classroom so students will be encouraged to bring a water bottle to school.
- Face shields will be available for teachers.
- Mid-day cleaning of classrooms will be provided.

Area 3

- Nurses/ Health office aides will determine whether or not a student needs to go home.
- Nurses will develop a process to use with ill students, including wearing a mask if possible, on the way to the office.
- 1.) Students come to the office if exhibiting symptoms of illness.
- 2.) Evaluated by the nurse/health aide. If possible COVID-19 infection is suspected then:
 - * Isolate the student in the conference room, tent, or nurses office.
 - *Call the parent to take the student home.
 - *The student is sent home and parents are notified that their student is exhibiting symptoms similar to COVID-19.
 - * The student remains home until student he/she no longer exhibits any COVID-19 symptoms or



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we receive confirmation that the student does not have COVID-19.

- We will follow the Health Department's recommendations regarding when a child can return to school.
- PBIS Day will be held in the classrooms by the teachers and incorporate sanitary and social distancing requirements and lessons. We will use PBIS lessons and announcements to teach students the distancing, face coverings, and sanitizing rules of the school. Parents will be asked to share this information with students prior to the first day of school.. This will support repeated teaching opportunities for students.
- School nurses will create/provide videos on handwashing & explore videos they may be able share on social distancing/ face coverings.

Classroom Music

Area 1

- Classes are divided (for the most part) by grade level cohorts.
- Social distancing will be taken into consideration and additional spacing will be applied when available.
- **All students with wind instruments will utilize a mask that covers the bell of the instrument and face masks with slits in them to allow for the instrument to be placed in the mouth.**
- **Classes will practice outside when weather permits and there is currently no indoor practicing permitted with wind instruments.**
- Music performances will be postponed until further notice.
- Majority of risers will be removed from the music room to create more available space for distancing chairs or the class will be relocated to the fitness room to allow for additional spacing between students.
- All unnecessary furniture and instruments will be removed to provide more space for distancing.

Area 2

- Students will be instructed to sanitize/wash hands upon entering and exiting.
- Mid-day cleaning/sanitizing

Area 3

- See above classroom screening expectations.

PE

Area 1

- Until further notice, students will not be dressing down for PE.
- Students will need to bring and/or wear athletic shoes.
- Students will need to dress in clothing that permits proper PE movement.
- While in hybrid, students will be in class sizes in the high teens to mid 20s & utilize outdoor spaces when applicable and distancing. While in full opening, class sizes will vary between mid twenties to mid thirties.
- **Students will wear a mask/face covering even when engaged in strenuous activity.**
- **The mile run is being postponed until further notice.**
- If students are drinking, they are expected to stand to the side with at least 6 feet of distance between themselves and others.

Area 2

- Wash stations will be placed on the black top.
- Placement of sanitizing stations in the Gyms and MPR.
- Sanitization of equipment between classes.
- Students will carry personal water bottles.



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Area 3

- See above classroom screening expectations.

Break

Area 1

- Students will be divided into grade level cohorts in the quad and instructed to socially distance.
- Social distancing visual reminders will be painted throughout school.
- Traffic flow visuals will be painted throughout the school.
- Students will be instructed to wear their face mask/covering.
- If students are eating or drinking, they are expected to stand to the side with at least 6 feet of distance between themselves and others.

Area 2

- Students will be instructed to wash and/or sanitize before going to and from break.
- Yard duties will monitor restrooms to discourage overcrowding. Visuals will be placed outside the restrooms to remind students to not overcrowd or not wait inside the restroom for available stalls.

Area 3

- Yard duties will regularly visually screen students throughout the entire break.
- See above for steps taken if a student is displaying symptoms.

Restrooms

Area 1

- Restrooms will be divided into grade level cohorts.
- Paper Towels will be provided instead of air dryers.
- Restrooms will be periodically screened for overcrowding & students will be reminded to wait outside if the restroom is full. The number of students permitted in the restroom is limited to the number of stalls available.

Area 2

- Yard duties/Staff will monitor restrooms to discourage overcrowding. Visuals will be placed outside the restrooms to remind students to not overcrowd and remind students to not wait inside the restroom for available stalls.
- Students will be reminded through the use of regular PBIS lessons how to properly wash hands and wait for restroom stalls.

Area 3

- Break yard duties will regularly visually screen students throughout the entire break.
- See above for steps taken if a student is displaying symptoms

Library

Area 1 (Info in red added this week)

- Small numbers of students will be permitted into the library at a time to promote distancing.
- Students will reserve books ahead of entering the library using Destiny/Follett.
- Only (20) Library computers can be used at a time and will be spread out to promote distancing.
- Limited amount of students before/after school to allow social distancing.
- Limited amount of students during lunch (must have a pass) to allow social distancing.

Area 2

- Library books will be quarantined and/or disinfected upon return.
- Sanitizing stations will be available.



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- Library computers will be sanitized between lunches and/or off limit to students if sanitization is not available.

Area 3

- See above for steps taken if a student is displaying symptoms. Librarians and teachers will continuously visually screen students.

Office Visits/ Health Office

Area 1

- No more than five non-employees will be permitted into the office at a time.
- Face coverings will be required in the office/health office until otherwise communicated.
- Students will only be sent to the office for significant health, educational, or behavioral concerns.
- Health office will be reserved for students with Non-COVID symptoms.
- Health office will be limited to two additional people for a total of no more than three people (including health related staff members).

Area 2

- Office will be wiped down throughout the day with focus on high touch surface areas.
- Students will be instructed to wash/sanitize hands upon entering and exiting the health office.
- Student computers will be sanitized between use.
- There will be two bins for pens (clean & pens needing to be disinfected).

Area 3

- Students displaying COVID symptoms will be quarantined in the back conference room. .
- Guardians will be asked to sign a COVID Parent School Compact regarding protocols and procedures for health and safety.
- Guardians will be required to immediately pick up students displaying symptoms. This will be part of the parent/school compact agreement.
- When a student needs to be sent to the Health Office, the teacher needs to communicate with Health Office personnel and have the child put on a mask unless a child cannot wear one. Send a child's backpack, jacket, and lunchbox with them at the time.

Staff room

Area 1

- Staff will be responsible to socially distance themselves while in the staffroom.
- Seating will be spaced in the staff room to support social distancing.

Area 2

- Staff is encouraged to wash hands upon entry to the staff room.
- No "community" food will be left in the staffroom.
- Staff will wash their own dishes and not leave them in the sink for soaking or later washing.
- Disinfectant will be available in the copy rooms and staff rooms so staff can wipe items down before and after use.
- Additional disinfection will occur in staff rooms and common areas.

Area 3

- Staff will self-monitor their health. Staff will remain home if ill or displaying symptoms.

Items needing to be considered/still being considered for further planning:



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Sports:

Fall sports are canceled and may be reevaluated in Spring.

Lunch tutorials:

We are working with our instructional team to possibly offer tutorials outside when weather permits or there is a possibility for virtual tutorials. Until further notice, lunch tutorials are cancelled.

Staff meetings:

Until further notice, Zoom staff meetings will take place. Staff will be instructed to maintain social distancing guidelines during collaboration.

Cafeteria/Lunch - Please note students are not currently eating lunch on site. They currently have grab and go lunches. These plans are for further information for when we resume lunch on site.

Area 1

- There will be social distancing floor visuals in the kitchen/cafeteria area to promote & remind students to distance.
- Spacing markers will be placed on the cafeteria tables to space students. Please note, 6 feet of spacing is not available.
- When weather permits, students will sit outside. However, when weather does not permit, students will be spaced in the cafeteria and on the stage.
- Cafeteria indoor tables will be reduced to 5 students per table.
- The bleachers will be pushed in and extra tables will be placed around the cafeteria to allow for additional indoor rainy day seating.
- Outside tables will be limited to 5 students per table vs. the usual 6-12.
- There will be a reduced number of lunch choices. Students will be encouraged to have a backup selection “think about backup selection to keep line moving”.
- Morning announcements will include lunch options.
- Yard duty will be placed at the line entrance into the food area and sanitize student hands upon entry.
- Cafeteria staff will place food on trays for students vs. students picking up food.
- Third “pizza window line” will be eliminated.
- Students will be required to remember their lunch number to enter into the machine/and or work with the lunch crew to identify students and enter numbers. Hand sanitizer will be located near the keypad.
- Social distancing line visuals will be placed near the outside service food window and two tables will be relocated to create more room/distancing for this line.
- If rainy or smokey days, students will be permitted to remain at their selected eating tables in the cafeteria/ MPR or the gym to socialize.
- Students will be asked to sit with the same group of students each day for at least two weeks. This will assist with tracing when/if needed. To allow students to sit with their friends, they will have lunch table sign ups.
- If students do not wish to eat lunch at the tables, they can choose to wait to eat at home and go directly to the designated recreational area. Please remind students to pay attention to their seating choices each day to assist staff if/when tracing is needed.

Area 2

- Handwashing stations will be available in the outside lunch area in addition to the sinks in the



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restrooms attached to the MPR/Cafeteria

- Hand sanitizers in each classroom/kitchen/MPR/GYM.
- Students will be trained on washing their hands appropriately.
- Disinfect cafeteria/eating areas after each group eats. Once students are done eating, they will no longer be permitted to sit at tables and socialize; they will be asked to move to black top or grass to socialize.
- Students are asked to bring personal water bottles to school. Drinking fountains will not be used throughout the day. The school will have our one water bottle filling station available during lunches. This will be disinfected throughout the day.
- Students will be required to wear masks the entire time besides when eating.

Area 3

- Yard duty and staff will continuously monitor/passively screen students for signs of COVID-19.